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United Theological Seminary

**Academic Catalog
2023-24**

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 and conditions stated in this catalog at any
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 and the student.

Academic Calendar

FALL 2023	August 21- December 8
DMin - Last day to register without a late fee	August 11
DMin - Last day to drop with a full refund	August 18
DMin Term	August 21- December 8
DMin Intensive	August 21-25
Master - Last day to register without a late fee	August 25
Labor Day - United closed	September 4
Master Term	September 5- December 8
Master classes begin - Last day to add a course	September 5
Master - Last day to drop with a full refund	September 15
"Intent to graduate" form due	September 22
Spring registration opens	October 2
Reading week	October 9-13
A Contextual Ministry Retreat on-campus	October 9-11
B Hybrid on-campus meeting dates	October 11-13
Reading week	November 20-24
Thanksgiving - United closed	November 23-24
Master - Last day to withdraw from a course	November 24
Seniors - All final reviews/assessment requirements due	November 27
Holy Spirit Seminar	December 1
DMin & Master terms end	December 8
Christmas Break - United closed	December 22-31
Conferral	December 31

SPRING 2024	January 22-May 3
New Year's Day - United closed	January 1
Immersion trips	January 3-20
DMin - Last day to register without a late fee	January 12
Martin Luther King Jr. Day - United closed	January 15
Master - Last day to register without a late fee	January 19
DMin - Last day to drop with a full refund	January 19
DMin Term	January 22-May 3
DMin Intensive	January 22-26
Master Term	January 29-May 3
Master classes begin - Last day to add a course	January 29
Master - Last day to drop with a full refund	February 9
"Intent to graduate" form due	February 16
Reading Week	February 26-March 1
A Hybrid on-campus meeting dates	February 26-28
B Hybrid on-campus meeting dates	February 28-March 1
Summer registration opens	March 4
Holy Week/Reading week	March 25-29
Good Friday - United closed	March 29
Fall registration opens	April 1
Master - Last day to withdraw from a course	April 19
Seniors - All final reviews/assessment requirements due	April 22
DMin & Master terms end	May 3
Commencement/Conferral	May 18
SUMMER 2024	May 13-August 16
Last day to register without a late fee	May 3
Master Term	May 13-August 16
Master classes begin - Last day to add a course	May 13
Hybrid/Reading Week	May 13-17
Last day to drop with a full refund	May 24
Memorial Day - United closed	May 27
Juneteenth - United closed	June 19
Independence Day - United closed	July 4
Online/Reading weeks	July 8-19
Master Intensive on-campus meeting dates	July 8-12
A Hybrid on-campus meeting dates	July 15-17
B Hybrid on-campus meeting dates	July 17-19
Last day to withdraw from a course	August 2
Seniors - All final reviews/assessment requirements due	August 5
Hybrid/Reading week	August 12-16
Master Term ends	August 16
Conferral	August 31

FALL 2024	August 19-December 6
DMin - Last day to register without a late fee	August 9
DMin - Last day to drop with a full refund	August 16
DMin Term	August 19-December 6
DMin Intensive	August 19-23
Master - Last day to register without a late fee	August 23
Labor Day - United closed	September 2
Master Term	September 3-December 6
Master classes begin - Last day to add a course	September 3
Master - Last day to drop with a full refund	September 13
"Intent to graduate" form due	September 20
Spring registration opens	September 30
Reading week	October 7-11
A Contextual Ministry Retreat	October 7-9
B Hybrid on-campus meeting dates	October 9-11
Master - Last day to withdraw from a course	November 22
Seniors - All final reviews/assessment requirements due	November 25
Reading week	November 25-29
Thanksgiving - United closed	November 28-29
Holy Spirit Seminar	December 6
DMin & Master terms end	December 6
Christmas Break - United closed	December 24-31
Conferral	December 31

SPRING 2025	January 27-May 9
New Year's Day - United closed	January 1
Immersion trips	January 3-20
DMin - Last day to register without a late fee	January 17
Martin Luther King Jr. Day - United closed	January 20
Master - Last day to register without a late fee	January 24
DMin - Last day to drop with a full refund	January 24
DMin Term	January 27-May 9
DMin Intensive	January 27-31
Master Term	February 3-May 9
Master classes begin - Last day to add a course	February 3
Master - Last day to drop with a full refund	February 14
"Intent to graduate" form due	February 21
Summer registration opens	February 24
Reading week	March 3-7
A Hybrid on-campus meeting dates	March 3-5
B Hybrid on-campus meeting dates	March 5-7
Fall registration opens	April 7
Holy Week/Reading week	April 14-18
Good Friday - United closed	April 18
Master - Last day to withdraw from a course	April 25
Seniors - All final reviews/assessment requirements due	April 28
DMin & Master terms end	May 9
Commencement/Conferral	May 17
SUMMER 2025	May 19-August 22
Last day to register without a late fee	May 9
Master Term	May 19-August 22
Master classes begin - Last day to add a course	May 19
Memorial Day - United closed	May 26
Last day to drop with a full refund	May 30
Juneteenth - United closed	June 19
Independence Day - United closed	July 4
Online/Reading weeks	July 14-25
Master Intensive on-campus meeting dates	July 14-18
A Hybrid on-campus meeting dates	July 21-23
B Hybrid on-campus meeting dates	July 23-25
Last day to withdraw from a course	August 8
Seniors - All final reviews/assessment requirements due	August 11
Hybrid/Reading week	August 18-22
Master Term Ends	August 22
Conferral	August 31

Introduction

Vision

Spirit-led leaders, Christ-like Church, transformed world

Mission

United prepares faithful and fruitful Christian leaders to make disciples of Jesus Christ.

Values

Historic Faith

We believe that the faith in Jesus Christ passed down to us through the centuries by the fathers and mothers of the Church is crucial for the life and witness of the Church today. The Bible is our centerpiece for theological formation and reflection. Through sacraments, creeds, the writings of great teachers and other resources, we grow in the knowledge and love of the Triune God.

Scriptural Holiness

We believe in the life-changing power of the Holy Spirit, who helps us to become Christ-like individuals and communities. Holiness is not simply about personal transformation. It is about transforming the world through faithful discipleship and just action.

Church Renewal

We believe that renewal, whether of individuals, congregations, the Church universal or all creation, is the work of the Holy Spirit, who is always ready to lead the faithful in this redemptive activity.

History

United Theological Seminary traces its history back to the former Church of the United Brethren in Christ and The Evangelical Church. Both denominations were made up of largely German-speaking immigrant communities, and both bodies traced their theological roots to the Wesleyan/Methodist movement in the eighteenth and early nineteenth centuries in North America.

In 1871, The Church of the United Brethren in Christ founded Union Biblical Seminary in Dayton, Ohio. In 1910, the name of the school was changed to Bonebrake Theological Seminary. The seminary established its campus at 1810 Harvard Boulevard in Dayton in 1923.

In 1946, The Church of the United Brethren in Christ and The Evangelical Church united to form The Evangelical United Brethren Church. The Evangelical School of Theology, situated in Reading Pennsylvania, on the campus of Albright College, had served The Evangelical Church since 1905, and the union of the two denominations brought about the merger of the two seminaries in 1954 into United Theological Seminary. United Theological Seminary was created by combining the full body of administrative and teaching personnel, the libraries and the financial resources of the two former schools.

With the union of The Evangelical United Brethren Church and The Methodist Church in 1968, United Theological Seminary became one of thirteen theological schools of The United Methodist Church.

In 2005, United Theological Seminary sold its Harvard Boulevard campus and relocated to a newer, completely accessible facility in the community of Trotwood, four miles to the northwest.

United celebrated its rich heritage and commemorated its 150th anniversary on October 11, 2021. United continues to draw upon the abiding commitment, outlook, and religious professions of its founders in its educational mission to a new generation of church leaders, lay and ordained.

Accreditation and Association

United Theological Seminary is accredited by the Commission on Accrediting of The Association of Theological Schools, and the Higher Learning Commission, and per [Ohio Revised Code §1713.02](#), holds a Certificate of Authorization from the Chancellor of the Ohio Department of Higher Education. See the United [website](#) for more information (<http://united.edu/accreditation-association/>).

United Theological Seminary is one of thirteen United Methodist seminaries in the United States and is listed by the University Senate of the denomination as an approved theological school for the education of United Methodist clergy.

Contact Information

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Graduate Degree Programs

Doctor of Ministry (DMin)

For religious leaders seeking to strengthen their prophetic and pastoral competence and equip others for ministry and outreach

Purpose

The Doctor of Ministry program at United Theological Seminary is an advanced professional degree in the practice of ministry based on action research methodology. The program is designed to strengthen the work of ordained clergy in the practice of preaching, pastoral care and counseling, chaplaincy, and programmatic ministry, lay leaders for ministry in the church, religious educators, and those involved in a variety of community-based ministries.

The Doctor of Ministry degree is designed to enable students to:

- Demonstrate advanced ability to reflect on spiritual and personal growth.
- Demonstrate advanced ability to reflect on a specific area of ministry through exegetical study of a biblical passage.
- Demonstrate advanced ability to design a ministry project in conversation with a past figure or movement through the study of history.
- Demonstrate advanced ability to design a ministry project in conversation with a specific element of Christian theology.
- Demonstrate advanced ability to analyze the social dynamics of a specific ministry setting in conversation with an established interdisciplinary framework.
- Demonstrate advanced ability to design a research project in compliance with ethical and legal best practices.
- Demonstrate advanced ability to evaluate the results of a carefully designed and implemented ministry project.

Curriculum

The Doctor of Ministry program utilizes a faculty mentor-based contextual model of education. This program requires a combination of self-initiative and collegial action/reflection. The curriculum is intended to develop both individual leadership skills and the ability to support the leadership of others. The two educational goals are achieved through focus group participation and faculty mentor supervision. Individual leadership is achieved through the identification and execution of a research project that is unique to the participant's ministry context. The importance of mutual inquiry is fostered through the focus group process, where individual students reflect theologically by developing a research project with peers who are also engaged in the same general topic. The curriculum is designed to foster critical theological reflection, to model a form of mutual inquiry that will enhance ministry, and to aid the student in the design and execution of an original research project.

Program Components

The program requires the interweaving of course work, critical reflection on a ministry context, and focus group participation. The educational process makes it possible to develop a high degree of expertise in a particular area of ministry that is rooted in academic inquiry. The goal of the program is for students to test a specialized ministry model that can then be made available for others to use. All terms foster personal, academic, and contextual growth.

The program is 60 credit hours divided into six terms of ten credits each. Each term begins with a five-day Intensive.

Term One-Five include focus group meetings in addition to the Intensive meeting. Students will attend lectures (beginning in Term One) and write short papers called Precis that will be presented to their peers (beginning in Term Two), and several significant papers throughout the terms. In Term Five the student undertakes the research and writing of the thesis project. The Final Exam (project defense) and Thesis Completion are scheduled in Term Six.

Non-credit requirements

- Online Orientation for Term One: Orients new doctoral degree candidates to United's online learning environment. Students will also complete the entering student questionnaire. Completion is required two weeks prior to the Term One Intensive. Completion is required to register for Term Two.
- Doctoral Graduation Questionnaire: Students can access this questionnaire along with the Intent to Graduate Form in Canvas. Questionnaire must be completed by November 30 for Fall Term Six and April 30 for Spring Term Six.
- Until Term Six students complete the Intent to Graduate Form, the remaining Term Six forms will not be accessible in Canvas.

Term Process

Each of the six terms of the program focuses on a particular aspect of the work toward the DMin degree.

- **Term One** focuses on an analysis of the participant's life and ministry experience, and the context within which the DMin project will be executed. These two analyses are assessed together to determine the direction of the DMin project itself through Problem Statement, Hypothesis and 250-word Abstract. This term includes instruction in Biblical Studies and Church History.
- **Term Two** focuses on the student's research into Biblical and Historical Foundations that undergird and address the DMin project.
- **Term Three** focuses on the student's research into an aspect of Christian Theology and an Interdisciplinary field that undergird and address the DMin project.

- **Term Four** focuses on Candidacy Review for continuation to research and Human Subject Research through the Institutional Review Board.
- **Term Five** focuses on the design, implementation, and documentation of the research project. It also includes final exam (oral defense) preparation.

Term Six focuses on the final exam (oral defense), thesis completion and post-defense instruction for the Doctor of Ministry degree.

At the end of Term Six, if the student requires more time to finish the requirements for graduation, they will register for "Project Continuation," for a maximum of three Terms. All students registered for project continuation will remain with their focus groups and will be required to attend the Intensive weeks on Tuesday, Wednesday, and Thursday. In order to fulfill the requirement, they will attend Chapel and Plenary and their focus group sessions in the morning and work with their mentor on their projects during the afternoons. The mentor will provide guidance and encouragement to move the student from where they are with their project to completion of all the requirements for graduation.

Intensives

The Intensives introduce students to current issues that are impacting ministry. Each Intensive is organized around a specific theme that is taught by national leaders. The Intensives also provide the setting for course work in Bible, Theology, History, and interdisciplinary study for the development of research methodologies, and for Focus Group consultation. The uniqueness of each term requires students to participate in all six terms; therefore, there can be no admission with advanced standing.

Intensive Sessions Include:

- Worship
- Plenary Sessions focus on the theme of the intensives
- Focus Group meetings emphasize each intensive theme and the subject matter of the focus group
- Module Work concentrates on the required academic curriculum
- Seminars offer time for peer and faculty feedback of student work

Focus Groups

The focus groups are a crucial part of the Doctor of Ministry curriculum. In addition to time slots for focus groups to meet during Intensives, Focus Groups meet for 32 contact hours for Term One – Six in between each Intensive at times and locations determined by the faculty mentor. The focus groups provide opportunity for students to work with faculty mentors, to participate in collegial peer-to-peer learning, to pursue topics related to Focus Groups, and to receive critical evaluation from a faculty consultant.

Participants develop relationships that enable them to be both critical and supportive, challenging and affirming. The process of learning through collegial relationships is meant to assist students in evaluating ministry contexts. The focus group is an important evaluation group, whose primary purpose is to provide a context for theological reflection during every term of the Doctor of Ministry program.

Evaluation

Evaluation of the program is conducted by faculty mentors and through the Doctoral Studies Office. The evaluation process consists of:

- Grading in Canvas
- Candidacy Review
- Final Examination

It is important that participants provide constructive, honest criticism of each other. The faculty mentor will ensure that each student receives a review in each term.

The standard forms used in the evaluation process are the Candidacy Review Team Evaluation, and the Final Examination Committee Report.

Instructors

Faculty Mentors

United faculty mentors serve as instructors for each Focus Group. Faculty Mentors are experienced in various areas of academia. The Faculty Mentor is the most important instructor in assisting students in the development of their term papers and designing their research projects.

Faculty Consultants

United faculty consultants serve as resource persons for each focus group. With the Faculty Mentor(s), Faculty Consultants will assist students in developing the Theological Foundation for the final research project.

Professional Associates

Each student is required to seek the advice of experts in the field.

Master of Divinity (MDiv)

For those preparing to enter ministry as ordained religious leaders or as lay professional ministers

Purpose

The MDiv program at United Theological Seminary is a comprehensive professional degree in the practice of ministry. Students receive training in the areas of Bible, History and Theology, Practical Theology, and Spiritual Formation through contextual ministry.

Students should check with their own denominational judicatory regarding requirements for ordination. The seminary will assist each student in selecting courses to meet judicatory requirements.

The MDiv is designed for people who are:

- Preparing to enter ministry as ordained religious leaders
- Ministering as laity in church, non-profit or professional settings
- Pursuing growth through the academic and practical study of Christianity

The MDiv is designed to enable students to:

- Demonstrate understanding of the content, interpretation, and function of the Bible in the Christian community
- Demonstrate appropriation of the major historical themes and theological loci of the Christian heritage
- Demonstrate understanding of the Church and its mission in local and/or global contexts
- Demonstrate deepening Christian faith and spiritual development characterized by mature self-awareness and self-direction
- Demonstrate the skills and perspectives necessary for leadership in the practice of ministry and the formation of disciples

Comprehensive in academic focus and process, the MDiv includes rigorous coursework in both academic and practical disciplines, along with the intentional worship and community life necessary for personal and professional development in ministry. It integrates experience and theological knowledge to develop faithful, fruitful leaders to make disciples of Jesus Christ.

The program's design requires that all students participate in contextual-theological experiences to increase sensitivity toward a multicultural world and to promote awareness that God's love and goodness will extend to the whole of humanity. Growth toward this objective is furthered by coursework that incorporates perspectives from, and texts written by, persons from a variety of cultures.

Within the collegial and consultative setting of Contextual Ministry groups, students gain expertise in reflecting theologically on their ministerial experiences and classroom learning and benefit from the insight and experience of peers, scholars, mentors, and

supervisors. Ministry Groups also provide helpful opportunities for students to set educational goals, share personal journeys, and engage in self-evaluation.

Requirements

The MDiv degree can be accomplished in three to four years following our plans for on campus and distance students.

To earn the MDiv:

1. Complete the entire degree program requirements listed for the MDiv
2. Complete all course credits applied toward the MDiv degree within ten years of the awarding of the degree, in keeping with the standards set forth by the Association of Theological Schools.
3. Participate in United's Contextual Ministry Program. Contextual Ministry consists of:
 - a. Attendance at two Contextual Ministry retreats in October.
 - b. Completion of four Contextual Ministry courses over two years
 - c. Completion of two units of field education in a church or community site in your area.
4. Participation in a Contextual Theology Immersion Trip

Student Orientation

Completion of the online orientation provides the best foundation for student success at United. The orientation fee is assessed upon registration for the online orientation course. ALL new MDiv students are required to complete a United online orientation course:

- New students are required to register for the online orientation course and complete it before registering for a second term.
- Registration for a second term will be prevented until this course is completed.

Contextual Ministries

The Contextual Ministries program requirements for the MDiv degree program include Contextual Ministry coursework, Field Education Placements, and the Contextual Theology Immersion Trip. Contextual Ministries encourages students to develop stronger skills in:

- Spiritual disciplines for a life of holiness while developing professional competence
- Critical understanding(s) of church leadership and corresponding criteria for further development of leadership skills
- Well-bounded relationships for the support of self and ministry
- Discernment of gifts and call as means of professional thriving in ministry
- Identity development and self-understanding leading to a greater capacity to love
- Critical theological reflection that speaks to the church/world, yet weaves concrete experience of the Spirit
- Engagement of cross-cultural and interreligious understanding and communication

1. Contextual Ministry

MDiv students are required to take the following Contextual Ministry courses:

- CM510 Contextual Ministry 1 (Includes Fall Retreat)
- CM511 Contextual Ministry 2
- CM610 Contextual Ministry 3 (Includes Fall Retreat)
- CM611 Contextual Ministry 4

Contextual Ministry 1 and 2 must be completed before taking Contextual Ministry 3 and 4. Students should take either Contextual Ministry 1 or 2 in their first term.

2. Field Education Placements

MDiv students are required to complete **two** units of Field Education:

- CM501 Field Education Unit 1
- CM601 Field Education Unit 2

Field Education units must be completed while enrolled in a Contextual Ministry course. Placements that extend beyond the Contextual Ministry course, including summer internships, must be approved by the Director of Contextual Ministry.

For each unit, a student is required to complete a total of 200 hours at their approved site by working no fewer than 10 hours a week over the course of a least 12 weeks.

A placement is negotiated between the field education site, the mentor, and the student, with assistance and approval by the Director of Contextual Ministries. It is the student's responsibility to discern her or his interests and the type of placement in which she or he desires to learn and serve.

A list of organizations/agencies and church sites is located on the HUB and contains both voluntary (non-paying) and compensated positions, some of which qualify for Federal Work Study funds. Each student works on-site at the Field Education site and meets with a mentor weekly.

3. Contextual Theology and Immersion Program

The Contextual Theology and Immersion program is a faculty initiative designed to prepare students for encounter with Global Christianity and religious traditions in diverse cultural settings. The purpose of this initiative is:

- To develop sensitivity, deepen Christian discipleship, and heighten capacity for sustenance in interreligious and intercultural complexities
- To provide conceptual, liturgical, and practical introduction to theologies of religious pluralism and comparative theological deepening of discipleship
- To examine students' theological integration and preparedness for ministry in culturally and religiously pluralist environments through an international immersion experience, which concludes with a post-experience, critical theological reflection.

After completion of prerequisites—NT500 or OT500 (Introduction to the NT or OT), TH502 Introduction to Theology, and CM510 or CM511—MDiv students are required, and other degree candidates are invited, to register for CM620 Methods of Interreligious and Intercultural Encounter. When registering for CM620, students should also register for CM621 and contact the Dean's Office to select a trip from an approved list. Trips generally take place during early January and end of summer August/September months. Students must complete CM620 at least the term before their desired travel. Upon successful completion of the course, which includes submission of a copy of a valid passport, students participate in the immersion experience, which, as a rule, takes place outside of the United States and Canada within a cohort of no less than six students. Exceptions are granted only with the approval of the Academic Dean. The immersion trip must be completed prior to graduation. Spouses and older children are encouraged to participate when possible.

In service of students' learning, the monies for this program are interwoven into the fee structure of the MDiv degree program. An Immersion Experience surcharge of \$75 per credit hour provides a way for students to accumulate the funds needed for the Immersion Trip. The transcultural fee is automatically built into all MDiv courses taken at United. Additional funds might be raised from a student's congregation or in other ways, should the student choose a trip that exceeds the planned amount.

Any shared/transfer credit from other institutions will be entered on to the student record as Advanced Standing. Each credit hour of Advanced Standing will be charged a \$75 transcultural fee that goes towards the Immersion Experience trip.

These surcharge funds are non-refundable, except for students officially transferring to another institution or withdrawing from the institution. In such cases, authorization will be needed from the Academic Dean. In addition, a 5% administrative fee will be assessed that will reduce the amount refunded.

The Contextual Theology and Immersion program initiative is a crucial opportunity to encounter other cultures, religious practices, and people of faith outside a student's previous worldview. The coursework, travel, and concluding reflections are designed to provide critically reflective and sensitively nuanced capacity in United graduates for rooted, Christian discipleship within a religiously and culturally pluralist world.

MDiv Academic Requirements (72 cr. hrs.)

MDIV CORE REQUIREMENTS (51 CR. HRS.)

Biblical Studies (12 cr. hrs.)

- OT500 Introduction to the Old Testament (3)
- NT500 Introduction to the New Testament (3)
- Any 600 Level OT Course (3)
- Any 600 Level BI/NT Course (3)

Church History and Theology (12 cr. hrs.)

- CH500 Introduction to Church History (3)
- TH502 Introduction to Theology (3)
- Any 600 Level CH Course (3)
- Any 600 Level TH Course (3)

Practical Theology (12 cr. hrs.)

- ER503 Church Renewal for Mission (3)
- Any 500 Level Preaching Course (3)
- PC507 Pastoral Care Giving (3)
- Any 600 Level Practical Theology Course (ER, LD, PC, PW) (3)

Contextual Ministries (12 cr. hrs.)

- CM501 Field Education Unit 1 (0)
- CM510 Contextual Ministry 1 (3)
- CM511 Contextual Ministry 2 (3)
- CM601 Field Education Unit 2 (0)
- CM610 Contextual Ministry 3 (3)
- CM611 Contextual Ministry 4 (3)

Cross-Cultural Immersion (3 cr. hrs.)

- CM620 Methods of Interreligious and Intercultural Encounter (3)
- CM621 Immersion Trip (0)

MDIV ELECTIVES (21 CR. HRS.)

Students may use elective courses to fulfill concentration, track, and denominational requirements. United Methodists are required to have 6 credits in UM History, Doctrine, and Polity, as well as courses in Evangelism and Worship.

MDIV NON-CREDIT REQUIREMENTS

- SS500 Online Master Student Orientation (0)
- SS601 MDiv Mid-Program Review (0)
- SS701 MDiv Final Program Review (0)

Concentrations

The MDiv degree program graduates persons in the general practice of ministry.

The MDiv curriculum provides options for academic concentrations. These include Biblical Interpretation, Holy Spirit and Renewal, Church Planting, Ministry Leadership, Counseling and Pastoral Care, Preaching, and Wesleyan and Methodist Studies.

Students interested in a concentration are encouraged to discuss their interests and needs with their advisors and area faculty.

MDiv with Concentration in Biblical Interpretation

Core Requirements plus four courses (12 credit hours) from the following:

- BI501 Low-Impact Hebrew and Greek
- BI611 Biblical Interpretation; or CH/BI630 History of Biblical Interpretation
- Any two (6 cr. hrs.) of the following
 - Any 600 Level NT Course not taken to fulfill core requirement
 - Any 600 Level OT Course not taken to fulfill core requirement
 - BI622 Wesleyan Biblical Interpretation

MDiv with Concentration in Chaplaincy and Pastoral Care

Core Requirements plus four courses (12 credit hours) from the following:

- PC601 Pastoral Theology
- PC618 Counseling Skills for Care Giving
- Plus six credits from the following:
 - Any 600 Level Pastoral Care courses
 - PC699 Clinical Pastoral Education (6 cr. hrs.)

MDiv with Concentration in Church Planting

Core Requirements plus four courses (12 credit hours) from the following:

- LD640 Launching A New Church: Theory and Practice
- LD641 New Church Development: Post Launch
- Two courses (6 credit hours) from the following:
 - LD510 Church Stewardship and Finance
 - LD511 Leadership for Ministry
 - LD613 Leadership in Making Disciples
 - LD616 Leading Change
 - LD620 Out of Poverty

MDiv with Concentration in Holy Spirit and Renewal

Core Requirements plus four courses (12 credit hours) from the following:

- BI610 The Holy Spirit in Scripture
- TH601 Doctrine of the Holy Spirit
- CH616 Holiness, Pentecostal, Charismatic Renewal Movements
- ER/TH616 Renewal Theology
- ER617 Renewal Ministry and Practice
- ER618 Global Christianity and Renewal
- ER673 Conference: Holy Spirit
- ER684 Conference: X-Seminar

MDiv with Concentration in Ministry Leadership

Core Requirements plus four courses (12 credit hours) from the following:

- Any LD500 level or LD600 level courses

MDiv Concentration in Nonprofit Administration

United will offer a concentration in Nonprofit Administration using courses delivered by Dakota Wesleyan University.

Core Requirements plus four courses (12 credit hours) from the following:

- NPA 630 or BUS 655: Applied Project or Project Management
- NPA 610: Financial Resource Development
- NPA 615: Financial Management
- NPA 620: Governance, Personnel and Volunteer Management
- NPA 650: Vision, Strategy, and Evaluation
- NPA 661: Communications and Community Outreach

MDiv with Concentration in Preaching

Core Requirements plus four courses (12 credit hours) from the following:

- BI501 Low-Impact Hebrew and Greek
- BI611 Biblical Interpretation
- CH630 History of Biblical Interpretation
- PW501 Preparing to Preach; or PW502 Introduction to African American Preaching if not previously taken
- PW614 Preaching Across the Bible
- PW612 Advanced Preaching
- PW618 Prophetic Preaching
- PW621, PW622, or PW623 Preaching Seminar A, B, or C

MDiv with Concentration in Wesleyan and Methodist Studies

Core Requirements plus four courses (12 credit hours) from the following:

- BI622 Wesleyan Biblical Interpretation
- CH603 John Wesley
- CH605 Pietism
- CH616 Holiness, Pentecostal, and Charismatic Renewal Movements
- CH679 The Evangelical United Brethren
- CH652 History of Methodism
- TH651 United Methodist Doctrine & Polity
- TH652 Global Methodist Theology and Polity
- TH638 Wesleyan Theology

MDIV Houses of Study Tracks

MDIV with AME Zion Church Track (Forming)

Core Requirements plus the following three courses (9 credit hours):

- CH653 History of AME Zion Church (3)
- LD650 AME Zion Church Leadership, Administration, Polity and Practice (3)
- ER685 AME Zion Church Revitalization, Growth and Sustainability (3)

MDIV with Fresh Expressions Track

Core Requirements plus at least three courses (9 credit hours) from the following:

- ER650 Fresh Expressions and Pioneer Ministry (3)
- ER651 Deep Roots, Wild Branches: The Blended Ecology of Church (3)
- ER652 Cultivating Contextual Intelligence (3)
- ER653 Fresh Expressions of Discipleship, Evangelism, and Preaching (3)
- ER654 Cultivating Fresh Expressions of Church (3)
- ER655 Ministry in a Digital Age (3)

MDIV with Full Gospel Baptist Fellowship Track

Core Requirements plus the following three courses (9 credit hours):

- TH654 Full Gospel Distinctives (3)
- PW650 Full Gospel Worship & Liturgy (3)
- LD659 Leading Through Change: Handling SHIFTS in Church and Culture (3)

MDiv with Global Methodist Track

Core Requirements plus the following three courses (9 credit hours):

- TH638 Wesleyan Theology
- TH652 Global Methodist Theology and Polity
- LD511 Leadership for Ministry

The Global Methodist Church requires MDiv students seeking elders orders to take the following additional classes:

- TH603 Philosophical Foundations for a Christian Worldview (fulfills 600-level TH course)
- PW504 Work of Worship (fulfills practical theology course)
- CH652 History of Methodism
- ER501 Foundations for Evangelism
- LD510 Church Stewardship and Finance
- Any 600-Level preaching course

MDIV with Global Lutheran Track (Forming)

Core Requirements plus the following three courses (9 credit hours):

- TH655 The Lutheran Confessions (3)
- PW651 Preaching in the Lutheran Tradition (3)
- PW652 Leading Worship in the Lutheran Context (3)

The North American Lutheran Church (NALC), Lutheran Congregations in Mission for Christ (LCMC), and American Lutheran Church (ALC) require the following electives for ordination.

- CH657 The European Reformation (3)
- The Theology of the Cross (3)
- American Lutheran Church History (3)

MDIV with Global Pentecostal Track

Core Requirements plus at least three courses (9 credit hours) from the following:

- BI610 The Holy Spirit in Scripture (3)
- CH616 Holiness, Pentecostal, and Charismatic Renewal Movements (3)
- TH601 Doctrine of the Holy Spirit (3)
- ER618 Global Christianity and Renewal (3)

Master of Arts in Christian Ministries (MACM)

For those seeking to specialize in various areas of leadership related to the Christian community's public life and practice

Purpose

The MACM program at United Theological Seminary is a professional degree in the practice of ministry. Students receive training in Bible, History and Theology, Practical Theology, and Spiritual Formation through contextual ministry with the ability to specialize in particular areas of ministry or theological study.

Students should check with their own denominational judicatory regarding requirements for ordination. The seminary will assist each student in selecting courses to meet judicatory requirements.

The MACM is designed for people who are:

- Pursuing ordination in a denomination that does not require a Master of Divinity
- Preparing for the work of Deacon in The United Methodist Church
- Seeking to enhance a non-profit or professional career with theological studies
- Already serving the church as part of a leadership or ministry team
- Laypersons who seek to serve the church with specific competencies

The MACM is designed to enable students to:

- Demonstrate understanding of the content, interpretation, and function of the Bible in the Christian community
- Demonstrate appropriation of the major historical themes and theological loci of the Christian heritage
- Demonstrate understanding of the Church and its mission in local and/or global contexts
- Demonstrate deepening Christian faith and spiritual development characterized by mature self-awareness and self-direction

Requirements

The Master of Arts in Christian Ministry degree can be accomplished in two to three years following our plans for on campus and distance students.

To earn the MACM:

1. Complete the entire degree program requirements listed for the MACM
2. Complete all course credits applied toward the MACM degree within ten years of the awarding of the degree, in keeping with the standards set forth by the Association of Theological Schools.
3. Participate in United's Contextual Ministry Program. Contextual Ministry consists of:
 - a. Attendance at one Contextual Ministry retreat in October. Those in Foreign Language Houses of Study must enroll in CM512.
 - b. Completion of two Contextual Ministry courses over one year

4. Completion of one unit of field education in a church or community site in your area.

Student Orientation

Completion of the online orientation provides the best foundation for student success at United. The orientation fee is assessed upon registration for the online orientation course. ALL new MACM students are required to complete a United online orientation course:

- New students are required to register for the online orientation course and complete it before registering for a second term.
- Registration for a second term will be prevented until this course is completed.

Contextual Ministries

The Contextual Ministries program requirements for the MACM degree include Contextual Ministry coursework and Field Education Placements. Contextual Ministries encourages students to develop stronger skills in:

- Spiritual disciplines for a life of holiness while developing professional competence
- Critical understanding(s) of church leadership and corresponding criteria for further development of leadership skills
- Well-bounded relationships for the support of self and ministry
- Discernment of gifts and call as means of professional thriving in ministry
- Identity development and self-understanding leading to a greater capacity to love
- Critical theological reflection that speaks to the church/world, yet weaves concrete experience of the Spirit
- Engagement of cross-cultural and interreligious understanding and communication

1. Contextual Ministry Courses

All students in the MACM degree program are required to take the following Contextual Ministry courses.

- CM510 Contextual Ministry 1 (Includes Fall Retreat)
- CM511 Contextual Ministry 2

Students should take either Contextual Ministry 1 or 2 in their first term.

2. Field Education Placements

MACM students must complete one unit of Field Education:

- CM501 Field Education Unit 1.

Field Education units must be completed while enrolled in a Contextual Ministry course. Placements that extend beyond the Contextual Ministry course, including summer internships, must be approved by the Director of Contextual Ministry.

For each unit, a student is required to complete a total of 200 hours at their approved site by working no fewer than 10 hours a week over the course of a least 12 weeks.

A placement is negotiated between the field education site, the mentor, and the student, with assistance and approval by the Director of Contextual Ministries. It is the student's responsibility to discern her or his interests and the type of placement in which she or he desires to learn and serve.

A listing of organizations/agencies and church sites is located on the HUB and contains both voluntary (non-paying) and compensated positions, some of which qualify for Federal Work Study funds. Each student works on-site at the Field Education site and meets with a mentor weekly.

MACM Academic Requirements (45 cr. hrs.)

MACM CORE REQUIREMENTS (27 CR. HRS.)

Biblical Studies (6 cr. hrs.)

- NT500 Introduction to the New Testament (3)
- OT500 Introduction to the Old Testament (3)

Church History and Theology (6 cr. hrs.)

- CH500 Intro to Church History (3)
- TH502 Introduction to Theology (3)

Practical Theology (6 cr. hrs.)

- Any 500 Level Introductory Worship Course; or Any 500 Level Introductory Preaching Course (3)
- ER503 Church Renewal for Mission (3)

Contextual Ministry (6 cr. hrs.)

- CM501 Field Education Unit 1 (0)
- CM510 Contextual Ministry 1 (3) (Includes Fall Retreat)
- CM511 Contextual Ministry 2 (3)

MACM ELECTIVES (21 CR. HRS.)

Students may use elective courses to fulfill denominational requirements.

MACM NON-CREDIT REQUIREMENTS

- SS500 Online Masters Student Orientation (0)
- SS603 MACM Mid-Program Review (0)
- SS703 MACM Final Program Review (0)

MACM Houses of Study Tracks

MACM with AME Zion Church Track (Forming)

Core Requirements plus the following three courses (9 credit hours):

- CH653 History of AME Zion Church (3)
- LD650 AME Zion Church Leadership, Administration, Polity and Practice (3)
- ER685 AME Zion Church Revitalization, Growth and Sustainability (3)

MACM with Fresh Expressions Track

Core Requirements plus at least three courses (9 credit hours) from the following:

- ER650 Fresh Expressions and Pioneer Ministry (3)
- ER651 Deep Roots, Wild Branches: The Blended Ecology of Church (3)
- ER652 Cultivating Contextual Intelligence (3)
- ER653 Fresh Expressions of Discipleship, Evangelism, and Preaching (3)
- ER654 Cultivating Fresh Expressions of Church (3)
- ER655 Ministry in a Digital Age (3)

MACM with Full Gospel Baptist Fellowship Track

Core Requirements plus the following three courses (9 credit hours):

- TH654 Full Gospel Distinctives (3)
- PW650 Full Gospel Worship & Liturgy (3)
- LD659 Leading Through Change: Handling SHIFTS in Church and Culture (3)

MACM with Global Methodist Track

Core Requirements plus the following three courses (9 credit hours):

- TH638 Wesleyan Theology
- TH652 Global Methodist Theology and Polity
- LD511 Leadership for Ministry

The Global Methodist Church also requires MACM students seeking deacons orders take the following:

- CH652 History of Methodism
- TH603 Philosophical Foundations for a Christian Worldview
- Any two courses of the following:
 - Any 500 Level Introductory Preaching Course (may count towards core requirements)
 - PC507 Introduction to Pastoral Care Giving

- Any 500 Level Introductory Worship Course (may count towards core requirements)
- LD628 Youth Ministry
- LD510 Church Stewardship and Finance
- CM620 Methods of Interreligious and Intercultural Encounter
- Any courses in Bible or Theology

MACM with Global Lutheran Track (Forming)

Core Requirements plus the following three courses (9 credit hours): TH655 The Lutheran Confessions (3)

- PW651 Preaching in the Lutheran Tradition (3)
- PW652 Leading Worship in the Lutheran Context (3)

The North American Lutheran Church (NALC), Lutheran Congregations in Mission for Christ (LCMC), and American Lutheran Church (ALC) require the following electives for ordination.

- CH657 The European Reformation (3)
- The Theology of the Cross (3)
- American Lutheran Church History (3)

MACM with Global Pentecostal Track

Core Requirements plus three courses (9 credit hours) from the following:

- BI610 The Holy Spirit in Scripture (3)
- CH616 Holiness, Pentecostal, and Charismatic Renewal Movements (3)
- TH601 Doctrine of the Holy Spirit (3)
- ER618 Global Christianity and Renewal (3)

Master of Ministry (MMin)

For those seeking general theological training for general ministry in the church.

Purpose

The MMin program at United Theological Seminary is a professional degree in the practice of ministry. Students receive general theological training in the areas of Bible, History and Theology, Practical Theology, and Spiritual Formation through contextual ministry. The MMin does not provide the ability to specialize in a particular area of ministry or theological study. The MMin may be used to achieve MDiv equivalency for those with a previous master's degree.

Student should check with their own denominational judicatory regarding requirements for ordination. The seminary will assist each student in selecting courses to meet judicatory requirements.

The MMin is designed for people who are:

- Preparing for the work of Deacon in The United Methodist Church
- Pursuing ordination in a denomination that does not require an MDiv
- Wanting to enter United's Doctor of Ministry program with a previous master's degree and need to augment their coursework to achieve the educational equivalent of a Master of Divinity degree.*

** The MMin program is offered as an approved exception to ATS Degree Program Standard E, section E.4.3, regarding admission requirements for a DMin program.*

The MMin degree is designed enable students to:

- Demonstrate understanding of the content, interpretation, and function of the Bible in the Christian community.
- Demonstrate appropriation of the major historical themes and theological loci of the Christian heritage.
- Demonstrate understanding of the Church and its mission in local and/or global contexts.
- Demonstrate deepening Christian faith and spiritual development characterized by mature self-awareness and self-direction.
- Demonstrate critical, theological reflection on ministerial practice.

Requirements

The Master of Ministry degree can be accomplished in one and a half to two years following our plans for on campus and distance students.

To earn the MMin:

1. Complete the entire degree program requirements listed for the MMin

2. Complete all course credits applied toward the MMin degree within ten years of the awarding of the degree, in keeping with the standards set forth by the Association of Theological Schools.
3. Participate in United's Contextual Ministry Program. Contextual Ministry consists of:
 - a. Attendance at one Contextual Ministry retreat in October. Those in Foreign Language Houses of Study must enroll in CM512.
 - b. Completion of two Contextual Ministry courses over one year
 - c. Completion of one unit of field education in a church or community site in your area.

Student Orientation

Completion of the online orientation provides the best foundation for student success at United. The orientation fee is assessed upon registration for the online orientation course. ALL new MMin students are required to complete a United online orientation course:

- New students are required to register for the online orientation course and complete it before registering for a second term.
- Registration for a second term will be prevented until this course is completed.

Contextual Ministries

The Contextual Ministries program requirements for the MMin degree include Contextual Ministry coursework and Field Education Placements. Contextual Ministries encourages students to develop stronger skills in:

- Spiritual disciplines for a life of holiness amidst the development of professional competence
- Critical understanding(s) of church leadership and corresponding criteria for further development of leadership skills
- Well-bounded relationships for the support of self and ministry
- Discernment of gifts and call as means of professional thriving in ministry
- Identity development and self-understanding leading to a greater capacity to love
- Critical theological reflection that speaks to the church/world, yet weaves concrete experience of the Spirit
- Engagement of cross-cultural and interreligious understanding and communication

1. Contextual Ministry Courses

All students in the MMin degree program are required to take the following Contextual Ministry courses.

- CM510 Contextual Ministry 1 (Includes Fall Retreat)
- CM511 Contextual Ministry 2

Students should take either Contextual Ministry 1 or 2 in their first term.

2. Field Education Placements

MMin students must complete **one** unit of Field Education:

- CM501 Field Education Unit 1.

Field Education units must be completed while enrolled in a Contextual Ministry course. Placements that extend beyond the Contextual Ministry course, including summer internships, must be approved by the Director of Contextual Ministry.

For each unit, a student is required to complete a total of 200 hours at their approved site by working no fewer than 10 hours a week over the course of a least 12 weeks.

A placement is negotiated between the field education site, the mentor, and the student, with assistance and approval by the Director of Contextual Ministries. It is the student's responsibility to discern her or his interests and the type of placement in which she or he desires to learn and serve.

A listing of organizations/agencies and church sites is located on the HUB and contains both voluntary (non-paying) and compensated positions, some of which qualify for Federal Work Study funds. Each student works on-site at the Field Education site and meets with a mentor weekly.

MMin Academic Requirements (36 cr. hrs.)

MMIN CORE REQUIREMENTS (27 CR. HRS.)

Biblical Studies (6 cr. hrs.)

- NT500 Introduction to the New Testament (3)
- OT500 Introduction to the Old Testament (3)

Church History and Theology (6 cr. hrs.)

- CH500 Intro to Church History (3)
- TH502 Introduction to Theology (3)

Practical Theology (6 cr. hrs.)

- Any 500 Level Introductory Worship Course; or Any 500 Level Introductory Preaching Course (3)
- ER503 Church Renewal for Mission (3)

Contextual Ministry (6 cr. hrs.)

- CM501 Field Education Unit 1 (0)
- CM510 Contextual Ministry 1 (3) (Includes Fall Retreat)
- CM511 Contextual Ministry 2 (3)

MMIN ELECTIVES (12 CR. HRS.)

Students may use elective courses to fulfill denominational requirements. United Methodists are required to have 6 credits in UM History, Doctrine, and Polity. TH510 Theological Research and Methodology is a recommended elective for those entering the Doctor of Ministry.

MMIN NON-CREDIT REQUIREMENTS

- SS500 Online Master Student Orientation (0)
- SS705 MMin Final Program Review (0)

Master of Theological Studies (MTS)

For those pursuing the academic study of Christianity

Purpose

The MTS program at United Theological Seminary is an academic degree in a focused area of either Bible or History and Theology. MTS students write a Thesis in their focus area. This program prepares students for further academic study or teaching ministry.

The MTS is designed for people who are:

- Preparing for further graduate study (e.g., PhD or ThD)
- Interested intellectually in Christianity
- Teachers and leaders in local churches
- Seeking to extend their theological education or concentrate in specific theological areas

The MTS degree is designed to enable students to:

- Demonstrate understanding of the content, interpretation, and function of the Bible in the Christian community.
- Demonstrate appropriation of the major historical themes and theological loci of the Christian heritage.
- Demonstrate the ability to formulate a coherent and organized thesis or project in a particular area of theological study.

Requirements

The Master of Theological Studies degree can be accomplished in two to three years following our plans for on campus and distance students

To earn the MTS:

- Complete the entire degree program requirements listed for the MTS.
 - Take TH510 Theological Research and Methodology in the second to last term. In this course, students will develop their thesis or project proposal as a final project in this class.
 - Take CQ650 MTS Thesis in the final term. Students must work with a faculty member in their focus area who will advise and grade their thesis.
- Choose a Focus Area in either Bible or Church History and Theology.
- Core Discipline Electives and Focus Area Electives must be chosen in consultation with the MTS faculty mentor.

Student Orientation

Completion of the online orientation provides the best foundation for student success at United. The orientation fee is assessed upon registration for the online orientation

course. ALL new MTS students are required to complete a United online orientation course:

- New students are required to register for the online orientation course and complete it before registering for a second term.
- Registration for a second term will be prevented until this course is completed.

MTS Academic Requirements (48 cr. hrs.)

MTS CORE REQUIREMENTS (27 CR. HRS.)

Biblical Studies (12 cr. hrs.)

- NT500 Introduction to the New Testament (3)
- OT500 Introduction to the Old Testament (3)
- Any 600 Level OT Course (3)
- Any 600 Level BI/NT Course (3)

Church History and Theology (9 cr. hrs.)

- CH500 Intro to Church History (3)
- TH502 Introduction to Theology (3)
- Any 600 Level CH/TH Course (3)

Research and Methodology (3 cr. hrs.)

- TH510 Theological Research and Methodology (3)

Thesis or Project (3 cr. hrs.)

- CQ650 MTS Thesis (3)

MTS ELECTIVES (21 CR. HRS.)

Core Theological Disciplines Electives (6 cr. hrs.)

- Must be in one of the core disciplines (BI, OT, NT, CH, TH) in consultation with faculty mentor

Focus Area Electives (15 cr. hrs.)

- Must be related to the student's MTS Focus Area in consultation with faculty mentor

MTS NON-CREDIT REQUIREMENTS

- SS500 Online Master Student Orientation (0)
- SS602 MTS Mid-Program Review (0)
- SS702 MTS Final Program Review (0)

Master of Arts (MA)

For those who want to expand their theological knowledge through a self-designed degree plan for specialized studies.

Purpose

The MA program at United Theological Seminary is an academic degree offering flexibility for study in all areas of theology and ministry. Students can create their own plan of study or use one created by United. Students write an integrative thesis at the end of their program.

Through this degree, United Methodist pastors who also complete the Course of Study can fulfill the requirements of Advanced Course of Study while earning a master's degree. Students should check with their own denominational judicatory regarding requirements for ordination. The seminary will assist each student in selecting courses to meet judicatory requirements.

The MA is designed for people who are:

- Pursuing an advanced theological study in an area of Practical Theology
- Going deeper in a particular field of theology or ministry for a vocation that does not require an MDiv
- Growing in their faith and strengthening their theological foundation for lay ministry in the world
- Working toward elders ordination after completing Advanced Course of Study in The United Methodist Church

The MA is designed to enable students to:

- Demonstrate general survey knowledge of various theological disciplines
- Demonstrate critical reflection on this theological knowledge
- Demonstrate the ability to pursue advanced study related to a particular vocational goal

Requirements

The Master of Arts degree can be accomplished in one and a half to two years following our plans for on campus and distance students.

Students wishing to fulfill GBHEM's Advanced Course of Study can find the list of required courses in the Course Planning Guide for MA students.

To earn the MA:

- Complete the entire degree program requirements listed for the MA.
- Take CQ640 MA Integrative Colloquy in the final term.

Student Orientation

Completion of the online orientation provides the best foundation for student success at United. The orientation fee is assessed upon registration for the online orientation course. ALL new MA students are required to complete a United online orientation course:

- New students are required to register for the online orientation course and complete it before registering for a second term.
- Registration for a second term will be prevented until this course is completed.

MA Academic Requirements (36 cr. hrs.)

MA CORE REQUIREMENT (3 cr. hrs.)

- CQ640 MA Integrative Colloquy (3)

MA ELECTIVES (33 cr. hrs.)

Create a flexible degree plan or use a recommended degree plan published in the Course Planning Guide.

MA NON-CREDIT REQUIREMENTS

- SS500 Online Master Student Orientation (0)
- SS706 MA Final Program Review (0)

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Dual Degree Programs

Master of Divinity/Master of Theological Studies (MDiv/MTS)

For a Dual Degree option, the 72-credit hour Master of Divinity (MDiv) degree program may be combined with the 48-credit hour Master of Theological Studies degree. While the requirements for both degrees must be met, in most instances this combination can be completed in 102 credit hours. Students are encouraged to make this determination as early as possible and to seek assistance from faculty, including their advisors, in this regard.

Academic Degree Requirements (96 cr. hrs.)

MDIV/MTS CORE REQUIREMENTS (57 CR. HRS.)

Biblical Studies (12 cr. hrs.)

- NT500 Introduction to the New Testament (3)
- OT500 Introduction to the Old Testament (3)
- Any 600 Level OT Course (3)
- Any 600 Level BI or NT Course (3)

Church History and Theology (12 cr. hrs.)

- CH500 History of Christianity
- TH502 Introduction to Theology
- Any 600 Level CH Course
- Any 600 Level TH Course

Practical Theology (12 cr. hrs.)

- ER503 Church Renewal for Mission
- Any 500 Level Preaching Course
- PC507 Pastoral Care Giving
- Any 600 Level Practical Theology Course (ER, LD, PC, PW)

Contextual Ministry (12 cr. hrs.)

- CM501 Field Education Unit 1 (0)
- CM510 Contextual Ministry 1 (3)
- CM511 Contextual Ministry 2 (3)
- CM601 Field Education Unit 2 (0)
- CM610 Contextual Ministry 3 (3)
- CM611 Contextual Ministry 4 (3)

Cross-Cultural Immersion (3 cr. hrs.)

- CM620 Methods of Interreligious and Intercultural Encounter (3)
- CM621 Immersion Trip (0)

Research and Methodology (3 cr. hrs.)

- TH510 Theological Research and Methodology (3)

MTS Thesis or Project (3 cr. hrs.)

- CQ650 MTS Thesis (3)

MDIV/MTS ELECTIVES (39 CR. HRS.)

- **Core Theological Disciplines Electives (6 cr. hrs.)**

Must be in one of the core disciplines (BI, OT, NT, CH, ET, TH), chosen in consultation with advisor

- **Focus Area Electives 15 cr. hrs.)**

Must be related to the student's MTS Focus Area, chosen in consultation with advisor

Other Electives (18 cr. hrs.)

18 credit hours from any course that does not fulfill a requirement and has not been previously credited

MDIV/MTS NON-CREDIT REQUIREMENTS

- SS500 Online Master Student Orientation (0)
- SS602 MTS Mid-Program Review (0)
- SS702 MTS Final Program Review (0)

Master of Divinity/Master of Business Administration (MDiv/MBA)

In accordance with its transfer of credits policy, United will accept 15 credits from Dakota Wesleyan University into the Master of Divinity program. The Master of Divinity degree will be conferred by United, and the Master of Business Administration will be conferred by Dakota Wesleyan University.

Area and Degree Requirements (90 cr. hrs.)

Taken Through United (60 cr. hrs.)

MDIV CORE REQUIREMENTS (51 CR. HRS.)

Biblical Studies (12 cr. hrs.)

- NT500 Introduction to the New Testament (3)
- OT500 Introduction to the Old Testament (3)
- Any 600 Level OT Course (3)
- Any 600 Level BI or NT Course (3)

Church History and Theology (12 cr. hrs.)

- CH500 Intro to Church History (3)
- TH502 Introduction to Theology (3)
- Any 600 Level CH Course (3)
- Any 600 Level TH Course (3)

Practical Theology (12 cr. hrs.)

- ER503 Church Renewal for Mission (3)
- Any 500 Level Preaching Course (3)
- PC507 Pastoral Care Giving (3)
- Any 600 Level Practical Theology Course (ER, LD, PC, PW) (3)

Contextual Ministries (12 cr. hrs.)

- CM501 Field Education Unit 1 (0)
- CM510 Contextual Ministry 1 (3)
- CM511 Contextual Ministry 2 (3)
- CM601 Field Education Unit 2 (0)
- CM610 Contextual Ministry 3 (3)
- CM611 Contextual Ministry 4 (3)

Cross-Cultural Immersion (3 cr. hrs.)

- CM620 Methods of Interreligious and Intercultural Encounter (3)
- CM621 Immersion Trip (0)

MDIV ELECTIVES (9 CR. HRS.)

Students may use elective courses to fulfill denominational requirements. United Methodists are required to have 6 credits in UM History, Doctrine, and Polity.

MDIV NON-CREDIT REQUIREMENTS

- SS500 Online Master Student Orientation (0)
- SS601 MDiv Mid-Program Review (0)
- SS701 MDiv Final Program Review (0)

Taken Through Dakota Wesleyan University (30 cr. hrs.)**MBA CORE CURRICULUM (30 CR. HRS.)**

- Students must fulfill 30 hours in Dakota Wesleyan University's MBA core curriculum. After 15 hours at Dakota Wesleyan University, students will receive their MDiv degree from United Theological Seminary.

Masters Course Modalities

United offers courses in five modalities: traditional, virtual, online, Hybrid, and Intensive. For course dates, see the Academic Calendar in the Course Planning Guide.

Traditional courses meet synchronously on campus during the traditional fourteen-week terms in the fall and spring. Unless otherwise stated, Dayton courses meet on campus weekly for three hours.

Virtual courses meet synchronously during the fall and spring terms. Virtual courses allow distance students to join on campus classes via video conference. This technology has become increasingly reliable and stable; however, Virtual students will need a stable internet connection and webcam to access these classes.

Online courses meet during the traditional fourteen-week terms in the fall, spring and summer. Coursework is usually divided into weekly modules. Students can engage in weekly discussions, assignments, and other forms of course work at any time of the day or night, but should complete assignments by the date they are due.

Online Learning has been developed as a learning modality that enhances the student's ability to learn from a distance (the teacher and students in different locations) with the same rigor and quality as learning within courses that are offered on campus. Learning via online modalities is not the same as learning in the classroom. The student will need to take responsibility for seeking answers and becoming a self-motivated learner. Online courses require good time management, planning, writing, and communication skills. All students will be required to complete the online orientation course to learn adequate technology skills, but students must be willing to learn technology quickly. There are helpdesk services available to students who need additional help at onlinehelp@united.edu.

Hybrid courses require that more than 50% of course time is completed on campus. The rest of the coursework is completed in the online format. Master Hybrid courses begin with online learning, spend 2 ½ days in person during a gathering week, and then conclude with online learning. The Contextual Ministry Hybrids meet 2 ½ days on campus and then nine weeks online. Hybrid courses meet United Methodist residency requirements.

Our broad selection of course modalities allows you to determine which modalities best meet your needs. Online, Virtual, Hybrid, and intensive modalities allow students to learn from a distance without leaving their ministry context.

Intensive courses require prework online, 1 week of in person learning, and post work online. Intensive courses require students to come to a five-day gathering week.

Houses of Study

English Language Houses of Study

Houses of Study at United equip students for service in the communities, movements and denominations where they serve. A House of Study is available through academic tracks in United's Master of Divinity program and Master of Arts in Christian Ministry. Within a House of Study, you will find support from a House of Study's director and fellowship among your peers. Houses may also include related non-degree certificates and groups in United's Doctor of Ministry program.. For more information about the Houses of Study contact housesofstudy@united.edu.

Fresh Expressions

The Fresh Expressions House of Study, in partnership with Fresh Expressions US, is for visionary leaders who are called to cultivate transformational Christian communities. A fresh expression is a missional, contextual, formation and ecclesial form of church for our changing culture, established primarily for the benefit of those who are not yet part of any church. Thousands of fresh expressions are emerging across the globe. Inherited congregations involved in their cultivation are experiencing forms of revitalization, in what has been called a "blended ecology of church."

Full Gospel Baptist Fellowship

The Full Gospel Baptist Church Fellowship, one of the fastest growing and most influential worldwide fellowships in the church, has established a House of Study to develop and equip charismatic intellectuals for 21st century ministry. Desiring to become the people that God desires for us to be for the next generations, we are building upon our rich history and perfecting the way we do ministry in a spirit of excellence. As Full Gospel Baptists, we believe in the proclamation of both the eternal power of Calvary and the potential power of Pentecost; the baptizing Power of Jesus Christ for salvation because of Calvary; and the filling/controlling power of the Holy Ghost for service and Holy victorious living because of Pentecost.

Global Pentecostal

As the Church moves into the 21st Century and beyond, Global Pentecostalism is increasingly on the rise. A well-rounded approach to graduate Pentecostal studies in Scripture, Theology, Church History, and various other disciplines is essential for the spiritual formation of emerging leaders. Students who enroll in this graduate level studies program will discover the richness of the Pentecostal heritage and its place in the larger Christian Tradition. They will be trained and equipped to come alongside those they serve as they lead them into the future. They will also be given the necessary resources and tools to wisely handle the Sacred Text in the presence and on behalf of the community they serve by the empowering presence of the Spirit.

Global Methodist

The Global Methodist House of Study is designed to prepare women and men for Biblically grounded and Spirit-filled leadership for dynamic discipleship, effective pastoral ministry, and world-wide mission in a vibrant expression of the Wesleyan and Methodist heritage.

Forming Houses of Study:

AME Zion

The AME Zion Church House of Study is a track designed to instruct, prepare, and empower clergy and lay leaders with 21st Century ministry resources taught from an African American Methodist (Wesleyan) historic Christian faith point of view. If you are searching for an experiential 21st Century educational model to prepare you for the "Next Normal", this is it!

Global Lutheran

The Global Lutheran House of Study is a track to develop, equip, and train lay and pastoral leaders for the Global Lutheran church. The world is ever-changing, and there is a great need to develop the future leaders of our churches with leaders who not only understand the Historical Lutheran faith but see the necessity of revitalization and contextualization based on the church's heritage, culture, and community. We hope that graduates formed in the Global Lutheran House of Study will be better equipped to serve the churches in our various traditions.

Foreign Language Houses of Study

Hispanic

The Hispanic House of Study at United offers Spanish-language graduate degree programs in theology, such as the Master of Divinity, that will provide Spanish-speaking pastors and church leaders the opportunity to receive necessary education, professional training, and fulfillment of ordination requirements, within the context of their cultural community and native language.

Korean

The Korean House of Study at United offers Korean-language graduate degree program in theology such as the Doctor of Ministry, Master of Divinity, Master of Arts in Christian Ministry, and Master of Ministry that will provide Korean-speaking pastors and church leaders the opportunity to receive necessary education, professional training, and fulfillment of ordination requirements, within their cultural community and native language.

Degree Requirements for Foreign Language Houses of Study

To earn the MDiv, MACM, or MMin:

1. Complete the entire degree program requirements listed for the MDiv, MACM, and MMin.
2. Complete all course credits applied toward the Masters degree within ten years of the awarding of the degree, in keeping with the standards set forth by the Association of Theological Schools.
3. Participate in United's Contextual Ministry Program. Contextual Ministry consists of:
 - a. Attendance at two Contextual Ministry retreats in the summer.

- b. Completion of four Contextual Ministry courses over two years.
- c. Completion of two units of field education in a church or community site in your area.

Student Orientation

Completion of the online orientation provides the best foundation for student success at United. The orientation fee is assessed upon registration for the online orientation course. ALL new students are required to complete a United online orientation course:

- New students are required to register for the online orientation course and complete it before registering for a second term.
- Registration for a second term will be prevented until this course is completed.

Contextual Ministries

The Contextual Ministries program requirements for the MACM, MMin, and MDiv degree program include Contextual Ministry coursework, Contextual Ministry Retreat(s), Field Education Placements, and the Contextual Theology Immersion Trip (MDiv only). Contextual Ministries encourages students to develop stronger skills in:

- Spiritual disciplines for a life of holiness while developing professional competence
- Critical understanding(s) of church leadership and corresponding criteria for further development of leadership skills
- Well-bounded relationships for the support of self and ministry
- Discernment of gifts and call as means of professional thriving in ministry
- Identity development and self-understanding leading to a greater capacity to love
- Critical theological reflection that speaks to the church/world, yet weaves concrete experience of the Spirit
- Engagement of cross-cultural and interreligious understanding and communication

1. Contextual Ministry

Students are required to take the following Contextual Ministry courses:

- CM510 Contextual Ministry 1 (MDiv, MACM, MMin)
- CM511 Contextual Ministry 2 (MDiv, MACM, MMin)
- CM610 Contextual Ministry 3 (MDiv)
- CM611 Contextual Ministry 4 (MDiv)

Contextual Ministry 1 and 2 must be completed before taking Contextual Ministry 3 and 4. Students should take either Contextual Ministry 1 or 2 in their first term.

2. Field Education Placement(s)

Students are required to complete **one to two** units of Field Education:

- CM501 Field Education Unit 1 (MDiv, MACM, MMin)
- CM601 Field Education Unit 2 (MDiv)

Field Education units must be completed while enrolled in a Contextual Ministry course. Placements must be approved by the Director of Contextual Ministry.

For each unit, a student is required to complete a total of 200 hours at their approved site by working no fewer than 10 hours a week over the course of a least 12 weeks.

A placement is negotiated between the field education site, the mentor, and the student, with assistance and approval by the Director of Contextual Ministries. It is the student's responsibility to discern her or his interests and the type of placement in which she or he desires to learn and serve.

A list of organizations/agencies and church sites is located on the HUB and contains both voluntary (non-paying) and compensated positions, some of which qualify for Federal Work Study funds. Each student works on-site at the Field Education site and meets with a mentor weekly.

3. Contextual Ministries Retreat(s)

Students are required to complete **one to two** Contextual Ministries Retreats:

- CM512 Contextual Ministries Retreat 1 (MDiv, MACM, MMin)
- CM612 Contextual Ministries Retreat 2 (MDiv)

Contextual Ministries retreats take place in the summer, most likely July. They are a 2.5 day spiritual retreat with peer group discussion, worship, and plenary sessions. Travel may be required for students to participate in-person with their assigned peer group (locations vary). *Travel and accommodation expenses are the student's responsibility.*

Certificates

For those seeking an introduction to theological education or to enhance their ministry opportunities

Purpose

United Theological Seminary provides a variety of non-degree programs to meet a range of needs for theological education.

Courses taken at the master's level non-degree programs may be counted for credit toward a degree program, should a student who enrolls in one of these programs apply and be admitted to a United degree program. See the "Change of Degree" section in the "Academic Policies and Procedures" chapter for more information.

A faculty advisor will be provided as a resource for students who enroll in non-degree programs for master's level credit, and these credits will be documented on a United transcript.

Courses taken for Continuing Education Units are not eligible for degree credit.

Certificate in Church Planting

The Certificate in Church Planting (CCP) is ideal for pastors, church leaders, and lay people involved in the leadership and ministry of a church plant. In two online courses, this non-degree certificate program will provide the foundations for successfully starting a church plant—from how to launch a church to how to build systems for growth and discipleship within a new church.

Participants complete the following courses, which may be taken for non-degree credit (Certificate of Completion) or graduate credit (3 credit hours each, no certificate awarded).

Launching a New Church: Theory and Practice

Provides an introduction and overview of the process of launching a new church, including Biblical and Theological rational and practical application.

New Church Development: Post Launch

Explores the role of church planter post launch to create systems and structures to take people from being a visitor to a disciple. This will include strategies for integrating people in the life of the church plant.

Rooted: Certificate of Church-Planting Coaches and Mentors

This non-degree certificate program offers training and certification for equipping church planters with the tools to dedicate themselves contextually in their mission fields. The program focuses on Hispanic/Latino church leaders who have an interest in receiving more training as coaches and mentors to be able to effectively invest in

equipping leaders to plant new churches. We offer a one-year coaching certificate and a 6-month mentoring certificate.

Certificate in Fresh Expressions and Pioneer Ministry

The Certificate in Fresh Expressions and Pioneer Ministry is offered through The Adventurers Leadership Academy (ALA) as an immersive, year-long, cohort-based training process that certifies lay and clergy leaders to cultivate fresh expressions of church. Through a mixture of both class-based and peer-to-peer learning, along with guided in-context experimentation, participants will become proficient in pioneer ministry.

Certificate in Online Teaching Strategies for Ministry Education

The Certificate in Online Teaching Strategies for Ministry Education consists of one course that prepares theological instructors, future pastors, and church leaders to begin teaching in a virtual environment. This course will guide you through the development of a ready-to-use online course with semi-developed examples you can use as your own.

Upon completion of the professional certificate course, you will have the ability to confidently design, develop, and deliver online courses for virtual students of your choice through engaging content, interactive learning techniques, and provide an atmosphere that promotes a sense of community.

Through this 14-week course, which may be taken for non-degree credit (Certificate of Completion) or graduate credit (3 credit hours), those looking to develop online courses, online small groups, or online training of any kind, will be able to complete a portion of an online course, develop a syllabus, learn to use online activities, and how to create community all online.

The course instruction will:

- a. Introduce the online learning environment
- b. Teach online teaching theories and/or small group methods of learning
- c. Facilitate learning through online activities
- d. Create a sense of community with engaging discussion and social media
- e. Demonstrate Assessment, Evaluation and Maintenance

The course is offered online. For more information relating to the program and registration, see <http://united.edu/otlc/>.

Non-Degree Denominational Ministry Preparation

UMC Course of Study Extension School

The Course of Study (COS) is a non-graduate level program prescribed by the General Board of Higher Education and Ministry (GBHEM) of The United Methodist Church for the education of persons serving as licensed local pastors.

The Course of Study School of Ohio (COSSO) is a Regional COS School established by the GBHEM Division of Ordained Ministry and housed at Methodist Theological School in Ohio (MTSO), located in Delaware, OH. United Theological Seminary (United) in Dayton, Ohio serves as an Extension School to the Regional School, educating only part-time local pastors.

The faculty is made up of well-qualified instructors, including faculty from the two seminaries and from the surrounding community. All are academically qualified, theologically grounded, and persons who care about the best interest of the students and the church.

As prescribed by *The Book of Discipline of The United Methodist Church*, each part-time licensed local pastor must complete two courses in an annual conference year; full-time licensed local pastors must complete four.

Hybrid COS Program: United was the first COS school to offer Hybrid classes. Hybrid courses consist of one-half of each course being offered online and one-half offered in one weekend on campus.

Online Modules: The online portion of each course is taught in modules over a six week period. Most modules include an online lecture or video, required readings, and written interaction with other students and the professor.

Face-to-Face Session: Unlike standard COS classes, the Hybrid format means you travel to campus for only one weekend. On the weekend, classes will be offered in a Friday/Saturday intensive format.

Transferability: All COSSO Hybrid courses offered at United are transferable to other UMCOS programs.

Advanced Course of Study

Upon approval by the Conference Board of Ordained Ministry, United Methodist local pastors who have completed the Basic Course of Study may meet the educational requirements for conference membership and Elder's orders by taking an additional 32 credit hours of graduate theological studies.

Coursework must be planned in consultation with a faculty advisor and be in conformity with the Guidelines for Advanced Course of Study published by the General Board of Higher Education and Ministry. United's MA degree program (36 credit hours) is designed for ACOS students to complete ACOS requirements.

Certificate in Theology and Ministry

The Certificate in Theology and Ministry (CTM) is a non-graduate level program that equips Christian leaders for effective ministry through accessible, affordable, quality theological/ministerial education. This three-year online program provides a flexible schedule for the busy student balancing a full-time career with his or her studies. The courses are equivalent to 3 credit hours. The CTM is the non-degree course of study for ordination in the Global Methodist Church.

Certificado en Teología y Ministerio

The Certificado en Teología y Ministerio (SCTM), offered through the Hispanic Christian Academy is designed to:

- Educate church leaders in foundational knowledge and practical training for ministry
- Equip and train leaders in Scriptural preaching, teaching, ministry, and pastoral care
- Encourage personal spiritual growth of leaders to mature in Christ
- Train leaders to equip and train others for serving in ministry
- Encourage leaders to high standards of integrity

The certificate consists of 12 non-graduate level online courses offered over a three-year period. The duration of each course is eight weeks, with courses offered back to back each term. The basic curriculum includes: Bible, Theology, Church and Mission, and Ministry.

Associate & Bachelor's Degree/Dakota Wesleyan University

United has a partnership with Dakota Wesleyan University to share/transfer of credits between United Theological Seminary's (United's) Course of Study (COS) and Certificate of Theology and Ministry (CTM) and the Associate of Arts degree or Bachelor of Arts degree in Nonprofit Administration or Organizational Leadership at Dakota Wesleyan University.

For successful completion of work in the COS or CTM, DWU will grant the student:

- Up to 24 credits (i.e., 24 credits for completing the entire CTM)

Additionally, DWU may grant credit to the student for the following:

- Up to 6 credits of internship toward an associate degree and up to 16 credits of internship toward a bachelor's degree
- Transfer credits earned at one or more accredited institutions of higher education
- Credits for earned professional credentials
- Credits for qualifying and documentable professional experiences (these credits are available only to students pursuing a bachelor's degree with DWU).
- For more information on Associates or Bachelor's Degree with DWU inquire with Director of Non-Degree

School for Discipleship and Renewal

Continuing Education (CEUs)

United Theological Seminary offers Continuing Education Units (CEUs) based on the industry standard. A (CEU) is defined as 10 contact hours of participation in an organized continuing education experience offered under responsible sponsorship, capable direction, and qualified instruction.

Hispanic Christian Academy

The Hispanic Christian Academy aims to reach, empower, educate and support the ministry to Hispanics/Latinos through programs, events, and theological education. It is designed to impact the local church by equipping and training Hispanic leaders to serve as lay pastors and leaders. It offers a three-year Course of Ministry program taught online in Spanish. See the section on "Certificado en Teología y Ministerio (CTM)" for more information.

The Holy Spirit Seminar

The Holy Spirit Seminar is an annual gathering focused on the person and work of the Holy Spirit. With different themes each year, the one-day event features the best in pneumatological theory and practice from top Renewalist scholars and practitioners. The mission of the Holy Spirit Seminar is to allow the person and work of the Holy Spirit to inspire, to instruct and to impart the life of God to United Methodists and to the larger Body of Christ.

The X Seminar

The X-Seminar is a one-day certification course in deliverance and exorcism from one of the leaders in the field. Learn how to discern if someone needs deliverance. Receive training and learn the best, time-tested methods of warfare and deliverance for various demonic situations. Learn the best strategies and wisdom for dealing with the devil. Be equipped to train X-teams in your own church or ministry setting. The X-Seminar provides sound theology and effective practices to equip X-ministers and to minister liberation and inner healing to those who are bound. Dr. Bellini combines the best resources of the Spirit, Scripture, theology, and the sciences to minister effective deliverance and healing. He brings nearly four decades of study, research, and experience. Upon completing the course, participants will receive Certification.

Bishop Bruce Ough Innovation Center

The Innovation Center is a new startup of United Theological Seminary. It's designed to bring together collaborative, innovative dreaming and sharing among churches, leaders and pastors everywhere in order to equip and energize the Church for our shared Kingdom work on behalf of the message and mission of Christ. Founded upon an ongoing Breakthrough Prayer Initiative movement asking God for new possibilities and bold courage, the Innovation Center provides:

- prayer resources
- short "how to" practical courses, led by innovative leaders who are themselves in the trenches of church leadership
- online classes for laity taught by United's faculty
- "Leading Voices" webinars
- the "Floodgates Collective" for congregations seeking renewal and preparation to step into a new fresh season, fueled by churchwide breakthrough prayer
- plus much more.

The Pohly Meetinghouse

The Pohly Meetinghouse is an innovation-focused specialty forum within the Innovation Center, bearing the name and legacy of longtime United professor Dr. Kenneth Pohly. Dr. Pohly's passion was the creation of research-based, cutting-edge strategies to assist clergy's growth toward healthy, accountable church leadership. Today the Pohly Meetinghouse continues in active new creation and availability of resources to augment clergy's "emotional formation," as they navigate the rapidly-changing, challenging environment in which they lead church ministry.

Admissions

Introduction

United Theological Seminary seeks students who wish to deepen their personal and communal faith in Jesus Christ, experience and reflect on relevant issues facing today's Church, and develop competency in the practice of ministry.

Although each degree program is designed with unique objectives in mind, all degree programs prepare graduates for effective leadership in the Church and society.

Prospective students are asked to submit an application with the necessary supporting documentation that attests to an adequate academic record, an obvious awareness of God's call in their lives and the affirming witness of the gathered community.

Campus Visits

United invites prospective students to schedule campus visits, preferably when classes are in session.

Visiting on a Tuesday during the fall or spring term enables participation in community worship. Prospective students may attend a class of interest, meet current students and faculty, tour the campus, and meet with admissions staff.

In addition, United often sponsors special ministry events to assist prospective students in discerning their call into ministry. United offers an Explore United Open House in the Fall and Spring term for Masters and Doctoral programs. There are also Virtual Open Houses for the Masters and Doctoral programs. Participation in these activities offers prospective students another means to learn about theological education at United. Visit www.united.edu/admissions for dates, event description, and registration.

Persons planning to visit the campus on specifically designated dates or at other times should contact the Admissions Office two weeks in advance.

Application Information

Prospective students seeking admission to any of United Theological Seminary's degree programs may apply using our applicant portal located on our website at www.united.edu. There is no application fee to start the application. Choose "How to Apply" from the main menu to learn more about the application process, and then click the "Apply" button on the How to Apply web page, and select a program to start your application.

Applications are evaluated for admission when all required documentation are received. The Office of Admissions responds to each applicant by email or phone regarding their admittance or denial of admittance.

Qualifying applicants are asked to indicate their response to the offer of admission by submitting their Letter of Intent within the applicant portal.

All application materials become the property of the seminary and cannot be returned. The seminary reserves the right to refuse admission to any student.

Master's Degree Admissions

Standards for Admission

All students admitted to United are asked to provide evidence of a growing faith, potential for creative ministry in a professional capacity, personal maturity, and ability to relate well to others.

Applicants should have successfully completed an undergraduate degree or demonstrated educational equivalency by completing a minimum of 120 undergraduate credit hours from a regionally accredited institution. Each student must present transcripts with a minimum grade point average of 2.5 on a 4.0 scale.

The Master of Theological Studies degree requires a completed undergraduate degree with a minimum GPA of 3.0 on a 4.0 scale from a regionally accredited institution.

Application Process

To be considered for admission, prospective students must complete the following tasks on or before the appropriate deadline:

- **Application:** Provide a completed application including a spiritual autobiography essay and an essay that explains what will be the most significant issue for Christianity in the coming decade .
- **Transcripts:** Request official transcripts from every college, university or graduate school you have attended. Transcripts should be sent directly to the Admissions Office at United Theological Seminary. If transcripts are sent to you, please submit an official unopened copy to the Admissions Office. Request official transcripts from every college, university or graduate school you have attended. Transcripts should be sent directly to the Admissions Office at United Theological Seminary. If transcripts are sent to you, please submit an official unopened copy to the Admissions Office. Transcripts must show evidence of a cumulative grade point average of 2.5 (based on 4.0 GPA scale) or its equivalent.
- **Letters of Recommendation:** Submit a request through the applicant portal for three letters of recommendation from an individual who knows the applicant's work and can provide assurance of support for applicant's program involvement.
- **Background Checks:** United Theological Seminary requires criminal background checks through Verified Credentials on all degree-seeking applicants. The fee for background check paid to Verified is \$57 and must be completed when submitting your information.
- Application materials are valid for one year from the time of submittal. After that period, a new application will be required to be considered for admission.

Application Timeline for Masters Students

Applications and all supporting documents must be received 3 weeks before the beginning of the applicants intended term of enrollment:

- **Fall Deadline:** 3 weeks before Fall Term begins
- **Spring Deadline:** 3 weeks before Spring Term begins
- **Summer Deadline:** 3 weeks before Summer Term begins

Transfer of Credits

Transfer of credit may be granted as either shared credit or transfer credit. Shared credit refers to credit applied from a conferred degree. Transfer credit refers to credit not applied to a conferred degree.

Shared or transfer credit may be granted from graduate schools recognized by the U.S. Department of Education or Council for Higher Education Accreditation and must correspond to elements of United's curriculum. United does not accept credit from non-accredited institutions or for experiential learning.

Transfer credit must have been completed within the previous ten-year period and with a grade of B or better.

Applicants seeking transfer of credit should submit their request in writing to the Admissions Department.

Once all official transcripts are received, the Admissions department will prepare a transcript evaluation, which must be approved by the Academic Dean's office. The student will be notified of the results of the transcript evaluation.

Master's degree students who enter United with shared or transfer credit must take at least the last third of the total hours at United and fulfill all the requirements for the degree.

Advanced Standing with Credit

United may grant up to 33% advanced standing with credit.

Students who have graduated from particular undergraduate programs that United has evaluated and determined to be of similar ethos and significant rigor.

After evaluation United has determined that students who have completed the following programs are eligible for Advanced Standing with Credit:

- Lindsey Wilson College: Christian Ministries Major
- University of Indianapolis: Religion Major
- Dakota Wesleyan: Christian Leadership Major

- Seminario Juan Wesley: Licenciatura Degree
- Vision International College Australia: Graduate Diploma of Christian Ministry and Theology

Students must have achieved the equivalent of a B grade or higher (not B-) in any undergraduate courses to be counted toward advanced standing with credit.

United Methodist local pastors enrolled in the Course of Study program may be granted up to fifteen (15) credit hours for a completed Course of Study or three (3) credit hours for each unit of completed coursework, not to exceed 33% of the degree.

In cases in which no formal agreement exists, the Academic Dean's office may grant advanced standing after reviewing the student's formal transcripts.

Advanced Standing without Credit

Students who wish to substitute another course for an area requirement listed in the catalog shall submit a written rationale to the area faculty.

Upon receiving written permission from the area faculty, the student must also secure signatures from his or her advisor and the Academic Dean and submit the request and approvals to the Registrar. Email correspondence is acceptable if not able to conduct in person.

Non-Degree Graduate Status

Non-Degree graduate status is available to qualified applicants who wish to take courses without designating a specific degree program. Applicants are required to complete the Non-Degree Graduate application, complete our background check, and provide proof of undergraduate transcripts. Non-Degree Graduate students may only take up to 9 hours with this status.

Doctor of Ministry Degree Admissions

Standards for Admission

The Doctor of Ministry is an advanced professional degree program that requires a Master of Divinity degree or a qualifying theological masters degree with a minimum cumulative GPA of 3.0 from a regionally accredited institution with significant ministry experience.

Application Process

To be considered for admission, prospective students must complete the following tasks on or before the appropriate timeline date:

- **Application:** Provide a completed application including a spiritual autobiography essay and description of current ministry context essay.
- **Transcripts:** Request official transcripts from every college, university or graduate school you have attended. Transcripts should be sent directly to the Admissions Office at United Theological Seminary. If transcripts are sent to you, please submit an official unopened copy to the Admissions Office. Transcripts must show evidence of a cumulative grade point average of 3.0 (based on 4.0 GPA scale) or its equivalent.
- **Letters of Recommendation:** Submit a request through the applicant portal for three letters of recommendation from an individual who knows the applicant's work and can provide assurance of support for applicant's program involvement.
- **Background Checks:** United Theological Seminary requires criminal background checks through Verified Credentials on all degree-seeking applicants.
- Application materials are valid for one year from the time of submittal. After that period, a new application will be required to be considered for admission.
- Due to the structure of United's Doctor of Ministry program, no advance standing (transfer credit) can be granted upon entry into the program.

Application Timeline

Full applications for admission, along with all supporting documents, must be received by the following dates:

- **August Intensive:** 3 weeks before August Intensive
- **January Intensive:** 3 weeks before January Intensive

F-1 and J-1 International Student Admissions

Standards for Admission

This school is authorized under Federal law to enroll nonimmigrant alien students. F-1 and J-1 international students should begin the admission process no less than one year prior to their expected arrival date at United. Applications for admission received after January 15 may not be considered for admission in that calendar year. Students for whom English is a second language are required to have proficiency in English.

Application Process

To be considered for admission, prospective F-1 and J-1 international students must forward the following items to the Admissions Office on or before the appropriate deadline:

- **Application:** Submit a completed application for admission including all requested written essays.
- **Letters of Recommendations:** Submit a request through the applicant portal for three letters of recommendation from an individual who knows the applicant's work and can provide assurance of support for applicant's program involvement.
- **Transcripts:** Official transcripts from all colleges and universities attended are required. United requires transcript evaluations through World Education Services (WES) for degrees conferred at institutions outside of the U.S. that are not recognized by a U.S. accrediting institution.
- **Grade Point Average:** Evidence of a cumulative grade point average of 2.5 for Master's degree admission, except for the MTS, and 3.0 for Doctoral degree MTS admission (based on 4.0 GPA scale) or its equivalent.
- **TOEFL Score:** Recent TOEFL score of 550 on paper-based tests, 213 for computer-based tests or 79 for internet-based tests for Masters degrees students and 570 for paper-based tests, 230 for computer-based tests or 88 for internet-based tests for Doctoral degree students. The score needs to be reported by the testing agency on an original document. Information on taking the TOEFL test is available on their website (www.toefl.org) or you may write to Educational Testing Service, PO Box 6151, Princeton, NJ 08541.
- **Citizenship:** Evidence of nationality and citizenship.
- **Financial Resources:** Evidence of adequate financial resources for school and living expenses including copies of bank statements and signed support letters from sponsoring organizations and individuals.
- Application materials are valid for one year from the time of submittal. After that period, a new application will be required to be considered for admission.

Application Timeline

F-1 and J-1 international students can apply for spring and fall terms.

F-1 and J-1 international student must complete their application by the following deadlines:

- **Fall term:** April 30
- **Spring term:** October 15

All application materials, including transcript evaluation from World Education Services must be received by the following dates:

- **Fall term:** April 30
- **Spring term:** October 15

Tuition and Fees

United strives to make theological education affordable

Introduction

United Theological Seminary strives to make theological education affordable through reasonable tuition costs and a financial aid and scholarship program. The Board of Trustees approves tuition rate changes on an annual basis. Current tuition and fees can be found below:

MASTERS TUITION AND FEES:	
All Masters tuition per credit hour	\$790.00
Student Council Activities fee per term - Administered by Student Council (meals, events, etc.)	\$30.00
Student Orientation, online, all Masters level students	\$175.00
Intensive Meal fee per term	\$150.00
Contextual Ministry Retreat fee	\$150.00
Fall Contextual Ministry Class	\$50.00
Spring Contextual Ministry Class	\$100.00
Master Intensive fee	\$125.00
Master Hybrid fee	\$65.00
Directed Study with Adjunct per credit hour surcharge	\$200.00
Transcultural fee per credit hour surcharge (MDiv only) - Covers all trip expenses (travel meals, accommodations, faculty administrative	\$75.00
Audit fees for current students per course	\$165.00
Audit fees for alumni/ae per course	\$250.00
Audit fees for special students per course	\$500.00
MDiv and Masters Graduation fee	\$100.00
DMin TUITION AND FEES:	
DMin tuition per Term	\$5,000.00
DMin Intensive fee per intensive (January & August)	\$450.00
DMin Candidacy Review Phase III	\$325.00
DMin Term 1 Online Orientation	\$160.00
DMin Project Continuation per term	\$3,000.00
DMin On Hold Fee	\$700.00
HSR Certification fee (Term 2)	\$50.00
DMin Graduation fee (at final examination)	\$800.00
GENERAL FEES	
Alumni/ae fee per term - Administered by Alumni/ae Executive Council	\$15.00
Technology fee per term	\$250.00
Digital Library fee per term	\$50.00
Late Registration fee per occurrence	\$500.00
Administrative fee for students completing a Promissory Note	\$100.00
Administrative fee for students not paying in full prior to start of term	\$100.00
Monthly interest rate charged on past due balances, not under Promissory Note	1%

Payment Policy for All Students

All tuition and fees must be paid prior to registration deadlines. Any outstanding charges from the previous term will delay course registration until such charges are met. Failure to pay tuition in a timely manner may result in loss of academic credit for that term.

All financial obligations to the school must be met in full prior to the date of commencement to receive a diploma. Students who do not meet these financial obligations may not participate in the graduation ceremony or receive a diploma or transcripts until all obligations to the school are fulfilled.

United permits payment by cash, check, Visa, MasterCard, Discover, or online at www.united.edu. All payments are to be made directly to the Business Office. Inquiries regarding payment and payment options should be directed to the Business Office.

Veterans Administration Payment Policy

United Theological Seminary will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries or other institutional facilities, or the requirement that a Chapter 31 or Chapter 33 recipient borrows additional funds to cover the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of a payment by the U.S. Department of Veterans Affairs.

Deferred Payment Plans for Full-time Students

Full-time masters and doctoral students may arrange to pay tuition and fees for all terms on a deferred basis.

Students may pay their tuition for a term in four monthly installments. The first payment is due at the time of enrollment. Subsequent payments will be automatically charged to the student's debit/credit card. The student will sign a Promissory Note. See the Business Office for details.

Charges incurred during the term are due in full upon receipt of written notice from the Business Office and are payable in addition to any deferred payment obligations.

Delinquent Accounts

Students whose financial obligations are not paid in full are not eligible to register for the next term or to receive transcripts, grades, enrollment verification, or degrees. Financial obligations include tuition, fees, housing, library fines, and all other items billed by the seminary.

Students who have been submitted to United's collection agency must complete the following prior to re-enrollment and registration:

- Settle past due balance with collection agency
- Pay United \$1000 re-enrollment fee

- For the next two (2) terms, the student is not eligible to use the deferred payment plan described above

Billing Disputes Procedure

Students whose financial obligations are not paid in full are not eligible to register for the next term or to receive transcripts, grades, enrollment verification or degrees. Failure to pay tuition in a timely manner may result in loss of academic credit for that term.

Students anticipating graduation must pay in full all financial obligations to the school at least 14 days prior to the date of commencement. Students who do not meet these financial obligations may not participate in the graduation ceremony and will not receive a diploma until all obligations to the school are fulfilled.

Student Billing Complaint/Appeal Process

- Contact student billing with all billing issues and inquiries
- Student billing has 48 hours to research and resolve the billing issue. If the issue is resolved and both parties are satisfied with the outcome the complaint is closed. If the issue is not resolved or cannot be resolved by the student billing coordinator, then the student billing coordinator will start the appeal process.
- If the issue is not resolved or can't be resolved within the 48 hours then the student billing coordinator will start the appeal process by completing a special circumstance form. The student billing coordinator will list the issue/s and attach the appropriate documentation. The document is then forwarded to the following departments (Financial Aid and Registrar) for addition information that may assist with the review process. After each department has reviewed the document and attached information if applicable, then final review and approval is sent to the Academic Dean and the Vice President for Finance and Administration. If the student is in the DMIN program the final review and approval is sent to the Associate Dean of Doctoral Studies and the Vice President for Finance and Administration.
- Once the final approval has been determined, the document is signed by the approving parties (Academic Dean or Associate Dean of Doctoral Studies and the Vice President for Finance and Administration). The document is returned to student billing department. Student billing will notify the student by email of the final approval and the next steps.

Financial Aid

A financial aid package may include eligibility for Scholarships, Federal Work-Study, and Loans

Introduction

The Financial Aid Department works with students to determine and access resources available to support their theological education. Finances are handled with a view toward fiscal responsibility, integrity, accountability, and thoughtful planning. Financial assistance is available through both the seminary and outside sources. United attempts to present a comprehensive financial aid package which may include eligibility for scholarships, federal work-study, and loans. For a complete listing of financial aid principles and procedures, contact the Financial Aid Department, studentaid@united.edu.

Eligibility

Federal financial aid includes federal work study and federal loans. A student must be enrolled in a degree granting program to participate in the federal work study and federal loan programs. In addition, Master students must be enrolled for a minimum of 6 credits each term, to be eligible for federal loans.

United offers scholarships to students who are enrolled in Masters or Doctoral degree programs. Scholarship applications are reviewed by a diverse Student Aid Committee made up of faculty and staff of United. Students must maintain a minimum G.P.A of 2.5, unless specified by the scholarship. Awards will be based on credit hours for the term, if a student drops or withdraws from a course, the scholarship will be adjusted accordingly.

Financial aid at United is based on demonstrated academic merit and financial need as determined by the school according to federal guidelines. Financial need is defined as the difference between cost of attendance and the student's total financial resources including expected family contribution (EFC), scholarships, grants, work-study.

Application Process and Deadlines

Students must submit a Free Application for Federal Student Aid (FAFSA) each academic year to be eligible for scholarships, federal loans and federal work-study. The application can be completed online at <https://fafsa.gov>. United Theological Seminary's school code is G03122.

United Financial Aid and Scholarship applications are available through the applicant and student portals. For further information contact the Scholarships Office, scholarships@united.edu.

Deadlines for entering students:

- Entering in Fall Term: July 1
- Entering in Spring Term: December 1
- Entering in Summer Term: May 1

Deadline for continuing students:

All information, paperwork, and forms must be submitted to Financial Aid by March 1 in order to receive financial aid for the coming year.

- Note the scholarship deadline for returning students is March 1 for the next academic year.
- Receipt of financial aid one year does not guarantee receipt of financial aid in subsequent years.

Loans

Financial aid in the form of federal loans requires that a student be accepted and enrolled in one of United's Masters or Doctoral degree programs. Enrollment must be at least half-time (six credit hours in each term, fall and spring). The student must:

- Be a U.S. citizen or permanent resident
- Complete all financial aid application requirements
- Maintain satisfactory academic progress as determined by academic course load and grades

The Federal Student Loan Program offers graduate students unsubsidized loans only. Unsubsidized loans do not require students to demonstrate need. Repayment for all loans begins six (6) months after the last date of enrollment or if the student drops below 6 credit hours. Students should contact the Financial Aid Office for further information.

A Master Promissory Note (MPN), Annual Student Loan Acknowledgement (ASLA), and Entrance counseling must be completed when using federal loans. The MPN, ASLA and entrance counseling can be completed online at studentaid.gov.

Graduate Plus loans will only be available to students who started in the Masters or Doctoral Degree program after July 1, 2014, if they have reached their aggregate loan limit.

Students that are close to their aggregate loan limit may be required to participate in financial aid literacy counseling.

Denominational Assistance

For many major denominations, including The United Methodist Church, there are grants, scholarships, and loan assistance. Students are encouraged to consult their denominational offices early in the year for policies, procedures, and the denomination's application process.

Employment Opportunities

Students wishing to work on campus or off campus who are eligible for need-based financial aid may be employed through the Federal Work-Study program. Generally, Master students are eligible to work up to 20 hours per week and Doctoral students are eligible to work up to 40 hours per week, however hours can change based on the needs of the position and the annual budget. Some contextual education placements can be funded through the work-study program. Positions may not be political or faith based.

In addition, churches frequently contact United requesting students for staff positions. MDiv students may complete Contextual Education credit requirements for the second year through this program.

A full-time academic load requires 36-45 hours per week in class and study. Additional time spent in employment or other activities should be understood as over and above an already full week.

Caution must be exercised in accepting on-campus and off-campus employment that may place excessive time demands on full-time students.

Scholarships

In addition to loans available through Financial Aid, United Theological Seminary provides opportunities for scholarships.

These scholarships are funded largely through endowed scholarships and the annual fund supported by United alumni/ae and friends. Available scholarship information can be found on the portal. Questions can be sent to studentaid@united.edu.

To be eligible for scholarships:

- Students must be enrolled in one of United's Masters or Doctoral degree programs.
- Entering students must have at least a 2.5 cumulative GPA in their undergraduate degree and/or previous graduate studies.
- Continuing students must maintain a cumulative GPA of 2.5, unless specified by the scholarship.
- Student must complete the current academic year FAFSA, fafsa.gov

Most scholarships give preference to students with outstanding academic records.

Application Process

Submit the scholarship application with all requested documents through the United Applicant Portal by the deadline. Students will receive award notification by the Student Aid committee. The deadline for returning students is March 1 for the coming academic year. Deadlines for new students are July 1 for the Fall term, December 1 for the Spring term, and May 1 for Summer term. For more information visit <http://united.edu/student-aid/>.

Awards

Scholarship awards vary in amounts. Full financial packages may be a combination of scholarships, work-study opportunities, and federal loans. As funding allows most scholarships will be renewed each year as long as the student continues to meet eligibility requirements.

Acceptance of any institutional awards (scholarships, tuition waivers, or tuition discounts) will cause federal student loans to be decreased by an amount equal to the scholarship award accepted. Whenever possible the federal student loan would be adjusted prior to the issuance of the financial aid offer letter. In cases where the student declines the institutional scholarship award the loan amount will be adjusted accordingly.

The reduction of the loan process is to ensure there is not an over-payment in excess of the cost of attendance; as well as assist with the reduction of loan debt upon graduating or leaving the seminary.

Student Financial Aid Refunds

United Theological Seminary works hard to disperse financial aid refunds to students as soon as possible. Typically, students who are eligible for a refund can expect to receive it 4-6 weeks after the official drop date for a given term. Though students may expect a refund, they should make plans to begin the term without relying on the refund. Please note refunds are received after classes begin. Students will need to purchase textbooks or other classroom material prior to receiving a refund, to prevent from getting behind with coursework.

Federal Refund Policy – Withdraws

If a student begins the official withdrawal process or provides official notification to the school of his or her intent to withdraw, the date of the seminary's determination that the student withdrew would be the date the student began the official withdrawal process or the date of the student's notification, whichever is later. If a student did not begin the official withdrawal process or provide notification of his or her intent to withdraw, the date of the institution's determination that the student withdrew would be the date that the school becomes aware that the student ceased attendance.

Student aid is posted to the students account at the start of each period; however, aid is earned for the funds as the student completes the period. If a student withdraws during the payment period of enrollment, the amount of Title IV assistance earned up to that point is determined by a specific formula, called the "Return of Title IV Funds Policy" calculation. The policy states if a student withdraws, ceases to attend classes, or is dismissed from all classes, the Financial Aid Office is required by Federal regulations to recalculate Federal aid, with the exception of work-study earnings.

The amount of assistance that is earned is determined on a pro rata basis. For example, if the student completed 30% of their payment period or period of enrollment, the student earns 30% of the assistance originally scheduled to receive. Once the student completes more than 60% of the payment period or period of enrollment, they earn all

the assistance they were scheduled to receive for that period. If all the funds earned have not been received, a post-withdrawal disbursement may be due.

If a student received less assistance than the amount earned, those additional funds may be available to be disbursed to the student. This process is called a post-withdrawal. If the post-withdrawal disbursement includes loan funds, the school must get the student's permission before it can disburse them. The student may choose to decline some or all of the loan funds to avoid incurring additional debt.

If a student received more assistance than earned, the excess funds must be returned by the school and/or the student. This could result in returning loan funds to the lender, and a balance due on your student account that must be paid in full prior to registering for a future course.

All Return to Title IV Funds will be processed within 30 days after the financial aid office is notified that the student has ceased attending.

Funds will be returned in the following order:

- Unsubsidized Federal Stafford Loan
- Grad PLUS Loan

It would be in the student's best interest to contact financial aid before dropping or withdrawing from a course to determine if you will owe a balance to the school.

Student Refund Policy – Non-Title IV

Credit on a student's account can be created by the student overpaying, the student dropping a course after it has been paid for, and from outside scholarships/conference matching.

The overpayment will show on the student's monthly statement received from the Student Billing Office.

The overpayment will remain on the student's account and will be applied to future terms, unless the student requests a refund. Once the student requests a refund, the refund is processed through our third-party processor, ECSI/RefundSelect. Refunds are either direct deposited or a check is mailed to the student. The choice is made by the student.

Academic Policies and Procedures

Introduction

Upon acceptance, all students agree to abide by the school's policies and regulations. For more descriptive information about United's policies and regulations, consult the Student Handbook. The school reserves the right to change or revise the information in this catalog regarding tuition, fees, courses, and conditions for admission. Any changes will be communicated to students as promptly as possible.

Inclusive Language

United Theological Seminary is committed to equality for women and men of every racial and ethnic background.

The seminary urges students, faculty, and staff to use language that exemplifies respect, dignity, and equality in conversations with seminary colleagues, in public discourse, in classroom discussions, and in writing. Guidelines are included in the Student Handbook.

The Academic Integrity Policy

This policy is in effect by the vote of the faculty and approved by the Board of Trustees as binding for all students of United Theological Seminary: degree and non-degree, all Masters programs, and the Doctor of Ministry program.

The purpose of this policy is to clarify and codify the rights and responsibilities inherent in the faculty-student relationship of this community. Academic integrity is integral to formation of Christian character in servant leadership for the church.

Academic integrity is characterized by mutual respect, honest inquiry, and honesty in the discovery and dissemination of knowledge, including academic instruction, evaluation, study, research, writing, preaching and all communications related to worship and learning in this community.

Dishonesty in academic work is a serious violation of scholarship and community, just as stealing another person's property is illegal and harmful to persons. Students are to accept, embrace, and live in harmony with the concept of academic integrity. Academic integrity includes fair and impartial evaluations on the part of faculty and honest conduct on the part of the students. Consistent with Christian and academic standards, the following conducts are expected:

- Faculty and students are expected to attend classes when scheduled, keep scheduled appointments, make appropriate preparations for classes and other meetings, students should submit assignments when due and faculty should perform evaluations and grading in a timely manner.
- Faculty should use reasonable accuracy in describing course expectations and standards of evaluation, inclusive of the limits of permissible assistance and available to students during a course or academic evaluation.
- Academic evaluations should be based upon good-faith professional judgment in accordance with applicable standards.

- Cheating, fraud, and plagiarism are three types of academic dishonesty that are a violation of this policy inasmuch as the integrity of the academic process requires that credit be given where credit is due.

Cheating may include stealing another person's answers to items on an examination or breaking rules in order to gain an advantage, as well as providing assistance during an academic evaluation. Cheating includes engaging in the intentional and unauthorized purchase, sale, or use of any materials intended to be used as an instrument of academic evaluation in advance of its administration and engaging in conduct that is so disruptive as to infringe upon the rights of faculty members or fellow students.

Fraud is also known in biblical language as "bearing false witness" and may include lying; giving false information in admission documents; altering records of grades and narrative evaluations; misrepresenting your status in relation to the Seminary in any setting of course work, contextual education, Clinical Pastoral Education, Intercultural trip, or other off-campus Seminary- related experience; acting as or utilizing a substitute for another person in any academic evaluation; and attempting to influence or change your academic evaluation or record for reasons other than achievement or merit.

Plagiarism is submitting the work, ideas, representations, or words of another and claiming it as your own, such as copying text from a book or journal, copying text posted on an internet site, or purchasing a paper from someone (a "paper mill"). Plagiarism can also be called "stealing," as in the practice of claiming as your own the information or results of research projects that were actually conducted by someone else. Plagiarism is also knowingly permitting another to present your own work without customary and proper acknowledgement of the source.

Violations of this policy may have serious consequences for students as explained in the Procedures below. Instructors are encouraged to post a reference to this policy, a statement of standards for assignments, and consequences for violation of the policy and course standards in their syllabi. Not doing so does not constitute exemption of anyone from adherence to this policy or the enactment of the procedures described below.

For additional information, students may find helpful the discussion of intellectual honesty in Nancy Jean Vyhmeister's reference manual, *Quality Research Papers: For Students of Religion and Theology*. Master's students are encouraged to purchase this reference manual when they enroll in classes at United. This and other style manuals are available in the United library and may be purchased from online booksellers.

The Academic Integrity Procedures

One who is accused of violating the Academic Integrity Policy ("the policy") is entitled to due process that may include an investigation and review of the charges under the supervision of the Academic Dean. The following steps should be followed in reporting an incident of academic dishonesty.

- Report of an incident: Members of the faculty, instructors, Doctor of Ministry mentors, staff members, employees, members of the administration, and fellow learners at United may submit evidence of a violation of the policy directly to the course instructor or to the Academic Dean. If the incident is first reported to the Academic Dean rather than to the instructor or mentor, or to any other party, the instructor or mentor will be informed of the incident unless, at the discretion of the Academic Dean in consultation with the President, there is justification to do otherwise.
- Investigation: In most cases, the instructor will be charged with initiating the investigation. In some cases, the instructor may elect to refer the case directly to the Academic Dean or Dean's proxy for investigation. The instructor or Doctor of Ministry mentor will gather documentation of the incident and complete a Report of Academic Dishonesty.
- Document the Incident: Documentation may include the paper or examination in question, the signed statement of another party who witnessed the incident, a copy of the original text or material in question that was found in a book, journal, internet site, tape, CD, DVD, floppy disc, or other medium, and any other evidence of the incident. The context of the incident may be any setting of teaching and learning, i.e., classroom, contextual education, transcultural trip, Contextual Ministry group, etc.
- Meet with the student: The investigator of the incident will meet with the student to determine the facts. An impartial observer should be present. Others who witnessed (first-hand) the incident should be present. The signatures of all persons present should be obtained on the Report of Academic Dishonesty. The student's signature indicates informed consent to the procedure.
- Notification of Resolution: If the instructor or mentor finds evidence of violation of the policy, the instructor or mentor may respond in several ways: give a failing grade for the course; offer the opportunity to revise the assignment; or recommend additional intervention by the Academic Dean.

The instructor will indicate the recommendation of resolution on the Report of Academic Dishonesty and forward that form and copies of all documentation to the Academic Dean.

The student will receive a copy of the Report of Academic Dishonesty by postal mail or document delivery service, with a tracking number and delivery confirmation receipt attached.

- No violation has occurred: If the initial investigation determines that violation of the policy did not occur, no additional action will be taken.
- Administrative Intervention: If additional intervention of the Academic Dean is required, the Dean may resolve the case in one of several ways: place the student on academic probation for one year; suspend the student from enrollment with the requirement of remedial education in academic processes of research and writing, with re-admission on probation after one year, according to the Seminary's policy and procedures stated elsewhere; or immediate and permanent dismissal from the Seminary.

The Academic Integrity Appeal Process

A student, who through due process described above, is found to have violated the Policy of Academic Integrity, may appeal outcome of the procedure by submitting a request to the Academic Dean. The process of appeal is outlined as follows:

1. **Number of Appeals:** One. A student is only eligible to appeal a first properly confirmed incident of having violated the Academic Integrity Policy. If the incident is not overturned as a result of the appeal, any subsequently confirmed (by due process) incident will be cause for immediate and permanent dismissal from United Theological Seminary.
2. **Time Limit:** A student must initiate an appeal of the decision within fifteen working days (holidays and weekends excluded) of having received the resolution of the incident from the instructor, the Doctor of Ministry mentor, or the Academic Dean.

The beginning date of the time limit will be documented by the student's signature on postal or document delivery service receipt. A student's appeal will proceed on a date and time agreed upon by the student and the Academic Dean, in consultation with other designated participants.

A student's failure to keep the appointment of the appeal will serve as the student's acceptance of the terms of the resolution of the incident and no additional appeal may be filed.

3. **Who Should Attend the Appeal:** In most cases, the appeal hearing will be presided over by the Academic Dean. The hearing will be attended by the student, the Academic Dean, the person who initiated the investigation, and a member of the faculty of United Theological Seminary who is chosen by the student.

The student may invite to the hearing one support person. The support person chosen by the student may not be an attorney, a spouse, a parent, a sibling, or a child. In extraordinary circumstances, the student and other members of the session may attend the hearing virtually.

The Appeal Hearing Report will be signed by all who are present.

The assignment of expenses for the appeal will be made upon disposition of the hearing. If the charge of academic dishonesty is upheld in any way, the student will be responsible for the expenses. If the student's support person incurs expenses in the appeal process, the student will be responsible. If the finding of academic dishonesty is overturned on appeal, the Seminary will be responsible for the expense.

4. **Basis of Appeal:** A student must provide documentation in support of arguments against the resolution of the incident.
5. **Duration of Appeal:** A student's appeal will be heard in one sitting. Deliberation and notification of the outcome will take place within fifteen days following the hearing, holidays and weekends excluded.
6. **Outcome of the Appeal:** The student will be informed in writing by the Academic Dean of the outcome of the appeal. The outcome of the appeal may take one of the following forms:
 - a. No action—the appeal is denied, and the instructor's or mentor's resolution of the case is affirmed.
 - b. The student receives a grade of NC (no credit) for the course and continues to be enrolled on academic probation for one year. If the student wants credit for the course, the course must be repeated at the student's expense.
 - c. The student is suspended from enrollment for one year and must complete one year of remedial study at the college level and at the student's expense, emphasizing research, writing, or other medium and context in which the violation occurred.
 - d. Upon application for re-admission, the student must provide documentation of having completed the remedial education (writing, public speaking, statistics, multimedia, HTML, XML, etc.).
 - e. The finding of having violated the Academic Integrity Policy is overturned and documentation is removed from the student's file.

The forms required for reporting Academic Dishonesty may be acquired from the Academic Dean's Office.

Academic Schedule

The Masters school year consists of three terms—fall term (September–December), spring term (January–May), and summer term (May–August). The Doctor of Ministry school year consists of two terms—fall term, and spring term.

All Masters courses run for fourteen weeks. Masters intensives require pre-work, one week of in person classroom learning, and post work. Master Hybrid courses begin with online learning, spend 2 ½ days in person during a Gathering week, and then conclude with online learning. Students can take up to two Hybrid classes during a Gathering Week.

Make-up Days Due to Campus Closings

In the event that classes are cancelled due to inclement weather, power outages or other unforeseen circumstances, make-up days will be decided by the instructor in consultation with students.

Faculty Advisors

Upon admission to United, each Masters student is assigned an advisor who assists with the development of an appropriate program of study.

Although every effort is made by the academic staff to assist students in planning to meet all requirements within their degree program, the student is fully responsible for meeting the requirements and deadlines specified in the degree program.

The catalog, Student Handbook, and official academic notices serve to inform students of academic requirements and policies.

Registration

Registration for Fall term is the first Monday in April, Spring term is the first Monday in October, and Summer term is the first Monday in March. Dates for each term are announced via email and on the website. Beginning degree students work with the Assistant Dean of Student Success to register once they have returned their Letter of Intent to the Admissions Office following admission to a degree program.

In order to register for any term, the necessary financial arrangements must be made in advance. Previous account balances must be paid in full before registration will be permitted.

Registration is not complete until tuition is paid or until payment of the first installment for full-time students (those taking nine or more term hours of credit).

Full-time student status:

Master students taking at least 6 credits per term are considered full-time students. Doctoral students taking at least 9 credits per term are considered full-time.

Registration Deadlines

Registration (tuition payment) deadlines for continuing Masters students:

- Fall Term: Two weeks prior to term start date
- Spring Term: Two weeks prior to term start date
- Summer Term: Two weeks prior to term start date

Registration (tuition payment) deadlines for continuing Doctoral students:

- Fall Term: Friday, one week prior to the August Intensive
- Spring Term: Friday, one week prior to the January Intensive

If you are registered after the above dates, a late fee will incur.

Change of Degree

A student who wishes to change or add degree must submit a "Change of Degree" status request in order to be admitted into the new degree program. These forms are available on the Student Hub.

Withdrawal from Seminary

Any student wishing to withdraw from seminary prior to the completion of a degree program must submit the "Intent to Withdraw" form. This form is available on the Student Hub.

Students are expected to consult with the advisors prior to formalizing this process. Additional interviews may include Contextual Education and Financial Aid.

Unofficial Withdraw and Administrative Withdraw

Due to regulations and the definition of what defines an "F" failing grade, the US Department of Education has required Institutions of Higher Education to adopt a grade that reflects such issues as a student who has begun a course of study but never completed the course during the registered term (i.e., they stop attending, turning in work, or discontinue any educationally related activity/contact with the course/instructor. United has adopted a "UW (Unofficial Withdraw) as this grade. If a student does not complete the term they cannot arbitrarily be assigned an "F" grade. They must be given a "UW" on all official grading platforms.

If a student has been inactive for two consecutive terms, their student status will change from "Current" to "Administrative Withdraw." If a student has been Administratively Withdrawn, and wishes to resume coursework at United, they should contact the Admissions Office.

Name Corrections and Changes

Students and graduates who wish to correct misspelled names or to change their names on official records are required to present sufficient identification (e.g., driver's license, marriage license, court order, or other official identification), along with a written request, to the Registrar's Office.

Cross-Registration

United Theological Seminary enjoys a collaborative relationship with several theological schools and university departments of religion.

As a result, United students have the privilege of cross-registering for courses offered at the following schools:

Bethany Theological Seminary Church of the Brethren: www.bethanyseminary.edu

Dakota Wesleyan: www.dwu.edu/

Earlham School of Religion (Society of Friends): esr.earlham.edu

Evangelical Theological Seminary: www.evangelical.edu

Fuller Theological Seminary: www.fuller.edu

Lindsey Wilson College, Columbia, Kentucky: www.lindsey.edu

Northeastern Seminary, Rochester, New York: www.nes.edu
Palmer Theological Seminary: www.palmerseminary.edu
Payne Theological Seminary (African Methodist Episcopal): www.payne.edu
Southwestern College, Winfield, Kansas: www.sckans.edu
The Methodist Theological School in Ohio (United Methodist): www.mtso.edu
United Theological Seminary of the Twin Cities: www.unitedseminary.edu
University of Dayton, Department of Religious Studies (Roman Catholic):
[artssciences.udayton.edu/Religious Studies](http://artssciences.udayton.edu/Religious%20Studies)
Winebrenner Theological Seminary: www.winebrenner.edu
Wright State University Graduate School: www.wright.edu/sogs

Cross-registration is on a space-available basis and is conducted through the Registrar's Office. The cross-registration agreement excludes all online courses except through Payne Theological Seminary, Lindsey Wilson College, Northeastern Seminary, Southwestern College, Fuller Theological Seminary and Winebrenner Theological Seminary.

Schedule Changes and Refunds

Prior to any schedule changes taking place, students should consult with their academic advisor and the financial aid/scholarship offices if they are receiving any aid. Schedule changes can be made through the student portal or by contacting the Registrar's office.

Classes may be added through the first day of the term start date.

Withdrawal from a course is allowed until the final withdrawal date which can be found on the student portal and results in a grade of "W." This does not impact the GPA; however, the student will be charged full tuition for the course.

The general refund policy is that students withdrawing by the drop date will receive a full tuition refund. After the drop date there is no refund.

Advanced Standing without Credit

Students who wish to substitute another course for an area requirement listed in the catalog shall submit a written rationale to the area faculty.

Upon receiving written permission from the area faculty, the student must also secure signatures from their advisor and the Academic Dean and submit the request and approvals to the Registrar. Email correspondence is acceptable if not able to conduct in person.

Directed Study

Students may negotiate with full-time faculty to take a Directed Study. A Directed Study will not be approved for introductory work and will not ordinarily be provided for courses listed in the catalog that are already scheduled. No more than one Directed Study may be taken in a term.

Approval must be secured from the student's advisor, the professor conducting the Directed Study, and the Academic Dean for master's level students or the Associate Dean of Doctoral Studies for doctoral students. The Directed Study form is available on the Student Hub.

Auditing Courses

For Degree Students

Students enrolled in master's degree programs may audit courses subject to the approval of their advisor and the instructor of the course and payment of the audit fee. Audits can be changed to credit registration prior to the beginning of the course. Credit courses may be changed to audit on the same tuition refund basis as withdrawal from a course. All audits will appear on the transcript.

Spouses of degree students may audit one course per term without charge subject to the permission of the instructor. No transcript record is maintained and no academic credit is given.

Alumni/ae may audit courses subject to the permission of the instructor and the Registrar and upon payment of the audit fee. All audits will appear on the transcript.

For Non-Degree Students

Qualified persons who are not in degree programs may audit courses upon admission to the seminary in the Non-Degree Graduate status category, the permission of the instructor, and payment of the audit fee. A Non-Degree Graduate application must be submitted to the Admissions Office. A bachelor's degree or higher is required to apply for admission as a Non-Degree Graduate Student.

As an auditor, the student must fulfill the requirements stated for auditors; these may include required readings, class attendance and other appropriate forms of participation. Auditors will not be required to submit written work for evaluation nor to take examinations.

Auditors will be listed as such on class lists and grade sheets.

Audited classes will appear on transcripts. Audited courses cannot later be changed from audit to credit.

Those Currently Unenrolled

All audit requests will be processed through the Office of Admissions and the Registrar. Auditors are required to apply for admission in the Special Student classification before enrollment in classes to be audited. The Office of Admissions will handle the admission or acceptance process. The Registrar will receive the student's file upon being admitted or accepted and will proceed with processing the audit request. The Registrar will maintain the transcript record.

Masters Grading System

Approved Grading Scale

Quality/Explanation of Performance	Grade	Numerical Value	Grade Point Equivalent
Excellent	A A-	95-100 90-94	4.00 3.67
Good	B+ B B-	88-89 84-87 80-83	3.33 3.0 2.67
Satisfactory	C+ C	75-79 70-74	2.33 2.0
Failure	F	0-69	0.00
Incomplete Incomplete Continuing (Due to extenuating circumstance unable to complete work on time or course continues)	I IC		
Unofficial Withdraw (No show or stop attending prior to add/drop date)	UW		
Withdraw (Student initiated withdraw)	W		
Audited Course Audit for no credit	AU		

Grade and Academic Deficiency Policy

This policy provides instruction for grade procedures and resolution of academic deficiencies at United Theological Seminary.

Satisfactory Academic Performance

- Grade Point Average of 2.0 or above.
- Pace of completion for a master's degree program is a maximum of ten consecutive years.
- Transfer credit hours approved by the Academic Dean do not count toward a student's cumulative GPA.
- All "W" (Withdraw) grades are excluded from the GPA calculations.

Grade Submission

- Fall Senior grades are due the day the Fall term ends.
- All other Fall grades are due the Wednesday following the Christmas/New Year's break.
- Spring Senior grades are due one week prior to the Commencement date.
- All Spring and Summer grades are due 10 days after the end date of each term.

Academic Deficiencies:

1. Definitions:
 - a. Academic deficiency is defined as a course grade or combination of course grades that prevents a student from graduating.
 - b. A cumulative grade point average (GPA) of at least 2.0 is required across all courses is needed to satisfy the student's degree requirements.
 - c. A student may not graduate if he/she has any unresolved grade of "F," "NC," or "I" in any course.
2. Resolution:
 - a. If the GPA is below the required 2.0 minimum the student may remedy the deficiency by taking additional courses. An education plan will need to be established with the student and advisor and the student will be placed on a registration hold so the GPA can be verified at the end of the term.
 - b. For grades of "F", the student may remedy by repeating the course once. The original grade remains on the student's record/transcript; however, once the course is passed, the original grade will be excluded from GPA calculation.
 - c. Students cannot substitute another course for a failing grade.
 - d. Unsatisfactory thesis grades may only be remedied by completing the thesis satisfactorily.
 - e. Incomplete "I" grades are given for inability to complete required work in a course (**NOTE: Adjunct professors are not permitted to issue "I" grades without the approval of the Academic Dean.**) A grade of "I" will be given to students with extenuating circumstances at the professor's discretion with the exception of adjuncts. The student must resolve the "I" grade 30 days after the term ends. A student cannot graduate with a grade of "I."
 - f. Awarding a grade of "I" requires approval from the professor and the completion of the incomplete grade request form. If the student needs more time an incomplete extension form can be completed and requires approval from the professor and the Dean. Both forms will specify the date the student is to complete all work and the grade that will be earned if the student fails to complete the required work by the deadline. If no grade is specified a grade of "F" will be awarded. The original form with the appropriate signatures will be submitted to the Registrar.

Academic Probation and Dismissal

United Theological Seminary reviews all students' cumulative grade point average every term to ensure it is above the satisfactory academic guidelines established by the Academic Dean's Office.

Academic Probation

A student who drops below a cumulative 2.0 GPA will be placed on academic probation and notified by email from the Academic Dean's Office. In order to continue enrollment in the following term, the student will be required to complete the Academic Action Plan form to be signed by the student and the Director of Student Success. The Academic Action Plan will be filed in the student's permanent record by the Registrar.

A student on academic probation will not be allowed to take more than nine credit hours per term.

The student is responsible for contacting financial aid to discuss eligibility for financial aid funds.

The student will be taken off Academic Probation when the cumulative GPA has risen above 2.0.

Dismissal

If the student's cumulative GPA has not risen above 2.0 after completing at least 18 credit hours while on academic probation, the student may be dismissed.

A student dismissed under these guidelines may apply for readmission after one full year.

A student that is placed on academic probation for a second time may be dismissed.

Appeal Process for Academic Probation or Dismissal

Students that are notified by email of Academic Probation or Dismissal have the right to appeal this decision through the Academic Dean's Office. This appeal must be submitted in writing for review by the Academic Dean's Office. The letter must explain why the student failed to make satisfactory progress. Students appealing a decision of the Academic Dean's Office must do so prior to the beginning of the next academic term. Once the appeal has been reviewed, the decision of the Academic Dean's Office is final. Students will be notified of this decision by email within 30 days of receipt of the appeal.

GPA Fresh Start

A Student who has not been enrolled for a minimum of one year may apply for readmittance under the fresh start policy if the student has a cumulative GPA under 2.0 at the time of readmittance. Students admitted under the fresh start policy must be approved by the Academic Dean's office.

If approved, all credits and grades taken before readmission will remain on the student's transcripts. Upon readmission, courses with the grade "F" will be excluded from the student's cumulative GPA. The fresh start status will be recorded on the student's academic record as follows: "Fresh Start Approved on [date]. New Grade Point Average Established."

Students readmitted under the fresh start policy will be provisionally admitted and must maintain a minimum 2.0 GPA in the first term.

Doctor of Ministry Grading System

Approved Grading Scale

P (Pass) = Passed successfully.

NC (Not Complete) = Student failed and will need to repeat the term.

I (Incomplete) = Students receive a 30-day extension after the end date of the term.

IC (Incomplete Continuing) = A student experiencing *extenuating circumstances* (*death in immediate family, surgery, hospitalization, extended illness, etc.*) may be issued a grade of "IC." The Associate Dean of Doctoral Studies must give approval before this grade may be assigned.

An "IC" grade allows a student to work until 2 weeks before the beginning of the next term.

A grade of "IC" may be given to a student if the student is on hold. Approval from the mentor and the Associate Dean of Doctoral Studies is required. The "IC" grade must be resolved 2 weeks before the beginning of the term following the hold.

Incomplete and Incomplete Continuing grades are not considered final grades but will be changed to "P" or "NC" as the case requires.

UW (Unofficial Withdraw) = Students who do not show or stop attending prior to add/drop date receive a grade of UW.

At the end of Term 6, if the student requires more time, they may request registration for "Project Continuation," for up to three terms. A student registered for Project Continuation will receive a grade of "IC" for Term 6, which remains until the student completes the Project Continuation(s) allowed. Once the allowed continuations are completed, a final grade of "P" or "NC" for Term 6 will replace the "IC" grade.

Academic Dismissal Policy

Students who receive a grade of "NC" may repeat the doctoral term and attempt to receive a passing grade; however, the original "NC" grade will remain on the student's transcript/record.

Students who receive 2 consecutive "NC" grades will be dismissed.

A student dismissed under these guidelines may apply for readmission after one full year.

Appeal Process for Academic Probation or Dismissal

Students that are notified by email of Dismissal have the right to appeal this decision through the Academic Dean's Office. This appeal must be submitted in writing for review by the Academic Dean's Office. The letter must explain why the student failed to make satisfactory progress. Students appealing a decision of the Academic Dean's Office must do so prior to the beginning of the next academic term. Once the appeal has been reviewed, the decision of the Academic Dean's Office is final. Students will be notified of this decision by email within 30 days of receipt of the appeal.

Graduation

United has three conferral dates each year. December 31, May (date varies) and August 31. December and August graduates' diplomas are sent via mail. All December and August graduates are required to walk at the May Commencement. Students expecting to graduate in December, May or August must submit an "Intent to Graduate" form to the Registrar by the due date to be eligible for graduation. Intent to Graduate forms are part of the students Final Review.

Graduating students are expected to be present at commencement unless a written request to be excused is submitted to the Academic Dean.

All financial obligations to the seminary must be received eight days prior to graduation to participate in the graduation ceremony or receive a diploma.

Policies Relating to Federal Guidelines

Veteran's Information

Degree programs at United Theological Seminary have been approved by the State approving agency for Veteran's Training. Veterans must complete the procedures required to establish entitlement to an academic program and provide the Registrar's Office with a copy of their Letter of Certification from VA for Educational Benefits (including the chapter under which they will receive benefits.)

Students who are veterans can contact the Registrar for further information and must report to the Registrar any change of status in enrollment or withdrawal.

Privacy Act (Buckley Amendment)

Under the provisions of the Family Educational Rights and Privacy Act (Buckley Amendment), students have the right to inspect and review their educational records held by the seminary and to request correction of any inaccurate data.

United will disclose student information only to those who are authorized and have legitimate need for such information. No records will be released without a written and signed request from the student. No third party requests will be honored without a signed waiver. For further information and assistance, contact the Registrar's Office.

Equal Opportunity Act

United Theological Seminary prohibits discrimination against any individual on the basis of race, color, religion, sex, age, national origin, disability, sexual orientation, marital

status, parental status, or veteran status with reference to the seminary's admission policies, academic standards and policies, in the granting of scholarships, loans and other financial aid.

Inquiries regarding the application of this policy should be addressed to the Academic Dean.

Students with F-1 or J-1 Visas

New Student Orientation

F-1 and J-1 international students are required to participate in the on-campus orientation session conducted in the first fall of their attendance.

In addition, a supplemental international student orientation will be scheduled at the beginning of each fall and spring term. All international students are required to participate in this orientation. Content of this orientation provides additional guidance for both academic and student affairs.

Student Registration

The Registrar will register all F-1 and J-1 international students for classes. Students are required to complete a Registration Request Form for each term. This form must be signed by the student's Academic Advisor and submitted to the Registrar by the registration deadlines.

F-1 and J-1 international students are required to be registered full-time (9 or more credit hours) each term unless they complete a Reduced Course Load Form available from the Director of Student success. This must present a viable reason for approval such as a major illness, a family crisis or final term work.

F-1 and J-1 international students are expected to take classes that meet through the term unless they are only available in an intensive week format. They are only permitted to take one (1) course online in a term.

Term Check-In

F-1 and J-1 international students are required to check in with the Director of Student Success within the first two weeks of each term. The Director will confirm their presence, validate passport entry dates to the United States and update the student SEVP record.

The Director of Student Success verifies proof of insurance on an annual basis with all J-1 students. J-1 international students are required to have health insurance for themselves and their dependents. However, United suggests that all international students obtain health insurance. Insurance policies must be compliant with Department of State regulations.

Employment Relating to F-1 and J-1 International Students

The VP for Enrollment and staff perform all SEVP functions for F-1 and J-1 visa holding international students related to employment.

F-1 visa holders must wait one year before working off-campus. Work is limited to 12 months. F-2 visa holders are not permitted to work.

J-1 visa holders may work either on or off campus upon arriving in the U.S. J-2 visa holders are permitted to work after obtaining employment authorization.

F-1 and J-1 international students should email the admissions office at admissions@united.edu for information and guidance regarding employment regulations.

Residential International Students

F-1 students must be present in the United States within every 5 months. They are required to have a United SEVP official travel signature no later than 1 year old to re-enter the United States. International students should make arrangements in advance to ensure adequate time to obtain this.

All international students are to notify the Director of Student Success when they will travel out of state. The notification should include the date of departure, the destination, the date of return and a cell phone number if available.

Status Termination

F-1 and J-1 international student records in the Student Exchange Visitor Program must be terminated for the following reasons.

- Insufficient funds for education and/or living expenses
- Failure to be in the United States within 5 months of previous stay (F-1 Visa students)
- Failure to provide evidence of current health insurance (J-1 Visa students)
- Academic suspension in good standing

The Director of Student Success will prepare and sign a termination notice and terminate the student's record in the Student Exchange Visitor Information System. The Director will also notify the student of the requirement to depart the U.S. within 30 days. Legal counsel may be sought to review for compliance.

Disability Services

United Theological Seminary is committed to provide services that allow students with disabilities to participate in all facets of seminary life according to their unique abilities and interests. This commitment ensures that people with documented disabilities can realize their full potential.

United offers support programs in academics, technology, physical, and person assistance.

The Trotwood campus is completely wheelchair accessible. The building has an elevator and entrances are equipped with ramps.

If you have a documented disability, please complete the application for Disability Services found at <https://united.edu/accreditation-association/disability-services/>. A copy of professional documentation of disability should be submitted along with your application.

The application for services from United is separate from the application for Admission to the seminary. Students are encouraged to contact Admissions to apply for admission to the seminary prior to applying for services with the Office of Disabilities.

Step 1 – Get Started

- Complete the application for services found on the website and send to disabilities_office@united.edu.
- Students are encouraged to self-identify with the Office of Disabilities after submitting the admissions application.

Step 2 – Apply and Submit Documentation

1. The following forms can be found on <https://united.edu/accreditation-association/disability-services/>. Please submit all that apply.
 - a. Attention Deficit/Hyperactivity Disorder
 - b. Learning Disabilities
 - c. Physical Disabilities
 - d. Psychological Disorders
2. A list of services provided in high school and/or other schools attended
 - a. Individual Education Plan (IEP), Evaluation Team Report (ETR), 504 Plan, and/or letter describing services used at previous colleges attended
3. A transcript of grades from other schools attended

All documents submitted are placed in a confidential student file and will not be returned to the applicant, nor forwarded to any agency or other college or university.

We suggest you submit copies, keeping the original documents for your use at a later time.

Submit forms and documentation to: disabilities_office@united.edu

Once all documentation materials have been received and reviewed, you will be contacted by the Office of Disabilities to let you know if you have qualified for services.

Academic Support

Academic services are designed to assist students with disabilities in meeting all academic requirements at the seminary. Students with documented disabilities may receive classroom accommodations such as:

- Test Proctoring services for students needing additional time, an environment with reduced distractions, adaptive computer accommodations, and/or reading or writing assistance
- Classroom accommodations
- Online course accessibility with closed-captioning where applicable
- Screen reader friendly

Resources for Theological Education

O'Brien Library

Print and digital resources are valuable to the theological enterprise.

The library's online catalog provides easy access for searching the collection. The web address is <https://utsdayton.on.worldcat.org/discovery/>. The web address for the Digital Theological Library (DTL) online catalog is: <https://libguides.thedtl.org/home>

United Theological Seminary Archives

The Seminary Archives consists of administrative papers, Seminary publications, photographs, audio and audio-visual recordings, faculty publications and papers, and artifacts documenting the history of United Theological Seminary. Many of these historical materials are made available for research purposes upon request by contacting the Director of the Library at 937.529.2201 x 4239 for assistance.

Print and Media Collections

In the spring of 2020, United Theological Seminary joined the Digital Theological Library (DTL), a co-owned digital library of over forty theological institutions around the country and around the world, pooling their resources to provide members with hundreds of thousands of eBooks, online commentaries, electronic databases, e-journal titles, e-Videos, and much more. As of August 2021, the DTL's online collections consisted of over 620,000 eBooks, 170 databases, 35,000 journal titles, over 60,000,000 full-text, peer-reviewed articles, over 100,000 music scores, and over 70,000 films and videos.

The O'Brien Library's on-site collections contain more than 180,000 items, including books, periodicals, audio and visual materials, micro-forms, computer software, and other materials. Many of the print periodical subscriptions were cancelled due to duplication in DTL's serial collections. The library's circulating collection of books currently consists of more than 100,000 volumes maintained in open stacks. The library is, however, in the process of downsizing the circulating collection and donating many of its print titles to DTL for digital processing. As of November 2022, the DTL launched the DTL Seminary Bookshelf (DTLSB) that provides alumni/ae of member institutions, as well as current students and faculty, access to Controlled Digital Lending (CDL) eBooks. By donating these titles to the DTL, the library will make them more widely available in digital format to both local and remote patrons, as well as the alumni/ae community.

In addition, the library maintains limited circulating collections for reserve books, media, and the denominational collection relating to the former Evangelical United Brethren Church. Collections restricted to library use include the reference and periodical collections, microforms, rare books, and archives.

Special collections include the Edmond S. Lorenz Collection of early American hymn and songbooks, the J. Allan Ranck Collection of the Friendship Press, the Union Biblical Seminary Collection, and the Waldensian-Methodist Collection.

Together these collections support study and research in Biblical studies, theology, church history, practical ministry, and the curriculum of United's degree programs.

Electronic Resources

The O'Brien Library now relies exclusively on the DTL for all electronic resources. DTL's digital collections include over 620,000 eBooks, 170 databases, 35,000 journal titles, 60,000,000 full-text, peer-reviewed articles, over 100,000 music scores, and over 70,000 films and videos. Online collections include biblical commentaries and reference resources, as well as recent publications in religious studies from Duke, Harvard, de Gruyter, Cambridge University Press, Bloomsbury, Taylor & Francis, and the Albin Institute. DTL also provides access to the JSTOR, ProQuest, and Project Muse databases among many others, as well as non-English databases in Chinese, Korean, German, Spanish, and French. Other digital collections include the Loeb Classical Library, Naxos Music, Patrologia Latina, and Philosophy Document Center. Major collections are frequently added from publishers such as Brill, Fortress Press, Zondervan, Eerdmans, Baker, Chicago, Yale, Peeters, and many others.

As of August 2020, DTL provides member libraries with both Interlibrary Loan (ILL) and Controlled Digital Lending (CDL) services. In addition to its robust licensed eBooks and journals, the DTL also acquires print books and digitizes them to make them available via "Controlled Digital Lending" or CDL. Both of these services allow DTL to provide its patrons with access to just about any volume currently available, whether digitally or in print.

Access to DTL is limited to current faculty, staff and students. Alumni of member DTL institutions are permitted access to the ProQuest for Alums database which provides eBooks, electronic journals, dissertations and theses, and other media content.

The O'Brien Library's Discovery catalog does, however, continue to provide users access to digital content, including over 16,000 open access eBooks (free to anyone).

Library Services and Facilities

The Writing Center is now an integral part of the O'Brien Library and students in need of assistance with written assignments can email writinghelp@united.edu or call (937)529-2235. A full list of services offered by the Writing Center can be found on the Student HUB at <https://online.united.edu/courses/698/pages/writing-center>.

The professional library staff provides reference service and online searching assistance. Resources not held by the library can usually be obtained for current students, faculty, and staff through the library's in-house interlibrary loan service or DTL's interlibrary loan service for digital resources.

A photocopier and a microform reader printer are available (a minimal charge applies for non-United affiliated patrons.). Two study rooms are available to individuals and groups for quiet study.

Services to students enrolled in United Theological Seminary programs beyond Trotwood are provided by local libraries on-site through interlibrary loan. Students at

these sites may communicate with the O'Brien Library by email to request materials, reference services and bibliographic assistance.

Resource Sharing

United's library participates in regional resource sharing arrangements that make its collections known and available through the Online Computer Library Center (OCLC).

Its memberships and participation in the American Theological Library Association (ATLA) and the Ohio Theological Library Association (OTLA), reflect its long-standing commitment to library resource sharing.

Center for Evangelical United Brethren Heritage

The Center for EUB Heritage encourages the study of the religious and ecclesiastical traditions that formed the Evangelical United Brethren Church and promotes appreciation for and use of that heritage within the United Methodist tradition and in the Church at large.

To this end the center has carried on extensive oral history projects; it has gathered people for consultations and special observances; it produces publications and exhibits; and it holds an extensive collection of manuscripts, artifacts, and publications directly related to that denomination and its forebears, the Church of the United Brethren in Christ, and The Evangelical Church.

The center awards a cash prize for the best paper submitted on some aspect of Evangelical United Brethren Church history, theology, or church life.

This annual competition is open to students enrolled in accredited institutions of higher education. The awards are in memory of Audrie E. Reber, former missionary, author and active church woman who was a founding member of the center and a member of its advisory board. Award application information is available from the center.

The Telescope-Messenger, an eight-page newsletter, is published by the center twice each year and is sent to the membership of the center as well as to a reading public of about 2,000 interested persons.

Information Technology Resources

Technology has become an essential part of ministry; and United expects students to be familiar with using a Windows-based or Mac computer for word processing, browsing the Web, and sending and receiving email. Students enrolling in online courses will need internet access and may need a webcam and headset with a microphone for use in synchronous events or classes.

An email account in the united.edu system has been provided to each degree seeking student as well as a United network account (secure access on campus). All email communications from the seminary will be sent to the students' united.edu email accounts. The united.edu email accounts are web accessible and students may check their email from any internet enabled computer. It is provided by Google (gmail) and

has all of the features normally provided by any gmail account, except it will have the (username@united.edu) united.edu extension. Email accounts other than those provided by United are not supported, but students may forward united.edu mail to outside accounts. Each student is expected to check her or his united.edu email account at least once per day.

The student account username and password for logging onto email and on campus computers will be sent to the student's personal email account at the end of the admissions process. Upon receiving the credentials, the student will be able to access the online orientation and online courses once they are open each term. The online orientation course opens approximately four weeks prior to the fall and spring terms. Online courses open at 8:30 am on the morning of the first day of the term.

Access to copy student work at United is available to each degree seeking student. The Student Computer Lab in the library is equipped with a printer for the students to use. The instructions are posted explaining how to log onto the computers and use the copier for printing.

Live internet streaming is provided for many of our programs through live streaming, which gives students the ability to watch or review the major events at United at a later time.

Online Learning Resources

To access all of United's digital resources go to login.united.edu using your student account username and password. You can directly access helpdesk requests, email, calendar, United Online courses, library, and Google drive file storage.

All courses at United have one or more online components, which are accessible on the login.united.edu. United Online is powered by Canvas Learning Management System (LMS), which offers student access to courses from most mobile devices and computers.

An Online Student Orientation will be provided for all students to become familiar with the learning environment and technology used at United.

On campus courses use United Online course sites to give students access to course resources, syllabi, testing, and for uploading written assignments. The Gradebook will be used to communicate grades and offer feedback

For online courses, all course materials, access to peers, instructor's email, and research access are located in the course sites. All online courses open at 8:30 am on the first day of the term. Syllabi are made available the week prior to the beginning of the term.

All students may access student resources such as the helpdesk, The HUB (for job opportunities and other bulletin boards), Technology Help is provided by request through the onlinehelp@united.edu for one-on-one training sessions for all of our systems (over the phone, or in-person). Sending an email will result in faster service as multiple

persons answer the help contacts. Canvas support is available 24/7, 365 days a year by searching guides, email, or phone contact after choosing the help link when you are logged into Canvas. You will see a "?" question mark on the left navigation bar, this will provide several Canvas help options.

State Regulations for Online Programs

United is a member of the State Authorization Reciprocity Agreement (SARA), which benefits students by expanding approval of distance educational offerings across the states. This agreement helps students in SARA states address and resolve any complaints. To see the other benefits, go to the NC-SARA website. All US states and territories are currently members of SARA except for California.

United offers online ministry degree programs in every US state and has either been exempt, approved or is working to obtain SARA approval in these other regions. Contact our Office of Admissions for information on becoming an online student.

Federal and state regulations require that all institutions of higher education comply with existing state laws regarding distance learning. As these regulations are continuously evolving, United Theological Seminary makes every effort to maintain compliance.

For state regulations, see <http://united.edu/state-authorization-distance-education/>.

Lectureship

Ryterband Symposium: The Ryterband Symposium (formerly known as the Sanders Symposium) is a joint venture of United Theological Seminary, The University of Dayton, and Wright State University.

It is made possible by a generous contribution from Dr. and Mrs. Louis Ryterband and Mrs. Natalie Roth.

The purpose of the annual fall symposium is to promote better understanding between major religious groups in the Greater Dayton Area.

Clinical Pastoral Education

Clinical Pastoral Education (CPE) is a long-standing partner in theological education. We encourage all Masters students, especially those in the Chaplaincy and Pastoral Care Concentration to enroll in a unit of CPE.

CPE is most often offered in a hospital or other institutional setting. In the basic unit of CPE, students gain 400 hours of intensive experience in chaplaincy and supervised theological reflection on the practice of ministry.

Students may register for six (6) credit hours at United for the basic unit of CPE that is taken while enrolled at United. Students also may take CPE without course credit, by paying a fee directly to a CPE training program.

Accredited training programs in CPE are available throughout North America and in most regions in which students reside. Application materials and more detailed instructions are available on United's website.

CPE Application

United's CPE application materials can be found on the website: united.edu/clinical-pastoral-education/.

Programs for credit must be approved by: **The American Association for Clinical Pastoral Education:** www.acpe.edu

Dayton area CPE training programs are available at Kettering Medical Center's hospitals and nursing care facility and the VA Medical Center's hospitals and clinics.

Programs are also available throughout Ohio and the tri-state region. ACPE websites have directories of training programs available throughout North America and in many international locations.

Chaplains and Pastoral Counselors

Students who are considering the vocation of chaplain and/or pastoral counselor should be advised that the minimum requirements for a chaplain in most mainline denominations are the Master of Divinity degree and ordination to sacramental ministry. Furthermore, the Board of Chaplaincy Certification, Inc. (BCCI) requires the completion of 72 graduate theological credits for full chaplain certification.

For more information about membership and credentials, please consult these websites:

Association for Clinical Pastoral Education: www.acpe.edu

Association of Professional Chaplains: www.apchaplains.org

Community Life

"May the God of peace himself sanctify you entirely; and may your spirit and soul and body be kept sound and blameless at the coming of our Lord Jesus Christ. The one who calls you is faithful, and he will do this." (1 Thessalonians 5:23-24 NRSV)

The United community is called to work alongside God's grace to help students respond to the call God has placed on our lives: spirit, soul, and body.

At United we strive to order our curriculum and common life to help students become more fully who they are called to be. Faculty, students, and staff participate in worship, Contextual Ministry Groups, retreats, and meetings for Bible study, prayer, and mutual support. By participating in the United community you will be challenged to know God better and to serve God more faithfully. Our hope is that because of United, your mind and heart will more intensely reflect the love of Christ, your spirit will be more attuned to the Holy Spirit, and your body will be more engaged in service among the vulnerable in the world God created.

Inclusive Language

United Theological Seminary is committed to equality for women and men of every racial and ethnic background.

The seminary urges students, faculty and staff to use language which exemplifies respect, dignity and equality in conversations with seminary colleagues, in public discourse, in classroom discussions and in writings.

At United the use of inclusive language is an invitational practice. In the classroom, in worship, and in all other settings of interaction, we ask students to attend to the following broad guidelines:

In our language about human beings, we encourage all members of the seminary community to speak in ways that are respectful of the dignity of all people. For example, we encourage "sisters and brothers in Christ" instead of "brothers in Christ," "humankind" instead of "mankind," "forebears" instead of "forefathers," "chair" or "chairperson" instead of "chairman," "all who are able may stand" instead of "all stand," and "laity" instead of "layman" .

In our language about God, we encourage all students to draw from the richness of biblical names and images for God and to demonstrate sensitivity concerning gender-specific language for God. Examples of the range of names and images for God in Scripture and the historical Christian faith include but are not limited to the Holy Trinity, Creator, Maker, Sovereign, Ruler, Savior, Redeemer, Father, Mother, Loving God, Gracious God, the Holy One, Comforter, Almighty, and the like.

Finally, with respect to inclusive language, let us treat each other with respect, care, and grace and give each other room to grow in our understanding of God and the images of God.

Learning Environment

United Theological Seminary is committed to creating and maintaining a community in which administrators, faculty, staff, and students can work and study together in an atmosphere where all can flourish. In today's working and studying environment, we realize it is important and necessary to use communication technology to stay in touch with other areas of our lives. We encourage the respectful use of digital communication tools (cell phones, computers, etc.) in the learning environment, as long as these communication tools do not inhibit or prohibit the learning environment of others.

To maintain an environment conducive to study and meditation for all, the policy of United Theological Seminary is to require that cell phones be set to silent mode during class, seminar, or chapel times. Emergency calls can be taken outside of the classroom. The appropriate use of a laptop, tablet or the like is encouraged during class or seminars as long as the use is not disruptive to those around you. Each instructor can establish specific technological behavioral expectations so as to achieve each course's objectives.

Worship

Community worship on campus and in United Online is as rich as the diverse backgrounds, experiences, gifts, and spiritual expressions of the students, faculty, administrators, staff, and guests who share by planning, and participating in the events of worship.

All members of the United community are encouraged to meet on Tuesday afternoon, or gathering weeks for worship. Leadership at chapel services is provided by faculty, staff, students, and guest preachers.

Special Advent and Lenten services, along with other liturgical celebrations, feature liturgists and musicians from a variety of cultures.

Common Meal

Worship on campus is usually includes a common meal and community time when announcements and introductions are offered, and conversations take place among all those who have gathered. Common Meal symbolizes and reflects the ways in which members of the Christian community commit to care for one another in all aspects of life.

All on-campus students in Contextual Ministry courses are required to attend Common Meals on Monday evenings. Distance students are required to attend Common Meals during the Contextual Ministry retreat only. Special community meals may be planned at other times of the year.

Student Awards

Named awards given at the conclusion of each academic year

The William and Carolyn Anderson Applied Theology Competition

This award is given for a paper submitted in competition that demonstrates a student's ability to think critically on theological issues he or she applies to contemporary social concerns. It is given through the generosity of Dr. William and Carolyn Anderson. Deadline for the submission of papers is April 1.

The Ruth Pippert Core Memorial Award

To perpetuate Ruth Pippert Core's lifelong interest in peace, unity and the arts, Professor Emeritus Arthur C. Core established this award to provide enrichment in the arts, ecumenics, and aid to exchange students.

The Robert E. and Mary Elizabeth Cramer Award

The Robert E. and Mary Elizabeth Cramer Award is given each year to an outstanding student who has completed two thirds of the required credit hours for their degree to recognize and encourage academic achievement.

The Robert M. Daugherty Award

The Robert M. Daugherty Award is given to a graduating senior who has demonstrated exceptional promise for pastoral ministry.

The Harry L. Eckels Award

The Harry L. Eckels Award is given each year to a person who has completed at least two-thirds of the required credit hours for their degree and who demonstrates stewardship of time, talent, and money.

The Fellowship Seminarian Award

This award is given for outstanding leadership in music and/or worship arts.

The Bert V. Flinchbaugh Memorial Award

The Bert V. Flinchbaugh Memorial Award is given every other year to a student who excels in the study of the Old Testament in the Hebrew language.

The Hoyt Hickman Award

The Hoyt Hickman Award for Outstanding Liturgical Scholarship and Practice is awarded by The Order of Saint Luke. The award is given to the graduating student who, in the judgment of the selection committee, both (1) has given evidence of a high quality of scholarship in the study of liturgy, and (2) is an effective leader of Christian worship.

The Missionary Interpretation Award

The Missionary Interpretation Award is given each year to assist a student in interpreting to the American Church its worldwide Christian responsibility. The award is made

possible by an endowment established by the Youth Fellowship of the Memorial United Methodist Church, Silver Spring, Maryland.

The Kendall McCabe Award in Preaching

The McCabe Award in Preaching is given each year to a senior student in the United's masters' programs. The awardee will demonstrate in a submitted sermon exegetical skill in interpreting the text and an awareness of the liturgical, congregational, and missional context of the homiletical occasion. The award-winning sermon will serve as an exemplar of preaching as a liturgical act.

The Dr. Won Byung Roh Award

This award for excellence in pastoral care-giving is given to a student who demonstrates outstanding scholarship and practice in the field of Pastoral Care-Giving and has completed two-thirds of the required credit hours for their degree.

The Dr. Hervin U. Roop Award

Through the generosity of the late Hervin U. Roop, former president of Lebanon Valley College, an award is given to recognize and encourage students in the leadership of worship and the public reading of Scriptures.

The Corda E. Smith Memorial Award

The Corda E. Smith Memorial Award is given every other year to a student who excels in the study of the New Testament in the Greek language.

The August Thomas Memorial Award

The August Thomas Memorial Award is given to a student who shows special promise in church administration.

The Bishop Joseph H. Yeakel Award

The Bishop Joseph H. Yeakel Award is presented annually to the student who shows special promise in ecumenical and social justice ministries. The award is made possible by a gift from the New York West Area of The United Methodist Church in recognition of Bishop Yeakel's twelve years of distinguished episcopal leadership in that area.

DMin Outstanding Project in Proclamation of the Gospel

The DMin Outstanding Project in Proclamation of the Gospel award is given each year to a Doctoral student with an outstanding project in proclamation of the Gospel.

DMin Outstanding Project in Church Renewal

The DMin Outstanding Project on Church Renewal award is given each year to a Doctoral student with an outstanding project in church renewal.

DMin Outstanding Project in Justice and Mercy

The DMin Outstanding Project in Justice and Mercy award is given each year to a Doctoral student with an outstanding project in justice and mercy.

Alumni/ae Relations

The Alumni/ae Association's mission is to connect, nurture, and energize its members in community for mission and ministry

Since 1871, United Theological Seminary has been preparing leaders for the Church. Our graduates serve with distinction as pastors, teachers, professors, bishops, community organizers, administrators, health professionals, and business leaders. Our alumni/ae are serving in all 50 states and in more than 30 countries.

All persons who have graduated from United or one of our predecessor schools, Bonebrake Theological Seminary or the Evangelical School of Theology, are members of our Alumni/ae Association. The lifetime membership fee is assessed to current students each term. If a student withdraws from the seminary before graduating, any alumni/ae fees paid remain with the Association.

Lifetime membership in the Alumni/ae Association gives these benefits to all United Alumni/ae:

- **Discounts** to United sponsored conferences and lectures
- **50% discount** to audit any graduate level class with approval of instructor (\$250 per class)
- **Support** through the ministry of prayer - submit requests to prayer@united.edu.

The Alumni/ae Association supports lifelong learning through ongoing continuing education opportunities.

The Annual Report and regular email communications provide news and articles about the seminary and other alumni/ae, highlighting their current publications and achievements.

The Distinguished Alumnus/a, Effective Ministry and Outstanding DMin Alumnus/a Awards are nominated by association members and awarded to United graduates on an annual basis. Alumni/ae celebrating forty years in ministry since graduation are inducted into the Eckels Society during the Alumni/ae Awards Banquet.

Members of the Alumni/ae Association contribute to the financial stability of the seminary yearly through the Annual Fund via gifts and pledges. They support students through hosting regional alumni/ae gatherings in their local area, sharing the names of prospective students and donors, and praying for the campus community.

Transcripts

Requests for transcripts can be submitted online through United's website on the Registrar's page. For alumni/ae and former students, a \$10 fee must be paid for each

transcript request. To request a transcript and pay the transcript fee, go to <http://united.edu/transcript-request/>.

Recruiting

If you would be willing to represent United at a conference, college fair or youth event in your geographic area, please contact the Alumni/ae Relations Office.

Development

Gifts are crucial to the mission of United Theological Seminary and we are grateful for all who help support the seminary

Introduction

The Development Office at United Theological Seminary supports the mission of the seminary by actively seeking and receiving funds necessary for the fulfillment of our mission.

These resources provide scholarship assistance, operational funding, institutional strength, and endowment growth for the future.

Funding for United is received through tuition income, generous gifts, grants, endowment earnings, and the Ministerial Education Fund (MEF) of The United Methodist Church.

Ways to Give

United is capable of managing a variety of methods of giving and has professional development staff available to guide donors toward the opportunity that is best suited to their circumstances and wishes. Options include but are not limited to:

- Cash
- Appreciated Securities (publicly traded or closely held)
- Charitable IRA Rollovers
- Bequests through wills or trusts
- Naming United as a primary or secondary beneficiary to a life insurance policy or retirement plan
- Real estate (residential, commercial, land)
- Personal property
- Charitable Gift Annuities
- Charitable Remainder Trusts
- Charitable Lead Trusts

Giving Clubs

United Theological Seminary offers recognition to donors at different levels of support. Donors within these categories are recognized in the Annual Report, which lists all donations received during the fiscal year of July 1 through June 30.

Heritage Society

Donors to United who have named the seminary in their will or estate plan are named and recognized each year in United's Annual Report as members of the Heritage Society.

Faculty, Staff, and Board

Faculty

United's faculty represent a diversity of cultures and institutions of higher education



Reggie Abraham

Assistant Professor of Pastoral Care and Chaplaincy

Expertise: Pastoral Care, Pastoral Theology, Chaplaincy

Education: BASc, Nyack College, (2003)
MDiv, Princeton Theological Seminary, (2007)
ThM, Princeton Theological Seminary, (2008)
PhD, Princeton Theological Seminary, (2021)

Select Publications: "Mahatma Gandhi and the crisis conversion of a nation" (Pastoral Psychology, 2020)
"Revisiting The Depleted Self" (The Journal of Religion and Health, 2018)
"Reflections on narrative in pastoral theology" (Pastoral Psychology, 2016)
"Mental illness and the ministry of the local church," (Pastoral Psychology, 2014)



Peter Bellini

*Professor of Church Renewal and Evangelization in the Heisel Chair
Director of Non-Degree Programs*

Expertise: Evangelism, Church Renewal, Global Charismatic Studies, Intercultural and Interreligious Encounter, Missiology, and Urban Studies

Education: BA, The Ohio State University, (1987)
Graduate Studies, The Ohio State University (1988, 1991)
MDiv, Asbury Theological Seminary, (2000)
PhD, Asbury Theological Seminary (2008)

Select Publications: *Introducing Truth Therapy: Renewing Your Mind with the Word of God*, (Xulon, 2010)
Participation: Epistemology and Mission Theology, (Emeth, 2011)
Truth Therapy Expanded Edition, (Wipf and Stock, 2015)
Unleashed: C1-13: Integrative Deliverance Needs Assessment (Wipf and Stock, 2018)

"Origins and Early Development of Missio Dei: A Missional Hermeneutic for Today" in *Missio Dei and the United States* (GBHEM Pub, 2018)



Pauline Buisch
Assistant Professor of Old Testament

Expertise: Old Testament

Education: BMusic, New York University (2007)
MDiv, Redeemer Seminary (2012)
PhD, University of Notre Dame (2021)

Select Publications: "The Rest of Her Offspring: The Relationship between Revelation 12 and the Targumic Expansion of Genesis 3:15" (*Novum Testamentum* 60, 2018)

"The Absence and Influence of Genesis 48 (the Blessing of Ephraim and Manasseh) in the Book of Jubilees" (*Journal for the Study of Pseudepigrapha* 26, 2017)



Wendy J. Deichmann
Professor of History and Theology
President (2008-2015)

Expertise: History of Christianity, American religious history, women in the history of Christianity, historical theology, and Evangelical United Brethren, Wesleyan, and Pan-Methodist studies.

Education: BS, State University of New York at Geneseo (1981)
MDiv, Colgate Rochester Divinity School (1984)
PhD, Drew University (1991)

Select Publications: Co-editor of *Gender and the Social Gospel* (University of Illinois, 2003)



Madeline Henners
Professor of Practice of Contextual Ministry

Expertise: Spiritual Formation, Practical Theology, Gifts of the Spirit, and Christian Spirituality

Education: BA, Southwestern University (2003)
Mdiv, Duke Divinity School (2007)
Dmin, United Theological Seminary (2019)

Select Publications: *Awakening Orthodoxy*. In *A Firm Foundation* (Seedbed, 2017).
Ascending the Mountain: 30-Day Devotional Challenge (Createspace, 2018)
Methodism and the Gifts of the Spirit. In *A New Global Methodism* (Seedbed, 2021)



Lisa M. Hess
Professor of Practical Theology and Contextual Ministries

Expertise: Restorative Wisdom Leadership, Intercultural & Interreligious Encounter, the Conscious Feminine, practical theology, and Christian spirituality

Education: BA, Carleton College (1991)
Mdiv, Princeton Theological Seminary (1996)
PhD, Princeton Theological Seminary (2001)
Conscious Feminine Leadership Academy (2013), WwfAC

Select Publications: *Artisanal Theology* (Cascade 2009)
Learning in a Musical Key (2011)
A Companionable Way: the Path of Devotion in Conscious Love (2016)



Justus H. Hunter
Associate Professor of Church History

Expertise: Medieval theology, scholasticism, doctrine of God, and Christology

Education: BA, Asbury College (2004)
Mdiv, Asbury Theological Seminary (2009)

MA, The University of Dayton (2011)
PhD, Southern Methodist University (2015)

Select Publications: *If Adam Had Not Sinned: The Reason for the Incarnation from Anselm to Scotus* (Catholic University of America Press, 2020)
The Absolute Basics of the Wesleyan Way (Seedbed, 2020)



Jack Jackson

Visiting Professor of Evangelism and World Methodism

Expertise: Evangelism and World Methodism

Education: BA, University of Virginia (1990)
MDiv, Asbury Theological Seminary (1995)
DMIN, Asbury Theological Seminary (2004)
PhD, University of Manchester (2009)

Select Publications: Introduction, E. Stanley Jones and Sharing the Good News in a Pluralistic Society, Jack Jackson and Douglas Powe, eds., Foundry Books (General Board of Higher Education and Ministry, UMC), 2018.

"A Division of the Heart: John Wesley's Case for Separation in On Schism and Catholic Spirit", in The Unity of the Church and Human Sexuality: Toward a Faithful United Methodist Witness, General Board of Higher Education and Ministry, UMC, 2017,
https://www.gbhem.org/sites/default/files/11jackson_a_division_of_heart.pdf.

Introduction, E. Stanley Jones and Sharing the Good News in a Pluralistic Society, Jack Jackson and Douglas Powe, eds., Foundry Books (General Board of Higher Education and Ministry, UMC), 2018.



Cheryl Bridges Johns

Distinguished Professor of Pentecostal Studies

Expertise: Pentecostal Studies

Education: AA, Emmanuel College (1974)
BA, Lee College (1975)
MA, Wheaton College (1976)

PhD, Southern Baptist Theological Seminary (1987)

Select Publications: Grieving, Brooding, Transforming: The Spirit, the Bible, and Gender, eds. Cheryl Bridges Johns and Lisa Stephenson, (Cleveland, TN: CPT Press), 2021.

Seven Transforming Gifts of Menopause: An Unexpected Spiritual Journey, Brazos Press, 2020.

"Remodeling Our Ecumenical House," Pentecostal Theology and Ecumenical Theology, Tony Richie and Christopher Stevenson, eds. (Brill, 2019).

"When East Meets West and North Meets South: The Reconciling Mission of Global Christianity," The Ecumenical Movement: An Anthology of Key Texts and Voices, second revised edition, Michael Kinnemon, ed. (Geneva: World Council of Churches, 2016).

"Grieving, Brooding, Transforming: The Spirit, the Bible, & Gender," Journal of Pentecostal Theology, 23.2 (Fall, 2014), 141-53.

Pentecostal Formation: A Pedagogy Among the Oppressed (Wipf & Stock, 2010, reprint of 1993 edition with Sheffield Academic Press).



Xavier Johnson

Assistant Professor of Preaching in Black Churches

Expertise: Preaching and Black Church Studies

Education: BA, University of South Florida (2005)
MA, University of South Florida (2008)
MATS, Liberty Baptist Theological Seminary (2011)
DMIN, Virginia Theological Seminary (2019)

Select Publications: (Aküm Longchari, Feraz Legita, and Angelique Walker-Smith)
"Loving Our Neighbors: A Timely Contextual and Advocacy Approach to Addressing Hunger and Poverty". Position paper written for the Baptist World Alliance, Hunger and Poverty Working Group. July, 2022.

"The Transformative Power of Black Preaching" in Transformative Spiritualities for the World Council of Churches, Pilgrimage of Justice and Peace-Theological Study Group. June, 2022.

"The Problem with Giving 'Til It Hurts" in Insights for the Lake Institute on Faith and Giving, IUPUI- Lily Family School of Philanthropy. August, 2021.

"Paradigm Shift: Thinking About the Future of the Church in a Post Pandemic World" in A Holistic Mission Guide: The Church's Response in Times of Crisis for the Baptist World Alliance, Global Ministry Resource. May, 2021.

"Leadership at the Intersection of Call and Identity: African-American Clergy Leadership in the 21st-Century" in Listening: Journal of Communication Ethics, Religion, and Culture. Fall, 2020



Vivian L. Johnson

Professor of Old Testament

Associate Dean for Academic Affairs

Expertise: Biblical Hebrew and literary interpretations of biblical stories, especially those pertaining to women, ancient Near Eastern cultures, and the history of interpretation of David

Education: BA, Wesleyan University (1990)
MTS, Harvard Divinity School (1993)
PhD, Harvard University (2005)

Select Publications: *David in Distress: His Portrait Through the Historical Psalms* (T. & T. Clark, 2009)
"The Letter of Jeremiah," in *Biblia Africana* (Augsburg Fortress, 2009)



Scott Kisker

Professor of the History of Christianity

Associate Dean of Academic Programs

Expertise: Wesleyan and Pietist studies

Education: BA, Swarthmore College (1989)
Mdiv, Duke University (1993)
PhD, Drew University (2003)

Select Publications: *The Band Meeting* (Seedbed, 2017)

Longing for Spring: A New Vision for Wesleyan Community, co-authored with Elaine Heath (Cascade, 2010)
Mainline or Methodist? Recovering Our Evangelistic Mission (Discipleship Resources, 2008)
Foundation for Revival: Anthony Horneck, the Religious Societies, and the Rise of an Anglican Pietism (Scarecrow, 2007)



Anthony Le Donne
Professor of New Testament

Expertise: Historical Jesus, Jewish-Christian relations, social memory theory

Education: BA, Trinity Western University (1999)
Diploma in Christian Studies, Regent College (2000)
MA, Trinity Western University (2002)
PhD, Durham University, UK (2007)

Select Publications: *The Historiographical Jesus: Memory, Typology and the Son of David* (Baylor University Press, 2009)
The Fourth Gospel in Ancient Media Culture (T. & T. Clark, 2011)
Historical Jesus: What Can We Know and How We Can Know It? (Eerdmans, 2011)
Jesus, Criteria, and the Demise of Authenticity (T. & T. Clark, 2012)
Soundings in the Religion of Jesus: Perspectives and Methods in Jewish and Christian Scholarship (Fortress, 2012)
The Wife of Jesus: Ancient Texts and Modern Scandals (One World Publications, 2013)
Near Christianity: How Journeys along Jewish-Christian Borders Saved my Faith in God (Zondervan, 2016)
Jesus: A Beginner's Guide (Oneworld, 2018)



Joni Sancken
Professor of Homiletics

Expertise: Theological approaches to preaching and preaching as healing

Education: BA, Goshen College (1998)
Mdiv, Princeton Theological Seminary (2004)
PhD, Toronto School of Theology (2009)

Select Publications: *Stumbling Over the Cross: Preaching the Cross and Resurrection Today* (Cascade, 2016)
Words that Heal: Preaching Hope to Wounded Souls (Abingdon, 2019.)



Andrew Sung Park
Professor of Theology and Ethics

Expertise: Systematic Theology, the doctrine of the Holy Spirit, church transformation, the doctrine of the Trinity, suffering (Han) and holistic healing, Christian mystics, science and theology, racial healing, and anointing and social holiness.

Education: BA, Seoul Methodist Theological University
Mdiv, Denver Seminary/The Iliff School of Theology
MA, The Claremont School of Theology
PhD, Graduate Theological Union at Berkeley

Select Publications: *The Wounded Heart of God* (Abingdon, 1993)
Racial Conflict and Healing (Orbis, 1996)
The Other Side of Sin (State University of New York Press, 2001)
From Hurt to Healing (Abingdon, 2004)
Triune Atonement: Christ's Healing for Sinners, Victims, and the Whole Creation (John Knox/Westminster, 2009)
The Destiny of Suicides: Eight Types, Bullying, and Hope (Amazon Kindle, 2018)
A Big Picture of Heaven and Hell: Christian Mystics and Near-Death Experiencers (Createspace, 2018)



David F. Watson
Academic Dean and Senior Vice President for Academic Affairs
Professor of New Testament

Expertise: Biblical Studies and Theological Interpretation of Scripture

Education: BA, Texas Tech University (1993)
Mdiv, Perkins School of Theology, Southern Methodist University (1997)
PhD, Southern Methodist University (2005)

Select Publications: *Key United Methodist Beliefs* (Abingdon, 2013)
Wesley, Wesleyans, and Reading Bible as Scripture (Baylor University Press, 2012)
Honor Among Christians: The Cultural Key to the Messianic Secret (Fortress, 2010)
Scripture and the Life of God (2017)

Affiliate Faculty

Mark Boda

BTh, Ambrose University (Canadian Bible College)
MDiv, Westminster Theological Seminary
PhD, University of Cambridge

Rosario Picardo

BA, Houghton College (2003)
MDiv, Asbury Theological Seminary (2007)
DMin, United Theological Seminary (2014)
MBA, Dakota Wesleyan University (2021)

Adam Wirrig

BA, Cedarville University (2003)
MTS, United Theological Seminary (2011)
PhD, University of Aberdeen (2017)

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Adjunct Instructor in Luther Confessions

tthorstad@united.edu

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Frank Billman, PhD, Pennsylvania
Brenda Braam, DMin, Las Vegas
Danielle Brown, DMin, New Jersey
Dexter Cannon, DMin, Virginia
Young Cho, DMin, Virginia
Anita Coleman, DMin, New Jersey
Leroy Cothran, DMin, Ohio
Kenneth Cummings, DMin, Georgia
William Curtis, DMin, Pennsylvania
J. Mark DeYmaz, DMin, Arkansas
Ian Dunn, DMin, Ontario, Canada
D. Anthony Everett, DMin, Kentucky
Lee Fields, Jr., DMin, Texas
Charles Goodman, DMin, Georgia
Donald Hilliard, Jr., DMin, New Jersey
C. Anthony Hunt, PhD, Maryland
Jamison Hunter, DMin, Maryland
Justus Hunter, PhD, Ohio
Charles Jackson, DMin, South Carolina
Christopher Michael Jones, DMin, New Jersey
Young Bong Kim, PhD, Virginia
Brian Law, DMin, Ohio
Michael Lowry, DMin, West Virginia
Sir Walter Mack, Jr., PhD, North Carolina
Jonathan McReynolds, DMin, New York
Herbert Miller II, DMin, North Carolina
David Nelson, DMin, Ohio
Craig Oliver, DMin, Georgia
HiRho Park, PhD, Maryland
George L. Parks, Jr., DMin, Arkansas
Phillip Pointer, DMin, Arkansas
Rudy Rasmus, DMin, Texas
Vance Ross, DMin, Georgia
J. Elvin Sadler, DMin, North Carolina
Robert Sawvelle, DMin, Arizona
Lillian Smith, DMin, Maryland
Carl Solomon, DMin, Maryland
Moses Taiwo, PhD, Ohio
Robert C. Walker, DMin, Ohio
David Watson, PhD, Ohio
Lance Watson, Sr., DMin, Virginia
Lisa Weah, DMin, Maryland

Episcopal Mentors

Bishop J. Michael Lowry

Global Methodist Bishop at Large

BA, Earlham College (1972)

MTh, Perkins School of Theology (1976)

MDiv, Southern Methodist University (1976)

DMin, Austin Presbyterian Theological Seminary (1985)

Honorary Dmin, United Theological Seminary (2019)

Bishop James Swanson

United Methodist Bishop in Residence

BA, Southern Bible College (1977)

MDiv, ITC (1980)

Honorary Doctorates, Gammon Theological Seminary (2013, 2016)

Emeriti Faculty and Presidents

Thomas Boomershine

Professor Emeritus

BA, Earlham College (1962)

MDiv, STM, PhD, Union Theological Seminary, New York ('66, '68, '74)

Thomas Dozeman

Professor Emeritus of Old Testament

BA, Calvin College (1975)

MDiv, Fuller Theological Seminary (1978)

MPhil and PhD, Columbia University (1983, 1985)

DDiv, United Theological Seminary (2022)

Richard Eslinger

Professor Emeritus of Homiletics and Worship

AB, University of Maryland (1962)

STB, Boston University School of Theology (1965)

PhD, Boston University Graduate School (1970)

Kathleen A. Farmer

Professor Emerita of Old Testament

BA, University of Nebraska (1965)
MRE and MDiv, Perkins School of Theology (1967, 1970)
PhD, Southern Methodist University (1978)

Harold Hudson

Associate Dean Emeritus for Doctoral Studies

BTh, MRE International Seminary (1991, 1996)
Honorary DD, Richmond Virginia Seminary (1998)
DMin, United Theological Seminary (2003)

Tyron L. Inbody

Professor Emeritus of Theology

BA, University of Indianapolis (1962)
MDiv, United Theological Seminary (1965)
MA and PhD, University of Chicago (1967, 1973)

Ai Ra Kim

Professor Emerita of Sociology of Religion

BA, Ewha Women's University (1961)
MDiv, Drew Theological School (1986)
MPhil, Drew University (1990)
PhD, Drew University (1991)

Donald B. Rogers

Col. Robert Cowden Professor Emeritus of Christian Education

BA, University of Colorado (1955)
MA, PhD, Princeton Theological Seminary (1958, 1967)

Jerome Stevenson

Professor Emeritus of Pastoral Care

BS, Wayne State University (1973)
BRE, William Tyndale College (1993)
Med, Wayne State University (1986)
MA, Ashland Theological Seminary (1995)
MA, Wright State University (2011)
DMin, Ashland Theological Seminary (2002)

Leonard Sweet

President Emeritus and Professor Emeritus of Church History

BA, University of Richmond (1969)
MDiv, Colgate Rochester Divinity School (1972)
PhD, University of Rochester (1974)

Norman E. Thomas

Vera B. Blinn Professor Emeritus of World Christianity

BA, Yale University (1953)
MDiv, Yale University Divinity School (1956)
PhD, Boston University (1968)

G. Edwin Zeiders

President Emeritus

BA, Lebanon Valley College (1970)
MDiv, United Theological Seminary (1973)
DMin, Boston University School of Theology (1983)

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Atlanta, GA

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Lancaster, PA

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Administration and Staff

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Assistant Director of Contextual Ministries in Spanish

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Director of Global Pentecostal House of Study

Marcia Byrd

Director of Financial Aid and Scholarships

Shirlita Carson

Accounting Manager and Student Billing Administrator

Chad Clark

Assistant Dean of Student Success

Karen Clark

Registrar

Ken Cochrane

Director of the Library

Robbie Collins

Executive Assistant to the Academic Dean; Academic Coordinator

Mark Condy

O'Brien Library Collection Manager

Wendy Deichmann

Director of the Center for the Evangelical United Brethren Heritage

Destini Edmond

Executive Assistant for the President; Secretary to the Board of Trustees

Gabe Fasnacht

Administrative Assistant; Marketing Analyst

Ileana Flores

Assistant Director of the Hispanic House of Study
Coordinator of Hispanic Christian Academy

Madeline Henners

Director of Contextual Ministries

Lisa Hess

Director of Transcultural Programs

Harol Hudson

Associate Dean Emeritus for Doctoral Programs

Justus Hunter

Director of the ThD Program

Rachel Hurley

Director of Communications

Marie Hutchinson

Creative Specialist

Sooa Hwang

Admissions Associate for International Students

Seok Jeon

Director of Korean House of Study

Vivian Johnson

Associate Dean for Academic Affairs

Scott Kisker

Associate Dean for Academic Programs

Dan Landin

Co-Director for Global Lutheran House of Study

Eric Leake

Director of AME Zion House of Study

Summer Lee

Social Media and Digital Specialist

Jimmy Mallory

Writing Center Coordinator

Tesia Mallory

Dean of the Chapel; Director of Worship and Community Life

Christian Messer

Chief Information Officer

Kent Millard

President

Sue Nilson Kibbey

Director of the Bishop Bruce Ough Innovation Center

Director of the Pohly Meetinghouse

Jorge Ochoa

Director of the Hispanic House of Study and Hispanic Christian Academy

LaLonne Parish

Receptionist

Karen Payne

Chief Marketing and Accreditation Officer

Callie Picardo

Vice President for Development

Roz Picardo

House of Study Consultant

Heidi Reynolds

Admissions Associate

Jodi Rose

Accounts Payable and Payroll Administrator

Elvin Sadler

Associate Dean for Doctoral Studies

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Harriet Watson

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Emily Weinberg

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Adam Wirrig

Director of Master of Theological Studies

Mandy Wood

Development Accountant

Deanna York

Administrative Coordinator for the Associate Dean for Doctoral Studies

Course Catalog

Masters Level Courses of Instruction

BIBLICAL STUDIES AREA

BIBLE

BI501 Low Impact Hebrew and Greek (3)

Introduces the basic terminology of language study, the Hebrew and Greek alphabets, and the most commonly used Hebrew and Greek vocabulary in the Bible. This class is designed for teachers and preachers who have no prior knowledge of biblical languages.

BI562 The Bible's Story (3)

Traces and explores the story of God's plan and action to redeem humanity and all creation as it unfolds through the Old and New Testaments.

BI604 Disability, the Bible and the Church (3)

Examines the relationship with people with disabilities, taking into account key biblical texts that may come to bear on this relationship.

BI606 Disability in the Bible (3)

Introduces students to rigorous and applicable study of the Bible, focusing on texts dealing with disability. Alongside academic lectures, students will address practical issues on a range of topics designed to equip them for their ministry.

BI610 The Holy Spirit in Scripture (3)

Engages key texts related to the work of the Holy Spirit in the Old and New Testaments.

BI611 Biblical Interpretation (3)

Offers an overview of major biblical themes and will allow students to refine skills of biblical interpretation, exegesis, and critical engagement.

BI614 Preaching Across the Bible (3)

Guides students in moving from biblical text to sermon. Students will preach from diverse genres of biblical literature across both the Old Testament and New Testament.

BI622 Wesleyan Biblical Interpretation (3)

Explores Biblical interpretation in the Wesleyan tradition. Students will examine the task and processes of biblical interpretation in the writings of John Wesley and in contemporary scholarship. *Prerequisite: Introduction to the New Testament or Introduction to the Old Testament.*

BI630 History of Biblical Interpretation (3)

Surveys key figures, methods, and trends in the history of interpretation from the time of the canonical Gospels to the present.

BI638 Women and the Bible (3)

Examines women's interpretations of the Bible to understand and critique the spectrum of women's hermeneutics.

BI639 Women in Biblical Narrative (3)

Explores several key female characters who feature in biblical narratives with attention to their socio-cultural backgrounds, portrayals, and impacts.

NEW TESTAMENT**NT500 Introduction to the New Testament (3)**

Provides an overview of the four canonical Gospels, the Acts of the Apostles, the Epistles, and the Revelation in the New Testament. Students will engage the literary, cultural, and historical issues that bear on the interpretation of the texts.

NT521 Introduction to New Testament 1 (3)

Is based on the four canonical Gospels, Acts, the Catholic Epistles, Hebrews and Revelation, with attention to the history, culture and literature of the early church and how these came to bear on New Testament writings.

NT522 Introduction to New Testament 2 (3)

Is based on the thirteen letters in the New Testament attributed to Paul, with attention to the history, culture and literature of the early church and how these came to bear on New Testament writings.

NT601 The Gospel of Matthew (3)

Explores the Gospel of Matthew from historical, social-scientific and literary perspectives, with attention to important theological themes within the narrative.

NT602 The Gospel of Luke (3)

Explores the Gospel of Luke from historical, social-scientific and literary perspectives, with attention to important theological themes within the narrative.

NT603 The Gospel of Mark (3)

Explores the Gospel of Mark from historical, social-scientific and literary perspectives, with attention to important theological themes within the narrative.

NT604 The Gospel of John (3)

Explores the Gospel of John from historical, social-scientific and literary perspectives, with attention to important theological themes within the narrative.

NT605 The Synoptic Gospels (3)

Introduces the first three books of the New Testament with attention to their intertextual relationships, distinct portraits of Jesus, and historical contexts.

NT606 Corinthian Correspondence (3)

Seeks to understand the Apostle's involvement with the Corinthians, the problems that beset that church and the theological implications of the letters.

NT609 Preaching Parables (3)

Explores biblical parables and their use in the preaching of Jesus with a focus on contemporary homiletical application.

NT615 Historical Jesus (3)

Examines various proposals regarding the mission and teachings of the historical Jesus, as well as certain theological proposals regarding Jesus' significance.

NT619 Sayings of Jesus (3)

Studies several primitive sources for the sayings of Jesus with special emphasis on his storytelling and preaching. Students will examine the communities that remembered and passed on these sayings and into the message of the historical Jesus.

NT626 Greek 1 (3)

Covers elementary Greek grammar, with practice in translation and introductory attention to exegesis.

NT627 Greek 2 (3)

Continues the study of Greek grammar, translation and exegesis, including the study of the Greek texts of selected New Testament passages. *Prerequisite: Greek 1.*

NT634 Apocalypse of John (3)

Examines the Apocalypse of John exegetically and theologically in light of current scholarship.

NT641 Johannine Theology (3)

Examines the history, christology, soteriology and other theological themes articulated in the fourth gospel through a close reading and study of cultural context.

NT647 Romans (3)

Examines the theology, historical context and ethical import of Paul's letter to the Romans. The course shall consider recent theological and exegetical debates related to the interpretation and application of Romans.

NT648 The New Testament and Suffering (3)

Introduces the importance of suffering as a theological and exegetical concept. Attention will be given to how (1) the New Testament represents suffering, (2) the New Testament can be used to navigate personal and corporate suffering and (3) the New Testament has been used to perpetrate suffering.

OLD TESTAMENT**OT500 Introduction to the Old Testament (3)**

Provides an overview of the Pentateuch, Prophets, Psalms, and Wisdom Literature in the Old Testament. Students will engage the literary, cultural, and historical issues that bear on the interpretation of the texts.

OT504 Introduction to Old Testament 1 (3)

Is based on the Pentateuch and early Prophets. Students will engage the literary, cultural and historical issues that come to bear on interpretation of the texts.

OT505 Introduction to Old Testament 2 (3)

Is based on the Prophets, Psalms and Wisdom Literature. Students will engage the literary, cultural and historical issues that come to bear on interpretation of the texts.

OT601 Jeremiah (3)

Offers a multi-critical study of the book of Jeremiah. Interpretation will include the history of scholarship and the role of the book in the formation of Christian tradition.

OT602 The Pentateuch (3)

Offers a multi-critical study of the first five books of the Old Testament. Interpretation will include the history of scholarship and the role of the Pentateuch in the formation of Christian tradition.

OT603 Genesis (3)

Studies the history of composition and present literary design of the book of Genesis.

OT605 Exodus (3)

Studies the history of composition and present literary design of the book of Exodus.
Prerequisite: *Introduction to the Old Testament*.

OT606 Judges (3)

Studies the history of composition and present literary design of the book of Judges.
Prerequisite: *Introduction to the Old Testament*.

OT608 Psalms (3)

Explores the Book of Psalms as a catalyst for personal devotion and contemporary ministry, giving attention to its original form and function within a worshipping and reading community. Opportunities will be provided to hone skills for interpreting Hebrew poetry for life today and create contemporary expressions based on the Psalms' themes and forms.

OT610 Hebrew 1 (3)

Covers the basic elements of the Hebrew language. Special attention is given to introductory phonology, the noun and oral reading.

OT611 Hebrew 2 (3)

Continues study of the Hebrew language from Hebrew 1, with additional attention to the verbal system, syntax and reading of the text. Prerequisite: Hebrew 1.

OT613 Leviticus (3)

Studies the history of composition and present literary design of the book of Leviticus.
Prerequisite: *Introduction to Old Testament*

OT643 Isaiah (3)

Offers a multi-critical study of the book of Isaiah. Interpretation will include the history of scholarship and the role of the book in formation of Christian tradition.

OT646 Holiness and Ministry (3)

Studies the meaning of holiness in ancient Israelite religion as background for interpreting ordination in the contemporary church.

HISTORICAL AND THEOLOGICAL STUDIES AREA

CHRISTIAN HISTORY

CH500 Introduction to Church History (3)

Surveys Christianity from the First Century to the present. The emergence and development of institutional structures, practices and beliefs, as well as significant leaders and events will be studied in both primary and secondary sources.

CH603 John Wesley (3)

Investigates the life, thought and historic role of John Wesley.

CH605 Pietism (3)

Traces the rise, development and decline of Pietism in Protestantism from the 17th to the 19th century.

CH606 Disability in the Christian Tradition (3)

Focuses on the heritage of the contemporary Church in relation to disability. Students will encounter ancient theologians, discussing how their views support and challenge historic and contemporary faith. Alongside academic lectures, students will address practical issues on a range of topics designed to equip them for their ministry.

CH607 Women in Christian History (3)

Surveys women in Christian history from the beginning of the Church to the present by examining their roles and contributions. Special attention will be given to women's leadership as laity & clergy.

CH608 American Christianity (3)

Surveys major developments in Christian institutions, life and thought in the history of the United States.

CH609 Methodism as Revival Movement (3)

Explores the development of Methodism as revival movement from the Wesleys to the present.

CH613 History of United Methodist Missions

Examines the development of overseas mission work of the United Methodist church from the 19th to the 20th century. This will include a survey of the history of foreign missionary work in the Methodist and Evangelical United Brethren traditions.

CH614 African American Church (3)

Explores the origins, emergence and continuing development of the African-American church in its various forms.

CH616 Holiness, Pentecostal and Charismatic Renewal Movements (3)

Examines the history and theology of the Holiness, Pentecostal and Charismatic renewal movements with a view toward the work of renewal today.

CH617 The Church Before AD313 (3)

Examines the history and developing organization and theology of the Christian movement prior to the Edict of Milan in AD313, when legalized Christianity in the Roman Empire.

CH619 Christian Mystics (3) Explores the mystical experiences of exemplary mystics from the medieval and modern eras, highlighting their understandings of eternity, the Divinity, the Trinity and spiritual journey.

CH620 Medieval Christian Life and Thought (3)

Investigates historical and theological themes and/or figures of the Middle Ages.

CH622 Baptist Polity and History (3)

Deals with the local church, autonomy, the "association" principle and secular parliamentary procedure in local church business meetings and pastoral authority.

CH630 History of Biblical Interpretation (3)

Surveys key figures, methods, and trends in the history of interpretation from the time of the canonical Gospels to the present.

CH650 Augustine (3)

Explores Augustine of Hippo's life and thought.

CH651 European Reformation (3)

Examines the history and theology of the Magisterial, Radical and Catholic 16th - century European Reformations.

CH652 History of Methodism (3)

Focuses on significant individuals and decisive events in the history of Methodism, including origins of its doctrinal and missional identity. Together with TH651, it meets in full Disciplinary requirements for United Methodist History, Doctrine, and Polity for United Methodist Church.

CH653 History of the AME Zion Church(3)

Explores the history of The African Methodist Episcopal Zion Church and its richness and relevance to the Wesleyan movement in America and beyond.

CH654 History of Christian Doctrine (3)

Examines Christian doctrine and theology as it developed from the early church to the present.

CH659 Reformed History and Theology (3)

This course will examine the history and development of the Reformed Tradition from the sixteenth century to the present. This course will help people prepare for Presbyterian ordination exams.

CH679 The Evangelical United Brethren (3)

Examines the historic heritage of the Evangelical United Brethren Church, its parent denominations and the ecclesiastical outgrowths of that tradition.

THEOLOGY**TH500 The Craft Theological Thinking, Reading, and Writing (3)**

Strengthens students' thinking, reading, researching, and writing abilities by teaching the skills necessary to develop and articulate theological arguments.

TH502 Introduction to Theology (3)

Introduces the basic categories of systematic theology, such as revelation, God, creation, sin, Christology, pneumatology, soteriology, ecclesiology, sacraments and eschatology.

TH510 Theological Research and Methodology (3)

Develops students' research skills for theological inquiry, exposes students to research methods and resources, and as a final project has students develop a thesis or project proposal for their MTS degree.

TH601 Doctrine of the Holy Spirit (3)

Examines classical and modern pneumatologies, the Charismatic Movement and the emergence of new theologies of the Spirit to develop a viable "Theology of the Holy Spirit."

TH602 Christian Ethics (3)

Explores sociological, political and economic factors that influence decision-making, critical issues and theological perspective related to decision making and contemporary perspectives resulting from cultural change.

TH603 Philosophical Foundations for a Christian Worldview (3)

Explores the ways in which philosophy can support Christian apologetics and theology. We will examine classical and contemporary approaches to solving the perennial problems of philosophy as they relate to theology and evangelism, including the existence of God, the knowledge of God, the relationship between

faith and reason, religious language, the problem of evil, freewill versus determinism, the mind-body problem, religious diversity, and other problems.

TH604 Incarnate Faith for Lifelong Ministry (3)

Examines Christian historical-theological resources of the incarnation, creation, and Spirit for reconsidering embodiment as sacred in service to the Body of Christ.

TH606 Contemporary Disability Theology (3)

Gives students the chance to work with some of the most recent works in the field, and consider how studies of the senses inform our understanding of disability in the Bible and in practice. Alongside academic lectures, students will address practical issues on a range of topics designed to equip them for their ministry.

TH608 Christology and Soteriology (3)

Focuses on the meaning and role of Jesus Christ in Christian theology, concentrating on the Christologies of classical and/or major contemporary theologians along with topical issues in current Christology.

TH610 Church and Spiritual Renewal through Theological Transformation (3)

Explores efforts to renew the church through theological and spiritual renovation. Participants will focus on healing and holiness under the guidance of the Holy Spirit.

TH615 Black Theology (3)

Provides an overview of the religion, history and culture of people of African descent in the United States and the way Black people historically have tapped into a pre-enlightenment understanding of God that unites sacred and secular. Students will gain an understanding of how Black folks construe their relationship with God to liberate them in the midst of hostile oppressions.

TH616 Renewal Theology (3)

Introduces the theological foundations for understanding Global Charismatic Christianity in its many forms. Special attention will be paid to pneumatology, missiology and practical theology. *Prerequisite: Church Renewal for Mission.*

TH617 The Church Before AD313 (3)

Examines the history and developing organization and theology of the Christian movement prior to the Edict of Milan in AD313, legalizing Christianity in the Roman Empire.

TH619 Christian Mystics (3)

Explores the mystical experiences of exemplary mystics from the medieval and modern eras, highlighting their understandings of eternity, the Divinity, the Trinity and spiritual journey.

TH622 Systematic Theology (3)

Integrates students understanding of the Christian faith using major theological loci. *Prerequisite: Introduction to Theology.*

TH623 Baptist Theology: Doctrine, Ethics, and Witness (3)

Studies the basic history and characteristic doctrines of the Baptist heritage.

TH625 Jewish Christian Dialogue (3)

Constructively explores interfaith dialogue between Judaism and Christianity.

TH638 Wesleyan Theology (3)

Examines the shape and content of the Wesleyan theological tradition to the present day, beginning with the sermons, hymns and occasional writings of John and Charles Wesley.

TH641 Johannine Theology (3)

Examines the history, Christology, soteriology and other theological themes articulated in the fourth gospel through a close reading and study of cultural context.

TH650 Augustine (3)

Explores Augustine of Hippo's life and thought.

TH651 United Methodist Doctrine and Polity (3)

Focuses on characteristic doctrines and polity of The United Methodist Church. These include: 1) The doctrinal standards of The United Methodist Church and 2) The contemporary expressions of the polity, discipline, practice and mission of The United Methodist Church. Together with CH652, it meets in full the Book of Discipline requirement for United Methodist history, doctrine and polity.

TH652 Global Methodist Theology and Polity (3)

Explores characteristic features of Wesleyan theology with a central focus on the working of God's grace through the *ordo salutis/via salutis* (order/way of salvation), and special and ordinary means of grace. Students will study polity, discipline, practice, and missions of the Global Methodist Church.

TH653 Methodist Doctrinal Standards (3)

Using the ecumenical creeds, Articles of Religion and Confession of Faith, as well as Wesley's Standard Sermons and Explanatory Notes on the New Testament, this course examines the "Foundational," "Constitutive" and "Normative Standards" and their relationship to Wesleyan theology and historic Methodist doctrinal standards.

TH654 Full Gospel Distinctives (3)

Covers the S.H.I.F.T. paradigm that informs our theology and praxis of operating in the fullness of the power that Jesus Christ left when He returned to glory. The Full Gospel Baptist Church Fellowship is a Christian reformation built on the foundational pillars of Sustainability, Holiness, Innovation, Family, and Transcendence, or "S.H.I.F.T." for short

TH655 The Lutheran Confessions (3)

Examines the creeds and confessions found in the Book of Concord as the foundation for Biblical interpretation, preaching, teaching, and development of discipleship ministries.

PRACTICAL THEOLOGY AREA**CONTEXTUAL MINISTRY****CM501 Field Education Unit 1 (0)**

Tracks one unit of field education for students in the MDiv, MACM, and MMin

CM510 Contextual Ministry 1 (3)

Engages students in field education, spiritual formation, and covenantal community, with focus upon personal, professional, and spiritual learning goals.

CM511 Contextual Ministry 2 (3)

Engages students in field education, spiritual formation, and covenantal community, with focus upon spiritual autobiography.

CM601 Field Education Unit 2 (0)

Tracks second unit of field education for students in the MDiv program.

CM610 Contextual Ministry 3 (3)

Helps students develop a theological understanding of Christian leadership within the context of their specific callings and arenas of ministry. *Prerequisite: Field Education Unit 1 and Contextual Ministry 1 and 2.*

CM611 Contextual Ministry 4 (3)

Invites students to recognize the value of ministry within covenantal relationships built on their theology of God. *Prerequisite: Field Education Unit 1 and Contextual Ministry 1 and 2.*

CM620 Methods for Interreligious and Intercultural Encounter (3)

Prepares students to encounter practitioners of diverse religious traditions in various cultural settings with aim of deepening a confessionally Christian faith-practice. *This course meets the requirement for 'Mission of the Church in the World' as required by GBHEM. For MDiv students completion of coursework requires an intercultural trip (CM621). Prerequisites: Introduction to New Testament or Introduction to Old Testament, Contextual Ministry 1 or 2, and Introduction to Theology.*

CM621 Immersion Experience (0)

Tracks the intercultural trips for students to complete CM621 requirements. *Prerequisite: Methods of Interreligious and Intercultural Encounter.*

EVANGELISM AND CHURCH RENEWAL**ER501 Foundations for Evangelism (3)**

Examines the biblical, historical and theological roots for the message, methods and issues of spreading the Gospel through the ages. Fulfils UM disciplinary requirements.

ER503 Church Renewal For Mission (3)

Examines the biblical, historical, theological, socio-cultural, and practical foundations for church renewal that leads to mission. It enables students to think creatively about the state of the church in the modern West, the growth of the church in the Global South, and mission in a global context. Fulfills UM requirement for a course in missions.

ER603 Philosophical Foundations for a Christian Worldview (3)

Explores the ways in which philosophy can support Christian apologetics and theology. We will examine classical and contemporary approaches to solving the perennial problems of philosophy as they relate to theology and evangelism, including the existence of God, the knowledge of God, the relationship between faith and reason, religious language, the problem of evil, freewill versus determinism, the mind-body problem, religious diversity, and other problems.

ER605 Urban Church Renewal (3)

Offers a basic framework and skills needed to help facilitate renewal in the local urban church. Renewal theory will be examined from scriptural, theological, historical and missiological perspectives.

ER610 Church and Spiritual Renewal through Theological Transformation (3)

Explores efforts to renew the church through theological and spiritual renovation. Participants will focus on healing and holiness under the guidance of the Holy Spirit.

ER615 Black Church Renewal (3)

Examines the contemporary black church, including effective models of renewal.

ER616 Renewal Theology (3)

Introduces the theological foundations for understanding Global Charismatic Christianity in its many forms. Special attention will be paid to pneumatology, missiology and practical theology. *Prerequisite: Church Renewal for Mission.*

ER617 Renewal Ministry and Practice (3)

Introduces the various types of ministries and practices within Global Charismatic Christianity. Special attention will be paid to ecclesiology, liturgy, worship, the problem of evil, divine healing and the gifts of the Spirit. *Prerequisites: Church Renewal for Mission and Introduction to Theology.*

ER618 Global Christianity and Renewal (3)

Examines trends and currents that are shaping emerging global culture and Christianity and explores the challenges and opportunities these provide for authentic contextual Christian witness. *Prerequisite: Church Renewal for Mission.*

ER619 Charismatic Ministry and Practice 1 (3)

Introduces the theological and practical foundations for divine healing as well as other types of ministries and practices within Global Charismatic Christianity. Special attention will be paid to the methodology and ministry of Global Awakening.

ER620 Charismatic Ministry and Practice 2 (3)

Deepens student's growth into the various types of ministries and practices within Global Charismatic Christianity. Special attention will be paid to ecclesiology, liturgy, worship, the problem of evil, divine healing and the gifts of the Spirit. *Prerequisite: Charismatic Ministry and Practice 1.*

ER650 Fresh Expressions of Church and Pioneer Ministry (3)

Examines missional, contextual, formational, and ecclesial forms of church (fresh expressions), as well as the history and theology of the Fresh Expressions movement. Entrepreneurial and intrapreneurial gifting, effectual and causal logic, as well as praxis for incarnational church planting will be explored.

ER651 Deep Roots, Wild Branches: The Blended Ecology of Church (3)

Equips leaders, who will serve in established denominational or inherited systems, with the theology, methodology and praxis to work from that base to cultivate fresh expressions of ministry -- able to care for the center, while experimenting on the edge.

ER652 Cultivating Contextual Intelligence (3)

Explores the concept and cultivation of Contextual Intelligence (accurately diagnosing a context and making correct decisions regarding what to do). Cultivating CI is critical for leaders across multiple fields, including those working with fresh expressions of church. A framework will be suggested for application in the local church.

ER653 Fresh Expressions of Discipleship, Evangelism, and Preaching (3)

Explores discipleship, evangelism, and preaching in the mission-shaped church, including team-based, strengths-oriented, apprentice systems of discipleship. Biblical, historical, and theological roots for Gospel transmission will be examined, as well as contemporary methods and challenges.

ER654 Cultivating Fresh Expressions of Church (3)

Is a "how to" practitioner-oriented course in planting new Christian communities. Students will explore the necessary components for cultivating fresh expressions of the one, holy, catholic, and apostolic church.

ER655 Ministry in a Digital Age (3)

Examines a theological understanding of ministering in a digital age along with practical application to help students in taking their next steps toward meeting the needs of a changing world.

ER658 The AME Zion Church Revitalization, Growth, and Sustainability (3)

Equips and empowers leaders to ignite church revitalization, while defining and developing systems to maintain and foster further growth within an African Methodist context.

ER673 Conference: Holy Spirit Seminar (3)

Examines different aspects of the person and work of the Holy Spirit with a special emphasis on receiving practical skills for charismatic-oriented ministry. Requires attendance and participation in the Holy Spirit Seminar.

ER684 Conference: X-Seminar (3)

Teaches theology and practice of prayer and deliverance from evil. The course will be connected to The X-Seminar.

ER692 Conference: Spirit & Truth (3)

Helps leaders to understand why and how to engage their local churches, community, and world in the mission of God. It will help with basic missiological methodology and praxis in a post-Christendom culture. Students must attend the Engage: Spirit and Truth Conference.

ER693 Cross-Cultural Evangelism Seminar and Trip (3)

In conjunction with World Methodist Evangelism's international evangelism seminars, develops students' conceptualization and practice of mission and evangelism in a cross-cultural setting. Requires attendance and participation in the international seminary (locations vary).

LEADERSHIP DEVELOPMENT**LD510 Church Stewardship and Finance (3)**

Explores the biblical and theological background for stewardship and practical applications for funding the work of the local church.

LD511 Leadership for Ministry (3)

Helps students cultivate a theological perspective and the preliminary skills necessary to lead congregations in the work of ministry and renewal.

LD516 Ministry in the City (3)

Examines the dynamics of life in urban, metropolitan settings to develop leadership skills for ministry in these geographic areas

LD530 Website Design and Digital Communication (3)

Introduces church based digital communications. Students will have the opportunity to create a website, blogs, podcasts, social networking and other tools. Each person will produce a variety of digital projects for a ministry setting.

LD604 Incarnate Faith for Lifelong Ministry (3)

Examines Christian historical-theological resources of the incarnation, creation, and Spirit for reconsidering embodiment as sacred in service to the Body of Christ.

LD612 Theological Reflection in Supervisory Process (3)

Guides participants to think theologically about supervision of staff, committees, groups and leadership of a congregation using theological reflection models applied to supervisory case material brought by class members.

LD613 Leadership in Disciple Making (3)

Develops skills for building a system for making disciples within a congregation, including attracting new believers, maturing them in discipleship and sending them as missional agents to invite others into discipleship.

LD616 Leading Change (3)

Emphasis will be given to the leader's roles as a change agent, consultant/coach, and counselor at the individual, group, organizational and enterprise levels. It addresses dynamics including first and second order change, transition, innovation, systems, and conflict.

LD620 Out of Poverty (3)

Explores causes of poverty that destroys human flourishing and ways the church can assist the under resourced who often lack knowledge of the hidden assumptions of the workplace.

LD621 Leading Teams (3)

Guides participants to think theologically about supervision of staff, committees, groups, teams and leadership of a congregation/teams using theological reflection models applied to supervisory case material brought by class members.

LD622 The Teaching Ministry of the Church (3)

Equips students to fulfill their role as educational leaders in their ministry context. It reflects on biblical and theological sources in conversation with insights from relevant developmental theories and pedagogical considerations in a comprehensive and integrative manner, including the contextual nature of discipleship, helping students develop appropriate strategies for their ministry setting.

LD628 Youth Ministry (3)

Introduces biblical and theological aspects of ministry with youth. Students will explore and sociological aspects of youth culture in order to create effective ministries to youth and families.

LD631 Online Teaching Strategies for Ministry Education (3)

Covers online teaching strategies, community building, and evaluation of learning, using best practices and proven research.

LD632 Christian Spirituality (3)

Introduces students to the study of Christian Spirituality with its theological roots and self-implicating method toward deepened spiritual maturity.

LD633 Spirituality in Ministry and Practice (3)

Explores movements in spiritual life and ways in which spirituality is expressed in ministry through a community of learning and supervision that lead to a deeper understanding of the sources and expressions of spirituality.

LD634 Spiritual Direction (3)

Examines the ancient discipline of spiritual direction as a particular form of guidance available to Christians within the community.

LD640 Launching a New Church: Theory and Practice (3)

Provides an introduction and overview of the process of launching a new church, including Biblical and Theological rational and practical application.

LD641 New Church Development: Post Launch (3)

Explores the role of church planter post launch to create systems and structures to take people from being a visitor to a disciple. This will include strategies for integrating people in the life of the church plant.

LD650 The AME Zion Church Leadership, Administration, Polity, and Practice (3)

Examines the principles of leadership development, church administration, and the polity and practice of episcopal ministry from an African Methodist context.

LD659 Leading Through Change: Handling SHIFTS in Church (3)

Investigates how Jesus responded to change, explores strategies for handling shifts, and examines the S.H.I.F.T. (Sustainability, Holiness, Innovation, Family, and Transcendence) platform of the Full Gospel Baptist Church Fellowship as it relates to leading through change.

PASTORAL CARE

PC507 Introduction to Pastoral Care Giving (3)

Introduces several disciplines that form pastoral care giving, including understanding the human condition and learning basic skills of care giving in response to needs and crises in communities of faith and other contexts.

PC600 Introduction to Chaplaincy (3)

Introduces the history, theology, and practice of chaplaincy and its contextual variations (hospice, hospital, behavioral health clinics, prison, military, etc.). The course also introduces students to clinical pastoral education competencies, the action-reflection model, writing verbatims, and the fundaments of pastoral visitation, spiritual inventory, and charting.

PC601 Pastoral Theology (3)

Explores the integration of theology with pastoral care through the use of case studies presented by class participants.

PC604 Theories of Personality (3)

Explores major theories of human personality, including schools of psychology, the medical model of contemporary psychiatry, and theological and pastoral perspectives.

PC606 Suicide and Interpersonal Violence (3)

Addresses the social problems associated with destructive behavior toward oneself and others.

PC610 Pastoral Care and Aging (3)

Explores pastoral care giving with aging church members.

PC611 Lifespan Development (3)

Explores lifespan development theories with special attention to the work of leading figures in the field. Throughout the course we will consider the challenges to and opportunities for pastoral care across the lifespan, culminating in a consideration of aging and the pastoral care of older adults.

PC612 Death and Grief (3)

Explores the meaning of change, separation and loss as realities of human experience, with emphasis upon both the clinical and the theological dimensions of death and grief.

PC616 Human Sexuality in the Context of Pastoral Care (3)

Examines the place of human sexuality in wholeness and self-understanding, especially as it relates to the ministry of the church.

PC617 Trauma, Crisis, and Grief (3)

Examines trauma, crisis, and grief counseling in the context of congregational and chaplaincy care, with special attention to the impact of crisis care on pastoral caregivers and the importance of clergy self-care. We will also consider methods of intervention for people who have experienced loss, trauma, or natural disasters.

PC618 Counseling Skills for Care Giving (3)

Emphasizes counseling skills, psychological theory and technique, as well as pastoral theological reflection. Students will be involved in counseling skills outside of the class.

PC619 Addiction and Recovery (3)

Surveys the biological processes, emotional dependencies, and spiritual dimensions of drug addiction and alcoholism. Course participants will consider the challenges of providing pastoral care to individuals struggling with addiction, current conversations on treatment, healing, and deliverance, and reflect on the power of divine grace in the Christian tradition.

PC620 Pastoral Care During Life Transitions (3)

Addresses the dynamics of shepherding people through times of transition and leading people into times of transition. Both individual and church transitions are included.

PC621 Pastoral Care in Diverse Contexts (3)

Invites participants to examine aspects of the practice of pastoral care outside of congregational settings (e.g., health care, corporations, corrections, military) in order to effectively minister to people from diverse spiritual backgrounds in diverse settings who are facing crises.

PC622 Pastoral Care and Counseling and the Holy Spirit (3)

Examines the person and work of the Holy Spirit in relation to pastoral self-care and the pastor's care for the congregation.

PC623 Bioethics for Chaplaincy (3)

Introduces participants to ongoing discussions about human dignity, abortion, assisted reproduction, genetic experimentation, and euthanasia to name a few. The aim of this course is to help students understand the contours of current debates in clinical settings and enable them to articulate their own beliefs in dialogue with Scripture and theology.

PC625 Preaching and Trauma (3)

Equips leaders to support hope, healing, and resilience through engagement with trauma theory and trauma-aware preaching.

PC699 Clinical Pastoral Education (6)

Is taken through an accredited CPE agency. Requires pre-approval from Pastoral Care faculty.

PREACHING AND WORSHIP

PW501 Preparing to Preach (3)

Helps students begin to articulate a theology of preaching, to appreciate the contexts in which it occurs and to explore the options available to them for both the preparation and the delivery of sermons. *Prerequisites: Introduction to the Old Testament or Introduction to the New Testament.*

PW502 Introduction to African American Preaching (3)

Explores African American preaching as a rhetorical and theological act to provide students with an integrated theoretical framework to improve their preaching and explore the celebrative preaching style of African American preaching.
Prerequisites: Introduction to the Old Testament or Introduction to the New Testament.

PW504 Work of Worship (3)

Provides a basic introduction to the pastor's liturgical responsibilities for Sundays and for such pastoral events as weddings and funerals. Principles of liturgical theology and resources for planning and evaluating public worship are examined.

PW510 United Methodist Worship (3)

Examines United Methodist worship from historical, theological, and liturgical perspectives.

PW609 Preaching Parables (3)

Explores biblical parables and their use in the preaching of Jesus with a focus on contemporary homiletical application.

PW612 Advanced Preaching (3)

Allows students who have completed an introductory preaching course to continue improving their skills in developing and preaching sermons and to benefit from peer evaluation. *Prerequisites: Preparing to Preach or Introduction to African American Preaching.*

PW614 Preaching Across the Bible (3)

Guides students in moving from biblical text to sermon. Students will preach from diverse genres of biblical literature across both the Old Testament and New Testament. *Prerequisites: Preparing to Preach or Introduction to African American Preaching.*

PW621, PW622, PW623 Preaching Seminar A, B, C (3)

Addresses a targeted topic for preaching involving guest presenter. Lectures and class activities are interspersed with worship and common meals for a retreat atmosphere.

PW625 Preaching and Trauma (3)

Equips leaders to support hope, healing, and resilience through engagement with trauma theory and trauma-aware preaching.

PW650 Full Gospel Worship & Liturgy (3)

Teaches the characteristics of Full Gospel worship and liturgy. The Full Gospel Baptist Church Fellowship has historically been known for its impact on worship culture world-wide.

PW651 Preaching in the Lutheran Tradition (3)

Trains preachers as theologians of the cross undergirded by understandings of the Law/Gospel preaching tradition within Lutheranism. A focus on present-day application will address moving from text to sermon, principles of public speaking, and ethics of the office of preacher.

PW652 Leading Worship in the Lutheran Context (3)

Provides an overview of historic/traditional worship in the Lutheran Church and instruction in the rubrics of worship for both pastor and congregation. The course will cover the mass/divine service, prayer offices of Matins, Vespers, and Compline, and other rites of the church.

SPECIFIC DEGREE REQUIREMENTS

COLLOQUIES

CQ640 MA Integrative Colloquy (3)

Integrates student's previous coursework into a final project designed in consultation with the student's advisor.

CQ650 MTS Thesis (3)

Is the research and writing phase of the student's MTS thesis or project. Student must arrange for a faculty member to oversee this phase as a directed study.

SEMINARY NON-CREDIT REQUIREMENTS

SS500 Online Master Student Orientation (0)

Orients new masters degree candidates to United's online environment. Students complete Entering Student Questionnaire. Completion is required to register for a second term.

SS601 MDiv Mid-Program Review (0)

Includes MDiv Mid Program evaluation survey and advisor interview. It comes at the midpoint of the program, upon completing of 36 credit hours. *This is a requirement to move beyond the 52-credit hour point of the program.*

SS602 MTS Mid-Program Review (0)

Includes MTS Mid Program evaluation survey and advisor interview. It comes at the midpoint of the program, upon completing 24 credit hours. *This is a requirement to move beyond the 36-credit hour point of the program.*

SS603 MACM Mid-Program Review (0)

Includes MACM Mid Program evaluation survey and advisor interview. It comes at the midpoint of the program, upon completing 21 credit hours. *This is a requirement to move beyond the 32-credit hour point of the program.*

SS701 MDiv Final Program Review (0)

Includes the Graduating Student Questionnaire and Final Program Review interview. *Students must register for this evaluation in their final term. Evaluation must be completed at least two weeks before graduation.*

SS702 MTS Final Program Review (0)

Includes the Graduating Student Questionnaire and Final Program Review interview. *Students must register for this evaluation in their final term. Evaluation must be completed at least two weeks before graduation.*

SS703 MACM Final Program Review (0)

Includes the Graduating Student Questionnaire and Final Program Review interview. *Students must register for this evaluation in their final term. Evaluation must be completed at least two weeks before graduation.*

SS705 MMin Final Program Review (0)

Includes the Graduating Student Questionnaire, and Final Program Review interview. *Students must register for this evaluation in their final term. Evaluation must be completed at least two weeks before graduation.*

SS706 MA Final Program Review (0)

Includes the Graduating Student Questionnaire, and Final Program Review interview. *Students must register for this evaluation in their final term. Evaluation must be completed at least two weeks before graduation.*

Errata

Resources for Theological Education

O'Brien Library

Print and digital resources are valuable to the theological enterprise.

The library's online catalog provides easy access for searching the collection. The web address is <https://utsdayton.on.worldcat.org/discovery/>. The web address for the Digital Theological Library (DTL) online catalog is: <https://libguides.thedtl.org/home>

United Theological Seminary Archives

The Seminary Archives consist of administrative papers, Seminary publications, photographs, audio and audio-visual recordings, faculty publications and papers, and artifacts documenting the history of United Theological Seminary. Many of these historical materials are made available for research purposes upon request by contacting the EUB Archivist, Dr. Andy Wood (awood@united.edu) for assistance.

Print and Media Collections

In the spring of 2020, United Theological Seminary joined the Digital Theological Library (DTL), a co-owned digital library of over forty theological institutions around the country and around the world, pooling their resources to provide members with hundreds of thousands of eBooks, online commentaries, electronic databases, e-journal titles, e-Videos, and much more. As of February 2023, the DTL's online collections consisted of over 1.4 million eBooks, 170 databases, 35,000 journal titles, over 60,000,000 full-text, peer-reviewed articles, over 100,000 music scores, and over 70,000 films and videos.

In August 2023, the O'Brien Library donated a large portion of its circulating print collections to DTL for digital processing and inclusion in DTL's E-Reserve collections. The library currently maintains a collection of around 15,000 print volumes that primarily include biblical reference resources, church history resources, Methodist and Wesleyan research materials, and denominational archive collections relating to the former Evangelical United Brethren (EUB) Church. These print materials are intended for on-site use only, though residential faculty retain borrowing privileges. Many of the print periodical subscriptions formerly held by the library were cancelled due to duplication in DTL's serial collections, though the library currently retains active subscriptions to several Methodist and other denominational print periodical publications. The library also has an extensive microform collection relating to the former EUB Church and predecessor denominations that can be viewed and digitally preserved on the library's ScanPro digital microfilm machine.

Special collections include the Edmond S. Lorenz Collection of early American hymn and songbooks, the J. Allan Ranck Collection of the Friendship Press, the Union Biblical Seminary Collection, and the Waldensian-Methodist Collection.

Electronic Resources

The O'Brien Library now relies exclusively on the DTL for all electronic resources and DTL resources now represent the library's 'circulating' collection. DTL's digital collections include over 1.4 million eBooks, 170 databases, 35,000 journal titles, 60,000,000 full-text, peer-reviewed articles, over 100,000 music scores, and over 70,000 films and videos. Online collections include biblical commentaries and reference resources, as well as recent publications in religious studies from Duke, Harvard, de Gruyter, Cambridge University Press, Bloomsbury, Taylor & Francis, and the Albin Institute. DTL also provides access to the JSTOR, ProQuest, and Project Muse databases among many others, as well as non-English databases in Chinese, Korean, German, Spanish, and French. Other digital collections include the Loeb Classical Library, Naxos Music, Patrologia Latina, and Philosophy Document Center. Major collections are frequently added from publishers such as Brill, Fortress Press, Zondervan, Eerdmans, Baker, Chicago, Yale, Peeters, and many others.

As of August 2020, DTL provides member libraries with both Interlibrary Loan (ILL) and E-Reserve Collection access. In addition to its robust licensed eBooks and journals, the DTL also acquires print books and digitizes them to make them available via its E-Reserve system. Both of these services allow DTL to provide its patrons with access to just about any volume currently available, whether digitally or in print.

Access to DTL is limited to current faculty, staff, and students. Alumni of member DTL institutions, as well as institutional 'core constituents' (board members, local clergy, visiting researchers, etc.), are permitted access to the DTL Seminary Bookshelf, or DTLSB. The DTL Seminary Bookshelf provides patrons access to over 1,300,000 ProQuest eBooks with a tremendous breadth and depth in Biblical studies, theology, leadership, ministry, practical theology, history, counseling, pastoral care, and philosophy. The DTL Seminary Bookshelf is available to alumni and other core constituents at a modest monthly fee of \$10.00 USD and an electronic application form is available on the DTLSB website. United alums also have access to the *ProQuest for Alums* database which provides eBooks, electronic journals, dissertations and theses, and other media content.

Library Services and Facilities

The Writing Center is now an integral part of the O'Brien Library and students in need of assistance with written assignments can email writinghelp@united.edu or call (937)529-2235. A full list of services offered by the Writing Center can be found on the Student HUB at <https://online.united.edu/courses/698/pages/writing-center>. (Please note that Writing Center services are intended for Master's level students only.)

The professional library staff provides reference services and online searching assistance. Resources not held by the library can usually be obtained for current students, faculty, and staff through DTL's interlibrary loan service for digital resources.

A photocopier and a digital ScanPro microform reader printer are available (a minimal charge applies for non-United affiliated patrons.). Two study rooms and small group meeting areas are available to individuals and groups for quiet study.

Professional Associations

The O'Brien Library currently retains active membership in both the American Theological Library Association (ATLA) and the Ohio Theological Library Association (OTLA).